



Republic of the Philippines  
Quezon City  
OFFICE OF THE CITY MAYOR

3/F Bulwagang Amoranto,  
High Rise Building,  
Quezon City Hall Compound,  
Diliman, Quezon City  
Trunkline 988-4242

NOTICE TO PROCEED

This CONTRACT, therefore, having been approved, copy of which is hereto attached, NOTICE TO PROCEED is hereby given to:

**Jeffrey M. De Leon**  
Sole Proprietor  
HEAVENSKYE CONSUMER GOODS TRADING  
Contractor

With Office Address at  
5 Maple Rd., Makiling St., Hacienda Heights Concepcion Dos, Marikina City

For the Project  
**PROCUREMENT OF VARIOUS OFFICE SUPPLIES**

**FOR THE PERIOD**

JUL 03 2024

**TO**

AUG 02 2024

JUL 03 2024

The Project will commence on \_\_\_\_\_

ISSUED BY:

**MA. JOSEFINA G. BELMONTE**  
City Mayor

We hereby acknowledge the receipt of the above mentioned Notice

(Signature Over Printed Name and Designation)  
HEAVENSKYE CONSUMER GOODS TRADING

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