Republic of the Philippines
PROCUREMENT DEPARTMENT
Quezon City Government

QUEZON CITY
Great.Green.Growing.

PO Number **2405020**

Purchase Order

Date: MAY 17 2024

Procuring Unit	: **QUEZON CITY SMALL BUSINESS AND COOPERATIVES DEVELOPMENT AND PROMOTIONS OFFICE**	Project Number	:**QCSBCDPO-24-GM-0284**
Company Name	: **JEST TRADING**	Mode of Procurement	:**Public Bidding**
Address	: **50-C Cenacle Drive, Brgy. Culiat, Quezon City**	Resolution No.	: **24-PB-309**
		TIN Number	: **424-695-326-000**
Business Type	: **Sole Proprietorship Registration #3228564**	Contact Number	: **0977-021-1413**

Sir/Madam:
Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : CGSD Central Warehouse **Delivery Schedule :** Thirty (30) Calendar Days

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
1	DISHWASHING MAKING STARTER SET •Kaogel Ether, 2 kilogram •Cocodiethanolamine, Malaysia, 2 Liters •Linear Alkyl Benzene Sulfonic Acid, 1 Liter •Nonephenol Ethoxylate, 1 Liter •Cocofatty Alcohol Sulfate, 3 kilogram •Cocamidopropyl Betaine, 2 Liters •Tetrasodium Ethylenediaminetetraacetic Acid, Technical Grade, 1 kilogram •Industrial Salt, refined, 3 kilogram •Phenoxyethylhyxlerine, 250 milliliter •Alkyl Dimethylbenzylammonium Chloride 50%, 1 kg •Glycerin Liquid, 1Liter •Dye, water-soluble, powder form, green, yellow and blue, 100grams/pack (3 packs of 100grams per beneficiary) •Fragrance Oil in an amber bottle with pharmaceutical plug, scents: green apple, citrus lemon, and Antibac,120 milliliter (3 bottles of 120 milliliter per beneficiary) EQUIPMENT/TOOLS •Rechargeable and battery operated digital weighing scale, free battery and with charging cable, waterproof, 0.1 Gram to 3kilogram capacity •Calibrated plastic measuring jug, with handle and embossed markings, thick and durable, 1 Liter capacity •Measuring glass jigger/shot glass, thick wall with embossed markings, 30 milliliter capacity •Plastic measuring cup with pour spout, embossed markings, thick	Set	1,000	9,890.70	9,890,700.00

MA. JOSEFINA G. BELMONTE
City Mayor

Angelo Jay O. Cajucom 5/22/24
Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU
City Accountant

OBR : 100 - 2024-05-04884

Approved Budget for the Contract : 9,967,600.00

QCG.PD.DMD.F.04

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Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
	•Sticker label, colored, glossy, size: H-4.5centimeter x Width-8 centimeter (for Polyethylene terephthalate bottle dispenser) 40 pieces sticker per beneficiary				
				Total Amount :	**9,890,700.00**

Total Amount In Words (Pesos): Nine Million Eight Hundred Ninety Thousand Seven Hundred Pesos and 00/100 Only

MA. JOSEFINA G. BELMONTE
City Mayor

02985333

Angelo Jay G. Cajucom 5/22/24
Signature Over Printed Name of Supplier / Date

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RUBY G. MANANGU
City Accountant

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Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
	and durable, 100 milliliter capacity (3 pieces per beneficiary) •Food grade vinyl/nitrile gloves, strong and durable. Latex-free, powder-free, color: blend white, size: large, 100 pieces per box, 2 boxes of 100 pieces per beneficiary •Plastic pail, thick, durable, with metal handle and lid cover, 16 Liters capacity •Stirring paddle rod, hard thermoplastic material – polyvinyl chloride, improvised, size: outer diameter-1 inch (33.40 millimeter), Height: 19 inches •Customized apron with SBCDPO logo (width: 7 inches, length: 3.5 inches), with pockets and 2 metal hardware/buckles to adjust neck string, klopman fabric size: Width: 20 inches x Length: 30 inches, color: dark blue PACKAGING •Polyethylene terephthalate bottle, regular with screw push-pull cap, 1 Liter capacity (40 pieces per beneficiary) •Polyethylene plastic bottle with a screw lid, push-pull cap, sexy bottle used for dishwashing liquid, Height: 199 milliliter, length and width: 79 20 milliliter x 52 76 milliliter, 22/400 neck finish, 500 milliliter capacity (40 pieces per beneficiary) •High-Density Polyethylene round gallon with handle and screw cap, white, 3.5 Liter capacity (20 pieces gallon per beneficiary) •Plastic multipurpose food container or plastic bucket with lid coved, 3 Liter capacity (for kaogel Ethel storage) •Plastic stackable storage container with lid cover and lock, and wheels, 36 Liter capacity •Sticker label, colored, glossy, 6.5 inches x 8.5 inches, (2 pieces 1 for bin and 1 for pail)				

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City Mayor

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Funds Available:

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OBR : 100-2024-04-04884

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TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.

2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.

3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.

4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the

5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.

6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.

7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.

8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the ***Quezon City Government*** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.

9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.

10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the ***Quezon City Government.***

11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.

12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;

13. The ***Quezon City Government*** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.

14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.

15. This contract shall also serve as ***Notice to Proceed,*** to take effect on MAY 22 2024 and to expire on - JUN 21 2024.

CONFORME:

Angelo Jay B. Cajucon	Proprietor	5/22/24
SIGNATURE OVER PRINTED NAME	IN THE CAPACITY OF	DATE

Duly authorized to sign this Purchase Order for and on behalf of JEST Trading.
COMPANY NAME

SUBSCRIBED AND SWORN to before me this MAY 22 2024 day of ____, ____ at QUEZON CITY, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her Driver's License with his/her photograph and signature appearing thereon with No. N04-14-003929.

ATTY. VICENTE C. CRUZ
ADM MATTER NO NP 083
NOTARY PUBLIC FOR QUEZON CITY
UNTIL DECEMBER 31, 2025
RM 204 ACRE BLDG., 137 MALAKAS ST
CENTRAL, DILIMAN, QUEZON CITY 1100
C.P NO 09173281552
PTR NO 5554847 / 01-02-24 / Q.C
ROLL NO. 37652 / 05-30-89
IBP LIFETIME MEMBER NO 02322 / 04-19-01 / Q.C.
MCLE NO. VII-0013576 until Apr. 14, 2025

Doc. No. 430
Page No. 86
Book No. IV
Series of 2024

******This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)***