



Republic of the Philippines
PROCUREMENT DEPARTMENT
 Quezon City Government



PO Number **2405033**

Purchase Order Date: JUN 10 2024

Procuring Unit	: OFFICE OF THE CITY MAYOR	Project Number	:OCM-24-EM-0479B
Company Name	: SKAIWEL TRADING AND SOLUTIONS INC. JOINT VENTURE WITH LXS TRADING	Mode of Procurement	:Public Bidding
Address	: 2909 Suntrust Capitol Plaza Matalino St., Brgy. Central, Quezon City	Resolution No.	:24-PB-360
Business Type	: Corporation Registration #2021120036840-05/Registration No. 1441303	TIN Number	:604-792-154-00000/238-643-432-
		Contact Number	:0916-413-5047

Sir/Madam:
 Please furnish this office the following articles subject to the terms and conditions contained here


Place of Delivery : Upon end-user's instruction subject to proper coordination with CGSD
Delivery Schedule Ninety (90) Calendar Days
Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
	Professional Fee				
	CUSTOMIZED MINI CAKE WITH QC LOGO 1,500 pieces, 4 inches X 3 inches, Belgian Chocolate cake with caramel filling covered with whipped cream icing Decorated with sugar flowers with QC LOGO				
	TICKET STUB/WRISTBAND 5,700/ pieces Easy tear type stub, coded color with serial number				
	WEDDING RINGS 1,500 pairs, Gold plated ring, various sizes with acrylic box, good quality				
	WEDDING CAKE 7 pad, Three tier cake, customized fondant white				
	SPARKLING WINE 500 bottle, Non-alcoholic with naturally sweet flavor, Imported 750ml				
	SPECIAL MEAL WITH CUSTOMIZED PAPER BAG 6,000 pax, Choices of chicken/beef/fish dish, vegetables or side dish, rice, dessert and drinks				

Total Amount : 15,700,000.00

Total Amount In Words (Pesos): Fifteen Million Seven Hundred Thousand Pesos and 00/100 Only

MA. JOSEFINA G. BELMONTE
 City Mayor



FRANAS MOLANES 6/25/2024
 Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU
 City Accountant

OBR : M-2024-01-01184

Approved Budget for the Contract : 15,734,630.00



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1	EVENT SET-UP (DRAPING AND FLORAL ARRANGEMENTS), 1 package Aisle Set-up, stage set-up and styling backdrop, entrance set-up and band area PLANNING AND COORDINATION Initial Floor Plan and Design Client and Suppliers Coordination and Meetings, Supplier ingress, Supervision Set-up coordination, and Safety Management, Supplier Egress Supervision and turn over on the day Client Program Coordination BAND EQUIPMENT, 7 packages 1 Set DW Collector Drums with Cymbals with Stool 1 Unit VOX AC30 Guitar Amp 1 Unit Fender Twin Reverb 1 Unit Hartke LH100 Bass Amp Half Stack 1 Unit Roland KC990 Keyboard Amp 4 Units DBX Direct Box 5 Units Music Stand with Lights 2 Units Guitar Stand 1 Lot Shure Drum Mic OUTDOOR EQUIPMENTS PRO LIGHTS EQUIPMENT, 7 packages STAGE REQUIREMENTS 10 Units Beam 380 Sharpy Moving Head 12 Units Mac Aura Moving Head 8 Units Auto Light Cold White 2 Units Haze Machine 4 Units 4 eye molefaye	lot	1	15,700,000.00	15,700,000.00

[Signature]
MA. JOSEFINA G. BELMONTE
 City Mayor

[Signature] **Francis Morados** 6/25/2024
 Signature Over Printed Name of Supplier / Date

Funds Available:

[Signature]
RUBY G. MANANGU
 City Accountant

OBR : *[Handwritten]* 00-000000

Approved Budget for the Contract : 15,734,630.00

[Handwritten initials]



