



Republic of the Philippines  
Quezon City  
**OFFICE OF THE CITY MAYOR**

3/F Bulwagang Amoranto,  
High Rise Building,  
Quezon City Hall Compound,  
Diliman, Quezon City  
Trunkline 988-4242

**NOTICE TO PROCEED**

This CONTRACT, therefore, having been approved, copy of which is hereto attached, NOTICE TO PROCEED is hereby given to:

**COPYLANDIA OFFICE SYSTEMS CORPORATION**

Contractor

With Office Address at  
718 Bumatay St. Plainview, Mandaluyong City

For the Project  
**PROCUREMENT OF MASTER ROLL AND INK**


**FOR THE PERIOD**  
JUN 26 2024 TO JUL 26 2024

The Project will commence on JUN 26 2024

ISSUED BY:

  
MA. JOSEFINA G. BELMONTE  
City Mayor

We hereby acknowledge the receipt of the above mentioned Notice

  
ROMEO PECAN JR.

(Signature Over Printed Name and Designation)  
COPYLANDIA OFFICE SYSTEMS CORPORATION