



REQUEST FOR QUOTATION  
NEGOTIATED PROCUREMENT  
SECTION 53.1

DATE : June 20, 2024

PROJECT NO. : CAO(ENGINEERING)-24-VEHICLES-0671

Name of Company : \_\_\_\_\_

Address : \_\_\_\_\_

Contact No. : \_\_\_\_\_

Project Title : **LINE 2: PROCUREMENT OF PASSENGER VAN**

Approved Budget of the Contract : **Php P 14,124,000.00**

End-User / Implementing Office : **CITY ADMINISTRATOR'S OFFICE (DEPARTMENT OF ENGINEERING)**

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative not later than **JUNE 25, 2024, 10:00 AM** Philippine Standard Time, together with the following documents of your company:

- 1 PhilGEPS certificate (not expired at the time of opening of quotations);
- 2 Business Registration (DTI/SEC)
- 3 Mayor's/Business Permit (2024);
- 4 Tax Clearance; and
- 5 Omnibus Sworn Statement prescribed by the **QC BAC- Goods and Services**
- 6 Income/Business Tax Return (for FY 2023) (For ABCs above P500,000.00)
- 7 If applicable, the JVA in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

in a **SEALED LONG BROWN ENVELOPE** issued by QC BAC- Goods and Services.

**NOTE: Submission of a Document Request List (DRL) is required prior to the issuance of the Long Brown Envelope.**

**(SGD.) MA. MARGARITA S. MEJIA, DPA**  
Chairperson, BAC- Goods and Services

TERMS AND CONDITIONS					
<div>1. Bidders shall <b>provide correct and accurate</b> information required in this form.</div> <div>2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.</div> <div>3. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.</div> <div>4. Quotation <b>exceeding</b> the Approved Budget for the Contract (ABC) shall be <b>rejected</b>.</div> <div>5. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.</div> <div>6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.</div> <div>7. The City General Services Department (CGSD) shall have the right to inspect the goods.</div> <div>8. <u>Non-submission of eligibility documents shall mean disqualification of Quotation.</u></div> <div>9. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CGSD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.</div> <div>10. Failure to follow these instructions will disqualify your entire quotation.</div>					

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s as follows:

ITEM NO.	ITEM & DESCRIPTION	UNIT OF ISSUE	QTY.	UNIT PRICE	ITEM TOTAL
1	<b>PASSENGER VAN WITH DUAL AC MT</b>  19-seater, Gross Vehicle Weight: 4,490 kilograms, Gross Payload: 2,625 kilograms, Seating Capacity: 19, Engine: Model: 4JH1-TC, 4-Cylinder, Turbo-Intercooler, Common -Rail Direct Injection, Blue Power Diesel Bore and Stroke: Ø95.4 x 104.9 mm, Dimensions (Cab and Chassis):Overall Length (OAL): 6,019 mm, Overall Width (OW): 1,770 mm, Wheelbase (WB): 3,345 mm Front Overhang (FOH): 1,104 mm, Rear Overhang (ROH): 1,565 mm, Cab to End (CE): 4,457 mm 10 ft, Displacement: 2,999 cc, Emission: Euro IV, Maximum Output: 77 (106.0) x 3,200 rpm, Maximum Torque: 230 (23.5)/1,400 – 3,200 rpm, Transmission: 5 -Speed Manual Transmission, MSB5S, Tire and Wheels: Tire: 7.50 – 15-12PR Number of Tires: 5 (Five) including spare tire, Brake: Service: Drum Type , Vacuum Parking: Center Brake, Battery: 95D31L x1 ; Alternator 12 volts 60A, Suspension: Front / Rear: Multi-leaf Spring, Fuel Tank Capacity: 100 Liters, Air-conditioning: Dual AC, Convenience: Tuner Radio, 2 Speakers, Cab Window: Power Cab Door: Auto Door Lock, Inclusions: Tint, Seat cover, Matting, Standard tools and Early Warning Devices. Free 3 years LTO registration, Free Body Conversion, Warranty: 3 years or Unlimited mileage, Euro 4 compliant, with markings "For Official Use Only" – Text size: 3 inches, font: Impact, length: 19 inches, height: 4.5 inches, material: commercial grade reflective sheet sticker, digital print with QC logo (Triangle) full, the markings/ stickers should be conspicuously placed/ posted on both sides of the vehicle, free LTO registration processed to Red Plate.	unit	8		
TOTAL					

Amount in Words:

Delivery Period : Sixty (60) Calendar Days

Warranty : \_\_\_\_\_

OTHER INSTRUCTIONS/SPECIFICATIONS:
<ul style="list-style-type: none"><li>Statement of Warranty – three (3) years warranty or Unlimited mileage</li></ul>
<ul style="list-style-type: none"><li>Copy of Authority to Sell from the Manufacturer/Distributor/Dealer of the Vehicle being offered which includes a guarantee on after-sales services and availability of parts.</li></ul>
<ul style="list-style-type: none"><li>List of after-sales/maintenance services facilities located within Metro Manila.</li></ul>

\_\_\_\_\_  
Signature over printed name

\_\_\_\_\_  
Office Telephone No./Fax/Mobile No.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Email Address