



QUEZON CITY GOVERNMENT
BAC – GOODS AND SERVICES



INVITATION TO BID

June 24, 2024

NO.	PROJECT NO.	OFFICE	PROJECT NAME	AMOUNT	SOURCE OF FUND	DELIVERY PERIOD
1.	BCRD-24-HLMF-1065	BARANGAY AND COMMUNITY RELATIONS DEPARTMENT	VENUE ACCOMMODATION AND OTHERS	P 16,692,400.00	GENERAL FUND	5 MONTHS
2.	CTO-24-FURNITURE-1053	CITY TREASURER'S OFFICE	SAFETY VAULT	P 1,058,975.00	GENERAL FUND	30 CD
3.	CTO-24-OE-1083	CITY TREASURER'S OFFICE	PHOTOCOPY MACHINE	P 1,417,500.00	GENERAL FUND	30 CD
4.	HEALTH-24-PCS-1068	QUEZON CITY HEALTH DEPARTMENT	TERMITE TREATMENT FOR VARIOUS HEALTH FACILITIES	P 2,500,000.00	GENERAL FUND	5 MONTHS
5.	OVM-24-CD-1072	OFFICE OF THE VICE MAYOR	MATERIALS FOR LIQUID DETERGENT MAKING AND OTHERS	P 3,341,960.00	GENERAL FUND	5 MONTHS
6.	OVM-24-CG-1071	OFFICE OF THE VICE MAYOR	SOUVENIR SET	P 2,335,680.00	GENERAL FUND	5 MONTHS
7.	OVM-24-FOODSTUFF-1064	OFFICE OF THE VICE MAYOR	RICE AND RESEALABLE POUCH	P 18,899,438.00	GENERAL FUND	5 MONTHS
8.	PDAD-24-CS1-0342B	PARKS DEVELOPMENT AND ADMINISTRATION DEPARTMENT	FOOD & DRINKS AND OTHERS	P 1,178,800.00	GENERAL FUND	5 MONTHS
9.	QCCCD-24-HME-0595C	QUEZON CITY CENTER FOR CHILDREN WITH DISABILITIES	AUDITORY BRAINSTEM RESPONSE & AUDITORY STEADY STATE RESPONSE DEVICE AND OTHERS	P 1,957,800.00	GENERAL FUND	30 CD
10.	QCDRRMO-24-ELTE-0750B	QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE (ENGINEERING DEPARTMENT)	STRUCTURAL ANALYSIS EQUIPMENT	P 12,060,000.00	GENERAL FUND	60 CD
11.	QCDRRMO-24-HLMF-0980B	QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE (PDAO)	HOTEL ACCOMMODATION AND OTHERS	P 9,501,742.50	GENERAL FUND	5 MONTHS
12.	QCSBCDPO-24-GM-0288	QUEZON CITY SMALL BUSINESS AND COOPERATIVES DEVELOPMENT AND PROMOTIONS OFFICE	SHAMPOO BAR AND SOAP MAKING STARTER SET	P 5,000,000.00	GENERAL FUND	30 CD
13.	QCYDO-24-CS1-0895	QUEZON CITY YOUTH DEVELOPMENT OFFICE	FOOD AND DRINKS, AND OTHERS	P 7,817,278.00	GENERAL FUND	5 MONTHS
14.	RMBGH-24-HME-1025	ROSARIO MACLANG BAUTISTA GENERAL HOSPITAL	ULTRASOUND PROBE	P 2,300,000.00	GENERAL FUND	60 CD
15.	SDO-24-DM-0999	SCHOOLS DIVISION OFFICE	DEWORMING TABLETS	P 8,000,020.00	SPECIAL EDUCATION FUND	30 CD

