



Republika ng Pilipinas
Lungsod Quezon

BIDS AND AWARDS COMMITTEE – GOODS & SERVICES
Second Floor, Civic Center Building F, Quezon City Hall Complex, Elliptical Road, Quezon City
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REQUEST FOR QUOTATION
NEGOTIATED 53.9
SMALL VALUE PROCUREMENT

DATE : AUGUST 13, 2024
Project No. : DSQC-24-EHSE-1098E

Name of Company : _____
Address : _____
Contact No. : _____
Project Title : PROCUREMENT OF GAS ANALYZER AND OPACIMETER
Approved Budget of the Contract : P 500,000.00
End-User / Implementing Office : DEPARTMENT OF SANITATION AND CLEANUP WORKS OF QUEZON CITY

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative not later than **AUGUST 16, 2024, 10:00 A.M.** Philippine Standard Time, together with the following documents of your company:

- 1 PhilGEPS certificate (not expired on the time of opening of quotations);
- 2 Business Registration (DTI/SEC)
- 3 Mayor's/Business Permit (2024);
- 4 Tax Clearance; and
- 5 Omnibus Sworn Statement prescribed by the **QC BAC- Goods and Services**
- 6 Income/Business Tax Return (for FY 2023) (For ABCs above P500,000.00)
- 7 If applicable, the JVA in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

in a **SEALED LONG BROWN ENVELOPE** issued by QC BAC- Goods and Services.

NOTE: Submission of a Document Request List (DRL) is required prior to the issuance of the Long Brown Envelope.

ATTY. DOMINIC B. GARCIA
Officer-In-Charge/Head, BAC Secretariat

Handwritten signature/initials

TERMS AND CONDITIONS

1. Bidders shall **provide correct and accurate** information required in this form.
2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
3. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
4. Quotation **exceeding** the Approved Budget for the Contract (ABC) shall be **rejected**.
5. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
7. The City General Services Department (CGSD) shall have the right to inspect the goods.
8. Non-submission of eligibility documents shall mean disqualification of Quotation.
9. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CGSD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
10. Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s as follows:

ITEM NO.	ITEM & DESCRIPTION	UNIT OF ISSUE	QTY.	UNIT PRICE	ITEM TOTAL
1	GAS ANALYZER An analytical device that measures the concentration or quality of a specific gaseous compound within a mixture of multiple gases. To be used as a main equipment for Anti Smoke Belching Operation. Internal printer, probe, hose, computer cable, PC program, and extra filters a) Heavy duty and accurate Gas Analyzer b) Deluxe Abs Case (main controller) c) Automatic calculation of averages d) Automatic Zero-calibration e) Self diagnostic f) Measurement range: CO 0.00-10.00% HC 0-9999 ppm (15000 ppm) g) Graphic Large LCD and Six Button Key (black light and touch keypad operation) h) High Speed Internal Thermal Printer i) RS 232 Serial Communication port for data transfer to PC	unit	1		
2	OPACIMETER A smoke density measuring device that allows a continuous smoke density measurement of all performance class Diesel engines. To be used as a main equipment for Anti Smoke Belching Operation. a) Heavy duty and accurate Smoke Opacity Meter b) Deluxe Abs Case (main controller) c) Automatic calculation of averages d) Automatic Zero-calibration e) Self diagnostic f) Measurement in N-Value (%) & k-Value (m-1) g) Graphic Large LCD and Six Button Key (black light and touch keypad operation) h) High Speed Internal Thermal Printer i) RS 232 Serial Communication port for data transfer to PC	unit	1		
Total Quoted Amount					

Amount in Words: _____

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OTHER REQUIREMENTS:

1) Statement of Warranty with project number and project title – Minimum of one (1) year.

Delivery Period : Thirty (30) Calendar Days
Warranty : _____

Signature over printed name

Office Telephone No./Fax/Mobile No.

Date

Email Address

Handwritten signature