



Republic of the Philippines
QUEZON CITY



**GROSS RECEIPTS / SALES
DECLARATION**

We/I hereby declare, under pain of perjury, as a requirement for application /renewal of Business Permits and License in accordance with the Quezon City Revenue Code, as amended, thus :

Taxpayer : _____ E-Mail: _____

Address : _____ Phone: _____

Partnership Corporation Single Proprietorship Cooperative Reg.No. _____

KIND / NATURE OF BUSINESS	AREA (In Sq. Meters)	MAYOR'S / BUSINESS PERMIT NO.	GROSS SALES / RECEIPTS	
			2022	2023

SUMMARY OF SALES PER VAT / PERCENTAGE TAX RETURN / QUARTERLY INCOME TAX RETURNS	
1st Quarter	
2nd Quarter	
3rd Quarter	
October	
November	
December	

CHECKLIST OF ORIGINAL DOCUMENTS TO BE PRESENTED FOR EVALUATION	
<input type="checkbox"/>	2023 Mayor's Permit w/ Tax Payment Receipt
<input type="checkbox"/>	2023 Certified Breakdown of Sales from other line of business or branches, if any. Other LGUs Mayor's Permit
<input type="checkbox"/>	2023 VAT Returns / Percentage Tax Returns / ITRs whichever is applicable
<input type="checkbox"/>	2022 ITRs & Audited Financial Statements

DO NOT WRITE BEYOND THIS POINT . FOR EVALUATOR'S USE ONLY.

TAX YEAR	NATURE OF BUSINESS	GROSS SALES / RECEIPTS	REMARKS / FINDINGS

EVALUATED BY : _____
(Signature Over Printed Name)

Date: _____

#WeServeWithJOY

Business Tax Assessment 2024
QCG.CTO.EID.F.01



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2022 ITRs & Audited Financial Statements

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