



Republic of the Philippines  
PROCUREMENT DEPARTMENT  
Quezon City Government



PO Number **2405057**

Purchase Order Date: **MAY 29 2024**

Procuring Unit	: QUEZON CITY UNIVERSITY ✓	Project Number	: QCU-24-HCS-0636 ✓
Company Name	: ALEXANDRITE BLUE INC. ✓	Mode of Procurement	: Public Bidding ✓
Address	: #38-B Schilling Street, Phase 8, Brgy. North Fairview, Quezon City ✓	Resolution No.	: 24-PB-334 ✓
Business Type	: Corporation Registration #A200117388 ✓	TIN Number	: 214-809-960-000 ✓
		Contact Number	: 09178515851 ✓

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : Upon end-user's instruction subject to proper coordination with CGSD ✓

Delivery Schedule : Forty-five (45) Calendar Days ✓

Payment Term : Credit ✓

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
1	ADMINISTRATIVE SERVICES SUPPORT PROGRAM COMBINATION PADLOCK Solid metal, 4-digit combination, waterproof padlock, zinc alloy coded lock 4 dial digit password	piece	100	338.00	33,800.00
2	DOOR KNOB Ordinary door knob, stainless steel	piece	50	685.00	34,250.00
3	DRILL BITS Metal Drill Bit Set, 15 pieces/set, Black Oxide - Resists Corrosion 135° Split Point - Eliminates Walking, Good for drilling wood, metal and plastic; 1/16 inch (2), 5/64 inch (1), 3/32 inch (2), 7/64 inch (1), 1/8 inch (2), 9/64 inch (1), 5/32 inch (1), 3/16 inch (1), 7/32 inch (1), 1/4 inch (1), 5/16 inch (1), 3/8 inch (1)	set	2	1,418.00	2,836.00
4	GRINDING DISC Grinding, 4 inches diameter (steel), 80 m/s	piece	33	44.00	1,452.00
5	GUN TACKER (3-IN-1) Strong and durable, high quality steel forged, integral heat treatment, durable gun body, U-shaped nail: it is used for wire clipping, T-nail: used for upholstery furniture, floor wallboard, doors, windows, etc. Product include: 1x3 in 1 Staple Gun, 8mm D-Type staples, 12mm U-Type staples and 10mm T-Type staples, 2000 each	piece	5	885.00	4,425.00
6	GUN TACKER STAPLE For Creston STP-901 Gun, 5/32 inch - 9/16 inch (4-14mm) staples	box	10	608.00	6,080.00
7	HARD HAT WITH LIGHT High rugged helmet with lamp, ABS material, high shock protection headlights, heavy duty	piece	6	767.00	4,602.00

**MA. JOSEFINA G. BELMONTE** ✓  
City Mayor

*Josefina C. Atacador* 6/12/24  
Signature Over Printed Name of Supplier / Date

Funds Available:

**RUBY G. MANANGU** ✓  
City Accountant

OBR : *NO. 2244 AT. 0552*

Approved Budget for the Contract : 755,732.10 ✓



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Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
8	PADLOCK Solid brass, 70 mm, 37mm hardened steel shackle, dual locking levers, excellent security, durable, anti-sawing, anti-rust, anti-picking	piece	20	3,445.00	68,900.00
9	PAINT Quick drying enamel paint, black, 4 liters/can	can	20	845.00	16,900.00
10	PAINT Premium quality reflectorized traffic paint, yellow	gallon	20	1,528.00	30,560.00
11	PAINT Quick drying enamel paint, white, 4 liters/can	can	20	1,169.00	23,380.00
12	PAINT PRIMER Quick drying primer gray, 4L, for steel	gallon	10	1,398.00	13,980.00
13	PLANT POT 15 inches in diameter, 14.25 inches height, with plate size 12 inches outer diameter, and 10 inches inner diameter, and 2 inches in height, gold in color, high quality rubberized plastic	piece	50	644.00	32,200.00
14	HEAVY DUTY FLASHLIGHT Battery operated flashlight for all service vehicles	piece	8	520.00	4,160.00
15	PLANT POTS Rectangular plastic, 11 inches by 11 inches, gold	piece	40	160.00	6,400.00
16	QCU FLAG 3 ft. x 5 ft., satin digital print logo, patching	piece	4	5,460.00	21,840.00
17	QC FLAG 3 ft. x 5 ft., satin digital print logo, patching	piece	4	5,460.00	21,840.00
18	RUBBERIZED FLOOR PAINT Water resistant, alkali and chemical resistant, abrasion resistant, 4L Green	gallon	12	2,301.00	27,612.00

**MA. JOSEFINA G. BELMONTE**  
City Mayor

Josefina C. Atacador 6/7/24  
Signature Over Printed Name of Supplier / Date

Funds Available:

**RUBY G. MANANGU**  
City Accountant

OBR : 100-2024-05-05992

Approved Budget for the Contract : 755,732.10





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**Payment Term :** Credit

**Delivery Schedule :** Forty-five (45) Calendar Days

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
19	RUBBERIZED FLOOR PAINT Water resistant, alkali and chemical resistant, abrasion resistant, 4L Red	gallon	20	1,889.00	37,780.00
20	SCREW DRIVER 8-piece Set (4 Flat & 4 Phillips), bi-material handle for comfort and control, smooth-domed end for fast spinning action, black oxide tips for precise fit into fasteners, magnetic tips for secure grip on fasteners, chrome-plated bars for corrosion resistance, tip identification on handles for easy selection Flat - 3x75 mm, 5x75 mm, 6x38 mm, 6x100 mm Phillips - PH0x75 mm, PH1x75 mm PH2x38 mm, PH2x100 mm	set	3	341.00	1,023.00
21	SIGN DISPLAY HOLDER (ACRYLIC) Clear acrylic, dimension 3 inches x 12 inches landscape acrylic thickness 2mm, slant/L-type	piece	30	169.00	5,070.00
22	PHILIPPINE FLAG Nylon 3 ft. x 6 ft. ACADEMIC PROGRAM	piece	3	2,100.00	6,300.00
23	ACRYLIC ROOM SIGNAGE 5 inches x 10 inches Thickness: 1/8 inch or 0.125 inch (all) ¼ inch or 0.25 inch (Clear white, black, frosted) Material Finish: Clear, opaque, frosted and mirror, with matte printing	piece	1	608.00	608.00
24	ACRYLIC ROOM SIGNAGE 5 inches x 22 inches Thickness: 1/8 inch or 0.125 inch (all) ¼ inch or 0.25 inch (Clear white, black, frosted) Material Finish: Clear, opaque, frosted and mirror, with matte printing	piece	1	1,215.00	1,215.00

**MA. JOSEFINA G. BELMONTE**  
City Mayor

*Josefina C. Atacador* 6/12/24  
Signature Over Printed Name of Supplier / Date

**Funds Available:**

**RUBY G. MANANGU**  
City Accountant

OBR : *NU-2024-05-05392*

**Approved Budget for the Contract :** 755,732.10



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Business Type	: Corporation Registration #A200117388	TIN Number	: 214-809-960-000
		Contact Number	: 09178515851

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<b>Payment Term :</b> Credit	

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
25	EXTERNAL HARD DRIVE 1 TB	piece	3	3,579.00	10,737.00
26	EXTERNAL HARD DRIVE Capacity: 4TB (3,725 GB actual usable capacity) Interface: USB 3.0 Transfer Speed: Up to 120MB/s Mobile Backup App Easy to share files between Windows and Mac computers Windows 7 or higher, or Mac OS x 10.9 or higher operating system 1, 2 SuperSpeed USB 3.0 port (required for USB 3.0 transfer speeds, or backward compatible with USB 2.0 ports at USB 2.0 transfer speeds) Mobile Backup app system requirements: iOS 8 or higher, Android 3.0 or higher For Engineering Lab Materials and Supplies	piece	1	11,000.00	11,000.00
27	TABLE LAMINATE STICKER (ROLL) 3D White Oak Wallpaper Table/ Door/ Cabinet/ Furniture Renovation Wood Sticker Waterproof Self-adhesive Wall Sticker [Wood Sticker 007], 60x500cm	roll	20	1,935.00	38,700.00
28	HDMI 2.0 5M Supports bandwidths up to 18 Gbps. Transmits 4K at 60Hz with 4:4:4 resolutions. Supports up to 32 audio channels for an immersive audio experience. Supports up to 1536kHz audio sample for high sound quality. Delivers dual video streams simultaneously to multiple users on the same screen.	piece	8	1,620.00	12,960.00
29	ADJUSTABLE WRENCH 10 inches, hard chrome vanadium steel, heavy duty, original	piece	10	878.00	8,780.00

<b>MA. JOSEFINA G. BELMONTE</b> City Mayor	<i>Josefina C. Atacador</i> 6/7/24 Signature Over Printed Name of Supplier / Date
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<b>Funds Available:</b>  <b>RUBY G. MANANGU</b> City Accountant	<b>OBR :</b> <i>no-2424-05-0352</i>  <b>Approved Budget for the Contract :</b> 755,732.10
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Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
30	BALL-PEEN HAMMER Head Weight: 32oz. Hammer head is attached with two wedges for improved durability Ball end used for riveting and poll used for normal striking Exclusive rim temper reduces incidences of chipping or spalling Genuine Hickory Wood Handle	piece	10	1,010.00	10,100.00
31	CLAW HAMMER Head Weight: 16oz Handle: Wood-Light weight Wooden handle- Fully heat-treated and polished bell face Forged high-carbon steel head provides durability	piece	5	700.00	3,500.00
32	DEPTH GAUGE Specifications: Material: Stainless Steel + Chromed Surface Type: Vernier Caliper Accuracy: 0.02mm Measurement Range: 0-150mm	piece	6	2,611.70	15,670.20
33	FILE METAL, 5 DIFFERENT TYPE Specifications: Steel File Set 5 pieces Length: 200mm Steel Flat steel file 1piece Half round steel file 1 piece Round steel file 1 piece Triangle steel file 1 piece Square steel file 1 piece	set	6	2,288.00	13,728.00

