



Republic of the Philippines
PROCUREMENT DEPARTMENT
 Quezon City Government



PO Number **2405167**

Purchase Order Date: JUN 18 2024

Procuring Unit	: SOCIAL SERVICES DEVELOPMENT DEPARTMENT	Project Number	:SDD-24-GI2-0622
Company Name	: ASTRAN MARKETING & GEN. CONTRACTOR, INC.	Mode of Procurement	:Public Bidding
Address	: 1407 Suntrust Capitol Plaza, Matalino St., Brgy. Central, Quezon City	Resolution No.	:24-PB-391
Business Type	: Corporation Registration #CS200818268	TIN Number	:007-185-546-000
		Contact Number	:09777271687

Sir/Madam:
 Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : Upon end-user's instruction subject to proper coordination with CGSD
Delivery Schedule : Sixty (60) Calendar Days
Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
1	GROCERY BAGS 1 piece Katsa Bag, Body: canvass material 15 inches (L) x 17 inches (H) x 4 inches (W), Handle: 1 inch assorted color. Print: silkscreen full color 1 pack Rice, well-milled, 3 kilos per pack (packed and sealed in a clear biodegradable plastic that can hold 5 kilos of rice) 2 canned meat, 150 grams (CDO) 2 canned Sausage, 175 grams (ARGETINA) 1 can Fruit Cocktail, 836grams (TODAY'S) 1 can Sweetened Thick Creamer, 370ml (ALASKA) 1 pack Spaghetti Noodles, 900 grams (SUNSHINE) 1 pack Spaghetti Sauce, 1 kilo (SUNSHINE) 1 piece cheese, 200 grams (QUES-O) ***With attached Terms of Reference which will form an integral part of this Purchase Order***	Bag	150,148	984.98	147,892,777.04

Total Amount : 147,892,777.04

Total Amount In Words (Pesos): One Hundred Forty-Seven Million Eight Hundred Ninety-Two Thousand Seven Hundred Seventy-Seven Pesos and 04/100 Only

MA. JOSEFINA G. BELMONTE
 City Mayor



LEILA M. CASTRO
 Signature Over Printed Name of Supplier / Date

Funds Available:

Ruby G. Manangu
RUBY G. MANANGU
 City Accountant

Approved Budget for the Contract : 147,895,780.00

OBR: *JA 2024 06 1899*

TERMS AND CONDITIONS

- 1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery.
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the Quezon City Government within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the Quezon City Government.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The Quezon City Government reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as Notice to Proceed, to take effect on JUN 25 2024 and to expire on - AUG 24 2024

CONFORME:

LEILA M. CASTRO

SIGNATURE OVER PRINTED NAME

Authorized Representative

IN THE CAPACITY OF

6/25/2024

DATE

Duly authorized to sign this Purchase Order for and on behalf of Artisan Marketing & Gen. Contracting Inc. COMPANY NAME

SUBSCRIBED AND SWORN to before me this JUN 25 2024 day of QUEZON CITY Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her UMID ID with his/her photograph and signature appearing thereon with No. CAN-DW-0041525-1

ATTY. FELIZ ARDO M. IBARRA Notary Public for Quezon City until Dec 31, 2024

Roll No. 80835

PTR No. 5452394 D, 01/02/2024, Q.C.

IBP No. 254794; December 28, 2022

ACLE COMP Com. VIII-0000973/ until April 14, 2025

ADM Matter No. NE-500,000,000

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***This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to P=2,500,000.00 and above only)