



Republika ng Pilipinas
Lungsod Quezon

BIDS AND AWARDS COMMITTEE – GOODS & SERVICES
Second Floor, Civic Center Building F, Quezon City Hall Complex, Elliptical Road, Quezon City
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REQUEST FOR QUOTATION
NEGOTIATED PROCUREMENT
SECTION 53.1

DATE : JULY 18, 2024

PROJECT NO. : QCDTRC(TAHANAN)-24-MSLI-0726B


Name of Company : _____
Address : _____
Contact No. : _____
Project Title : PROCUREMENT OF VARIOUS MEDICAL SUPPLIES
Approved Budget of the Contract : Php983,491.68
End-User / Implementing Office : QUEZON CITY DRUG TREATMENT AND REHABILITATION CENTER (TAHANAN)

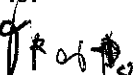
Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative not later than **JULY 23, 2024, 10:00 AM** Philippine Standard Time, together with the following documents of your company:

- 1 PhilGEPS certificate (not expired on the time of opening of quotations);
- 2 Business Registration (DTI/SEC)
- 3 Mayor's/Business Permit (2024);
- 4 Tax Clearance; and
- 5 Omnibus Sworn Statement prescribed by the **QC BAC- Goods and Services**
- 6 Income/Business Tax Return (for FY 2023) (For ABCs above P500,000.00)
- 7 If applicable, the JVA in case the joint venture is already in existence; or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

in a **SEALED LONG BROWN ENVELOPE** issued by QC BAC- Goods and Services.

NOTE: Submission of a Document Request List (DRL) is required prior to the issuance of the Long Brown Envelope.


ROWENA T. MACATAO
Vice-Chairperson, BAC- Goods and Services



TERMS AND CONDITIONS

1. Bidders shall **provide correct and accurate** information required in this form.
2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
3. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
4. Quotation **exceeding** the Approved Budget for the Contract (ABC) shall be **rejected**.
5. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
7. The City General Services Department (CGSD) shall have the right to inspect the goods.
8. Non-submission of eligibility documents shall mean disqualification of Quotation.
9. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CGSD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
10. Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s as follows:

ITEM NO.	ITEM & DESCRIPTION	UNIT OF ISSUE	QTY.	UNIT PRICE	ITEM TOTAL
1	Cotton Ball, 300's/ pack, good quality	pack	15		
2	Dental Anesthesia, 1.8ml cartridges, local anesthetics 20mg/10mcg/ml, 50's/box	box	5		
3	Dental Head Cap, 100's/box	box	2		
4	Dental Needle-Short, sterile, non-toxic, disposable, short, gauge 27, 100's/box	box	4		
5	ECG Paper 63mm x 30m, per roll	roll	10		
6	Ethyl Alcohol, 70% solution, disinfectant/antiseptic, gallon, FDA approved	gallon	792		
7	Gauze Pad, 4 inches x 4 inches, 8 ply, sterile, 100% cotton, mesh 28 x 24, 100 pieces/box	box	2		
8	Gloves-Surgical, sterile, size: 8 inches, 50's/box	box	2		
9	Gloves, non-sterile, medium, powder free, 100's/box	box	20		
10	Hydrogen Peroxide-120ml, 3% (10 volumes), bottle	bottle	10		
11	Povidone Iodine Solution-10%, 120ml/bottle	bottle	20		
12	Surgical face mask, 3-ply with ear loop, disposable, non-woven, 50 pieces/box, FDA approved	box	2,012		
13	Syringe with needle, 5cc syringe with gauge 23, 100's/box	box	1		
14	Testing Kit Drug, urine, Dual Met and THC, 40 kits/box	box	130		
TOTAL					

Amount in Words:

Y. R. 12

OTHER REQUIREMENTS: <ul style="list-style-type: none">• Copy of valid, current License to Operate for Medical Supplies/Devices from DOH Accreditation as Supplier, Distributor or Manufacturer.• Copy of current and valid Certificate of Product Registration (CPR) for item nos. 2, 4, and 13.• Copy of valid, current License to Operate from FDA and/or DOH Accreditation as Supplier, Distributor or Manufacturer for Drugs and Medicines for item no. 2.• Statement of the bidder specifying that the expiration dates of the drugs and medicines from the date of delivery shall be two (2) to three (3) years for oral respiratory drugs, intravenous and peritoneal solutions, topical, ophthalmologic and ENT preparations; one (1) to two (2) years for injectables; one (1) year for anesthetics for item no. 2.
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Delivery Period : **Thirty (30) Calendar Days**

Warranty : _____

Signature over printed name

Office Telephone No./Fax/Mobile No.

Date

Email Address

[Handwritten signature]