16.	SDO-24-OESC-0997	SCHOOLS DIVISION OFFICE	LINE 1 : RIBBON FOR ID CARD PRINTER	P 3,122,080.00	SPECIAL EDUCATION FUND	30 CD
			LINE 2: VARIOUS INK AND TONER CARTRIDGE	P 14,483,434.00	SPECIAL EDUCATION FUND	30 CD
17.	SDO-24-PP-0898	SCHOOLS DIVISION OFFICE	LINE 1: TABLET ARMCHAIR AND WHITEBOARD	P 66,243,180.00	SPECIAL EDUCATION FUND	60 CD
			LINE 2: KIDDIE CHAIR AND TABLE	P 2,557,118.50	SPECIAL EDUCATION FUND	60 CD

1. The **QUEZON CITY LOCAL GOVERNMENT**, through the *General Fund and Special Education Fund of various years* intends to apply the sums stated above being the ABC to payments under the contract for the above stated projects of contract for each lot/item. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **QUEZON CITY LOCAL GOVERNMENT** now invites bids for various *Projects*. Delivery of the Goods is required as stated above. Bidders should have completed, within *the last three (3) years* from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
 - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from **QUEZON CITY GOVERNMENT Bids and Awards Committee (BAC) Secretariat** and inspect the Bidding Documents at the address given below during *weekdays from 7:00 a.m. – 5:00 p.m.*
5. A complete set of Bidding Documents may be acquired by interested Bidders on **Tuesday, June 25, 2024** from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB. The Procuring Entity shall allow the bidder to present its proof of payment for the fees *in person*.

STANDARD RATES:

Approved Budget for the Contract	Maximum Cost of Bidding Documents (in Philippine Peso)
500,000 and below	500.00
More than 500,000 up to 1 Million	1,000.00
More than 1 Million up to 5 Million	5,000.00
More than 5 Million up to 10 Million	10,000.00
More than 10 Million up to 50 Million	25,000.00
More than 50 Million up to 500 Million	50,000.00
More than 500 Million	75,000.00

The following are the requirements for purchase of Bidding Documents;

1. PhilGEPS Registration Certificate (Platinum – 3 pages)
2. Document Request List (DRL)
3. Authorization to Purchase Bidding Documents
 - 3.1 Corporate Secretary Certificate for corporation (specific for the project)
 - 3.2 Special Power of Attorney for single proprietorship (specific for the project)
4. Notarized Joint Venture Agreement (as applicable)

6. The *Quezon City Local Government* will hold a Pre-Bid Conference on **9:00 A.M.** of **Tuesday, July 02, 2024** at **2nd Floor, Procurement Department-Bidding Room, Finance Building, Quezon City Hall Compound**, and/or through video conferencing *via Zoom* which shall be open to prospective bidders.
- Topic: BAC-GOODS Pre-Bid Conference Meeting
Join Zoom Meeting
<https://us02web.zoom.us/j/84835002246?pwd=OVRuVE0weXZMNXYwZG5LaWdldXk1QT09>
- Meeting ID: 848 3500 2246
Passcode: 154733
7. Bids must be duly received by the BAC Secretariat through manual submission at the **2nd Floor, Procurement Department, Finance Building, Quezon City Hall Compound** on or before **10:00 A.M.** of **Tuesday, July 16, 2024**. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 14**.
9. Bid opening shall be on **11:00 A.M.** of **Tuesday, July 16, 2024** at the given address below and/or via Zoom. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
- Topic: BAC-GOODS & SERVICES BIDDING
Join Zoom Meeting
<https://us02web.zoom.us/j/85850855933?pwd=R2dZUUp4Z3lyU29iZGV1WmdKRjZCdz09>
- Meeting ID: 858 5085 5933
Passcode: 118682
10. The *Quezon City Local Government* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:
- ATTY. DOMINIC B. GARCIA**
OIC, Procurement Department
2nd Floor, Procurement Department,
Finance Building, Quezon City Hall Compound
Elliptical Road, Barangay Central Diliman, Quezon City.
Email Add: bacgoods.procurement@quezoncity.gov.ph
Tel. No. (02)8988-4242 loc. 8506/8710
Website: www.quezoncity.gov.ph
12. You may visit the following websites:
- For downloading of Bidding Documents: www.quezoncity.gov.ph

By:


R. MS. M.A. MARGARITA S. MEJIA, DPA
Chairperson, QC-BAC-Goods and Services