



Republika ng Pilipinas
Lungsod Quezon



BIDS AND AWARDS COMMITTEE – GOODS & SERVICES
Second Floor, Civic Center Building F, Quezon City Hall Complex, Elliptical Road, Quezon City
8988-4242 local 8712 / 8710 / 8709
Procurement@quezoncity.gov.ph

INVITATION TO BID

August 27, 2024

NO.	PROJECT NO.	OFFICE	PROJECT NAME	AMOUNT	SOURCE OF FUND	DELIVERY PERIOD
1.	CAO(TFS)-24-AAS2-1321	CITY ADMINISTRATOR'S OFFICE (TASK FORCE STREETLIGHTS)	WINDOW TYPE INVERTER AIRCON	P 119,250.00	GENERAL FUND	30 CD
2.	CAO(TFS)-24-OE-1320	CITY ADMINISTRATOR'S OFFICE (TASK FORCE STREETLIGHTS)	MULTI-FUNCTIONAL COPIER	P 161,102.60	GENERAL FUND	30 CD
3.	CAO(ZAU)-24-OE-1225	CITY ADMINISTRATOR'S OFFICE (ZONING ADMINISTRATION UNIT)	DIGITAL DUPLICATOR	P 429,530.00	GENERAL FUND	30 CD
4.	CGSD-24-SOP-1192	CITY GENERAL SERVICES DEPARTMENT	TRAFFIC BARRIERS, RAINCOAT AND OTHERS	P 253,530.00	GENERAL FUND	30 CD
5.	CONSO-24-IS-1163B	PUBLIC AFFAIRS AND INFORMATION SERVICES DEPARTMENT	INTERNET SUBSCRIPTION WITH DEVICE	P 183,750.00	GENERAL FUND	3 MONTHS
6.	CTO-24-BEVERAGES-1341	CITY TREASURER'S OFFICE	SUPPLIES FOR COFFEE VENDING MACHINE	P 985,424.00	GENERAL FUND	3 MONTHS
7.	DSQC-24-SOP-1317	DEPARTMENT OF SANITATION AND CLEANUP WORKS OF QUEZON CITY	HAND GLOVES AND OTHERS	P 139,800.00	GENERAL FUND	60 CD
8.	HCDRD-24-OE-1179	HOUSING, COMMUNITY DEVELOPMENT AND RESETTLEMENT DEPARTMENT	PAPER SHREDDER AND OTHERS	P 466,938.20	GENERAL FUND	30 CD
9.	HEALTH-24-CE1-1204B	QUEZON CITY HEALTH DEPARTMENT	SMART PHONE FOR ONLINE VALIDATION	P 933,155.00	GENERAL FUND	30 CD
10.	HEALTH-24-ITPAP-1199	QUEZON CITY HEALTH DEPARTMENT	DIGITAL VOLTAGE TESTER AND OTHERS	P 611,491.10	GENERAL FUND	30 CD
11.	OCMEDINA-24-FOODSTUFF-1311	OFFICE OF COUN. ERIC Z. MEDINA	CUPCAKE AND JUICE DRINKS	P 147,980.00	GENERAL FUND	30 CD
12.	OCM(GAD)-24-CS1-1327	OFFICE OF THE CITY MAYOR (GAD COUNCIL OFFICE)	FOOD AND DRINKS, AND OTHERS	P 226,584.00	GENERAL FUND	3 MONTHS
13.	OCM(HRMD)-24-SERVICES-0937D	OFFICE OF THE CITY MAYOR (HUMAN RESOURCE MANAGEMENT DEPARTMENT)	MENTAL HEALTH SERVICES PLAN	P 448,000.00	GENERAL FUND	3 MONTHS
14.	OCM(POPS)-24-CS1-1370	OFFICE OF THE CITY MAYOR - POPS PLAN	FOOD AND DRINKS	P 990,000.00	GENERAL FUND	3 MONTHS
15.	OCM-24-CG-1070	OFFICE OF THE CITY MAYOR	CUSTOMIZED UMBRELLA	P 650,000.00	GENERAL FUND	30 CD
16.	OCVGENEROSO-24-FIXTURES-0347	OFFICE OF COUN. VITO SOTTO GENEROSO	SUPPLY AND INSTALLATION OF MODULAR PARTITION WALL AND OTHERS	P 257,760.71	GENERAL FUND	30 CD
17.	QCADAAC-24-APP-1328	QUEZON CITY ANTI-DRUG ABUSE ADVISORY COUNCIL	VARIOUS APPLIANCES (CHEST FREEZER, TELEVISION, AND OTHERS)	P 117,906.00	GENERAL FUND	30 CD
18.	QCADAAC-24-FIXTURES-1330	QUEZON CITY ANTI-DRUG ABUSE ADVISORY COUNCIL	SUPPLY AND INSTALLATION OF ACCORDION ROOM DIVIDERS AND DOORS	P 400,000.00	GENERAL FUND	30 CD