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Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
	1 Unit Avolites Arena Light Controller TREE REQUIREMENTS LIGHTS 100 Units LED PAR 30watts 20 Unit Stormy 15 Units Thunderbolt 8 Units Martin Era TRUSS FOR LIGHTS 8 Sets Vertical Truss 8ft. PHOTOMAN, 1 package Will serve as the couples souvenir from the event 250-300 printouts per day, online gallery HOST, 1 package 2 emcees per day inclusive of 3 Production Meetings Briefing for all participants for 7 days PRODUCTION TEAM, 1 package Writer, 30 waiters, Resolum Operator, Overall Director Audio Tech./Spinner, Stage Director Stage Manager, Video Director 20 Prod. Assistant, PROD Manager GFX Editor LIVE STREAMING AND DOCUMENTATION, 1 package 4 Live streaming videographers Obs studio operator				

MA. JOSEFINA G. BELMONTE
 City Mayor

Francis Mandaya 6/25/2024
 Signature Over Printed Name of Supplier / Date

Funds Available:
RUBY G. MANANGU
 City Accountant
 OBR: *1M-2024*
 Approved Budget for the Contract : 15,734,630.00

587



Republic of the Philippines
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Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
	Video Switcher Operator/Director 4 Long range video transmitters Video Monitors (ATEM & VIDEO OUT) Atem Mini Pro Laptop On-site One Shot Photo man with onsite photo printing 7 days same day editing Internet Provider/Aggregator 6 Cameras 1 Center Camera 4 Professional Tripod 4 Assistant/support 3 Video Monitors Long SDI/HDMI Cord, 1TB Hard Disk 7 Comset FULL BAND SET-UP, 1 package BAND-perform a total play time of 2 sets of 45 minutes per day PERFORMERS, 1 package Sound Weaver by Philippine Madrigal Singers Soprano Duo (THE NIGHTGALES) WENCY CORNEJO, 1 package 2 Songs per day CAPTIVATING KATKAT, 1 package BUFFET (50 pax per day), 1 package Buttered potatoes and vegetables florettes tuna pasta, salmon herb and cream sauce. chicken ala vane (peking duck style)				

MA. JOSEFINA G. BELMONTE
 City Mayor

Francis Farades 6/25/2024
 Signature Over Printed Name of Supplier / Date

Funds Available:

Ruby G. Manangu
RUBY G. MANANGU
 City Accountant

OBR : *M. Manang - 05 - 07384*

Approved Budget for the Contract : 15,734,630.00

WSTP



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Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
	beef broccoli, fresh fruits slices, rice, unli coffee, assorted drinks				
	AIRCON TENT (7 days), 1 package 3 meters x 6 meters air-conditioned tent				
	OPEN TYPE TENT (7 days), 1 package 4 meters x 8 meters				
	Customized Banig Bag with QC logo 1,500 pieces, native banig cloth with katsa material, Size: 34cm x 25cm x 10cm				
	BOUQUET 1,300 pieces, Dried local wheat with fossilized rose				
	SAME DAY EDIT WITH PHOTOGRAPHY, 1 package PRODUCTION-SDE Editor, Videographer (Main), Videographer (Creative), Photographer, Drone Pilot, Assistants Food/Transportation EQUIPMENTS - 2X Sony Video Camera 1X Nikon Z7 (45mp Camera), Drone (5k Resolution), Intercom, Transmitter Stabilizer, Lavalier Microphone, Boom Microphone, Audio Recorder (32bit float), Tripod and Lights				
	SPINNER, 7 packages Professional Fee				
	LIGHTING DIRECTOR, 7 packages				

MA. JOSEFINA G. BELMONTE
 City Mayor

Francis P. Andres 6/25/2024
 Signature Over Printed Name of Supplier / Date

Funds Available:

Manangu
RUBY G. MANANGU
 City Accountant

OBR : *mv-manang-00584*

Approved Budget for the Contract : 15,734,630.00

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TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on JUN 25 2024 and to expire on - SEP 23 2024

CONFORME:

Francis Mandel
SIGNATURE OVER PRINTED NAME

Authorized Representative
IN THE CAPACITY OF

6/25/2024
DATE

Duly authorized to sign this Purchase Order for and on behalf of Skanska Trading & Solutions Inc JV
COMPANY NAME with CCS Trading

SUBSCRIBED AND SWORN to before me this ___ day of _____, _____ at _____, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her _____ with his/her photograph and signature appearing thereon with No. _____.

Doc. No. _____
Page No. _____
Book No. _____
Series of _____

*****This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)**