<b>MA. JOSEFINA G. BELMONTE</b> City Mayor	<i>Josefina C. Atacador</i> 6/13/24 Signature Over Printed Name of Supplier / Date
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<b>Funds Available:</b>  <b>RUBY G. MANANGU</b> City Accountant	<b>OBR :</b> <i>REV. 2024. 05- 05392</i>  <b>Approved Budget for the Contract :</b> 755,732.10
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Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
34	HAND DRILL, MANUAL (PORTABLE AND BREAST) Chrome plated finish for rust resistance Steelclad ball bearing head Bit Braces Bit Brace 10 inches 4-Jaw ½ inch	piece	4	1,846.00	7,384.00
35	GREASE GUN Features: Textured Rubber non-slip grip Model: 400 CC MPN: 940798 Cartridge Capacity: 14oz Reinforced Hose: 12 inches Triple Reinforced Hose with Anti-kinking Coil Spring End Cup: Removable End Cap with Positive Tab Lock 2-way Loading: Standard 14oz Cartridge and Bulk Operating Pressure: 6000 PSI Color: Red Power Source: Manual Flex Hose: 12 inches Flex Hose & 5-1/2 inch Metal Extension with couple Material: Aluminum Type: Grease Gun	piece	3	1,753.00	5,259.00
36	HACK SAW Specifications: Positive locking mechanism Two blade positions 90 degree/ 55 degree Aluminum handle 12 inches blades Length [mm]: 450 Weight [kg]: 0.68 Size: 12 inches	piece	10	1,560.00	15,600.00

**MA. JOSEFINA G. BELMONTE**  
City Mayor

*Josefina C. Atacador* 6/7/24  
Signature Over Printed Name of Supplier / Date

**Funds Available:**

**RUBY G. MANANGU**  
City Accountant

**OBR :** *no. 24405-0592*

**Approved Budget for the Contract :** 755,732.10





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Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
37	LEVEL, CARPENTER (18 INCHES) Specifications: 600mm Aluminum Steel Level of Bubble	piece	6	583.70	3,502.20
38	MEDIUM DENSITY FIBERBOARD (MDF) 18 mm 4 ft. x 8 ft.	piece	25	2,320.00	58,000.00
39	MARINE PLYBOARD 6 mm x 4 ft. x 8 ft.	piece	10	552.50	5,525.00
40	MARINE PLYBOARD 10 mm x 4 ft x 8 ft	piece	20	1,300.00	26,000.00
41	MARINE PLYBOARD 18 mm x 4 ft. x 8 ft.	piece	10	1,664.00	16,640.00
42	GOOD LUMBER 2 inches x 2 inches x 12 ft.	piece	15	297.00	4,455.00
43	PVC DOOR & JAMB SET PLAIN 35MM THICK Unplasticized Polyvinyl Chloride or UPVC doors look great and have a stronger construction than traditional wood. 70 x 210 cm Standard PVC Door & Jamb Set	piece	2	4,420.00	8,840.00
44	WORKSHOP SUIT Anti-static split suit, dust-proof clothing, dust-free workshop, clean jacket, jacket and pants, blue work clothes for men and women, polyester (polyester fiber) + conductive fiber	piece	50	1,287.00	64,350.00
45	SOLDERING IRON Wattage: 30 Watts Supply Voltage: 220V, Material: Steel, with safety stand	unit	2	405.00	810.00

**MA. JOSEFINA G. BELMONTE**  
City Mayor

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**Funds Available:**

**RUBY G. MANANGU**  
City Accountant

**OBR :** *W. 2024-05-0392*

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Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
46	ORTHOPEDIC MEMORY FOAM ANTI-SLIP SEAT CUSHION Premium Quality Memory Foam: no chemical smell Anti-Slip Bottom: keeps the cushion fixed on your chair Removable Cover: Easy to wash ✓	piece	2	3,003.00 ✓	6,006.00 ✓

**Total Amount :** **754,759.40 -**

**Total Amount In Words (Pesos):** Seven Hundred Fifty-Four Thousand Seven Hundred Fifty-Nine Pesos and 40/100 Only ✓

**MA. JOSEFINA G. BELMONTE**  
City Mayor



Signature Over Printed Name of Supplier / Date

Josefina C. Atacador 6/7/24

**Funds Available:**

**RUBY G. MANANGU**  
City Accountant

**OBR :** NU. 2024-05-0392

**Approved Budget for the Contract :** 755,732.10 -



## TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on JUN 27 2024 and to expire on - AUG 11 2024.

CONFORME:

Josefina C. Atacador  
SIGNATURE OVER PRINTED NAME

President  
IN THE CAPACITY OF

6/27/24  
DATE

Duly authorized to sign this Purchase Order for and on behalf of Alexandrite Blue Inc.  
COMPANY NAME

**SUBSCRIBED AND SWORN** to before me this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ at \_\_\_\_\_, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her \_\_\_\_\_ with his/her photograph and signature appearing thereon with No. \_\_\_\_\_.

Doc. No. \_\_\_\_\_  
Page No. \_\_\_\_\_  
Book No. \_\_\_\_\_  
Series of \_\_\_\_\_

\*\*\*This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)