NO.	PROJECT NO.	OFFICE	PROJECT NAME	AMOUNT	SOURCE OF FUND	DELIVERY PERIOD
19.	QCADAAC-24-GM-1329	QUEZON CITY ANTI-DRUG ABUSE ADVISORY COUNCIL	GENERAL MERCHANDISE (TOOTHBRUSH, MOP, COOKWARE SET, CAMERA BAG, AND OTHERS)	P 519,023.00	GENERAL FUND	30 CD
20.	QCSBCDPO-24-GM-0321	QUEZON CITY SMALL BUSINESS AND COOPERATIVES DEVELOPMENT AND PROMOTIONS OFFICE	STORAGE TRAY AND OTHERS	P 878,474.00	GENERAL FUND	3 MONTHS
21.	QCSBCDPO-24-HLMF-1308	QUEZON CITY SMALL BUSINESS AND COOPERATIVES DEVELOPMENT AND PROMOTIONS OFFICE	HOTEL ACCOMMODATION AND OTHERS	P 420,525.00	GENERAL FUND	3 MONTHS
22.	QCU-24-SERVICES-1294	QUEZON CITY UNIVERSITY	SUBSCRIPTION TO PHILIPPINE E-JOURNALS FOR QUEZON CITY UNIVERSITY LIBRARY	P 276,000.00	TRUST FUND	30 CD
23.	RMBGH-24-SA-1187B	ROSARIO MACLANG BAUTISTA GENERAL HOSPITAL	SUPPLY AND INSTALLATION OF SIGNAGE	P 172,900.00	GENERAL FUND	30 CD
24.	SDO-24-PS2-1310	SCHOOLS DIVISION OFFICE	PRINTING OF IBANG KLASA SA QC NEWSLETTER	P 259,800.00	GENERAL FUND	30 CD

1. The **QUEZON CITY LOCAL GOVERNMENT**, through the *General Fund and Trust Fund of various years* intends to apply the sums stated above being the ABC to payments under the contract for *the above stated projects of contract for each lot/item*. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **QUEZON CITY LOCAL GOVERNMENT** now invites bids for various **Projects**. Delivery of the Goods is required *as stated above*. Bidders should have completed, within **the last three (3) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
 - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from **QUEZON CITY GOVERNMENT Bids and Awards Committee (BAC) Secretariat** and inspect the Bidding Documents at the address given below during *weekdays from 7:00 a.m. – 5:00 p.m.*
5. A complete set of Bidding Documents may be acquired by interested Bidders on **Thursday, August 29, 2024** from the given address and website(s) below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB*. The Procuring Entity shall allow the bidder to present its proof of payment for the fees *in person*.

STANDARD RATES:

Approved Budget for the Contract	Maximum Cost of Bidding Documents (in Philippine Peso)
500,000 and below	500.00
More than 500,000 up to 1 million	1,000.00

The following are the requirements for purchase of Bidding Documents;

1. PhilGEPS Registration Certificate (Platinum – 3 pages)
2. Document Request List (DRL)
3. Authorization to Purchase Bidding Documents
 - 3.1 Corporate Secretary Certificate for corporation (specific for the project)
 - 3.2 Special Power of Attorney for single proprietorship (specific for the project)
4. Notarized Joint Venture Agreement (as applicable)
6. Bids must be duly received by the BAC Secretariat through manual submission at the 2nd Floor, Procurement Department, Finance Building, Quezon City Hall Compound on or before **10:00 A.M. of Thursday, September 5, 2024**. Late bids shall not be accepted.
7. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.
8. Bid opening shall be on **11:00 A.M. of Thursday, September 5, 2024** at the given address below and/or via Zoom. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

Topic: BAC-GOODS & SERVICES BIDDING
Join Zoom Meeting
<https://us02web.zoom.us/j/85850855933?pwd=R2dZUUU4Z3lyU29iZGVlWmdKRjZCdz09>
Meeting ID: 858 5085 5933
Passcode: 118682
9. The ***Quezon City Local Government*** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
10. For further information, please refer to:

ATTY. DOMINIC B. GARCIA
OIC, Procurement Department
2nd Floor, Procurement Department,
Finance Building, Quezon City Hall Compound
Elliptical Road, Barangay Central Diliman, Quezon City.
Email Add: bacgoods.procurement@quezoncity.gov.ph
Tel. No. (02)8988-4242 loc. 8506/8710
Website: www.quezoncity.gov.ph
11. You may visit the following websites:

For downloading of Bidding Documents: www.quezoncity.gov.ph

By:


MS. MA. MARGARITA S. MEJIA, DPA
Chairperson, QC-BAC-Goods and Services