



Republika ng Pilipinas
Lungsod Quezon

BIDS AND AWARDS COMMITTEE – GOODS & SERVICES

Second Floor, Civic Center Building F, Quezon City Hall Complex, Elliptical Road, Quezon City

8988-4242 local 8712 / 8710 / 8709

Procurement@quezoncity.gov.ph



INVITATION TO BID

August 14, 2024

NO.	PROJECT NO.	OFFICE	PROJECT NAME	AMOUNT	SOURCE OF FUND	DELIVERY PERIOD
1.	BCRD-24-PP-1210	BARANGAY AND COMMUNITY RELATIONS DEPARTMENT	MONOBLOC CHAIRS	P 2,437,028.00	GENERAL FUND	3 MONTHS
2.	CTO-24-IT-1186	CITY TREASURER'S OFFICE	COMPUTER SERVER WITH SOFTWARE	P 3,639,819.10	GENERAL FUND	90 CD
3.	HEALTH-24-FURNITURE-1087	QUEZON CITY HEALTH DEPARTMENT	EXECUTIVE CHAIR AND OTHERS	P 3,850,300.70	GENERAL FUND	30 CD
4.	HRMD-24-IT-1206	HUMAN RESOURCE MANAGEMENT DEPARTMENT	SUPPLY, INSTALLATION, TESTING AND COMMISSIONING OF THE QUEZON CITY HUMAN RESOURCE MANAGEMENT DEPARTMENT INFORMATION SYSTEM (QC-HRIS)	P 30,000,000.00	GENERAL FUND	254 CD
5.	OCM(GAD)-24-VEHICLES-1254	OFFICE OF THE CITY MAYOR (GAD COUNCIL OFFICE)	MOTOR VEHICLE	P 1,300,000.00	GENERAL FUND	30 CD
6.	OCM(QMC)-24-IME-0382C	OFFICE OF THE CITY MAYOR (QUEZON MEMORIAL CIRCLE)	ELECTRIC SELF-PROPELLED AERIAL WORK PLATFORM	P 1,378,000.00	GENERAL FUND	30 CD
7.	OCM-24-EM-1136	OFFICE OF THE CITY MAYOR	UNESCO CREATIVE CITY OF FILM	P 14,585,000.00	GENERAL FUND	3 MONTHS
8.	OVM-24-GI2-1246	OFFICE OF THE VICE MAYOR	GROCERY PACKS	P 7,499,856.00	GENERAL FUND	3 MONTHS
9.	PAISD-24-OE-1139	PUBLIC AFFAIRS AND INFORMATION SERVICES DEPARTMENT	DESKTOP COMPUTER AND OTHERS	P 2,455,962.96	GENERAL FUND	30 CD
10.	PAISD-24-PBAA-0290D	PUBLIC AFFAIRS AND INFORMATION SERVICES DEPARTMENT	ADVERTISING FOR Q.C. EVENTS AND AD PLACEMENT FOR MEDIA MILEAGE	P 1,500,000.00	GENERAL FUND	3 MONTHS
11.	QCRRMO-24-GM-1027	QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE (QCSBCDPO)	KUHA SA TINGI STARTER KIT	P 4,999,995.00	GENERAL FUND	3 MONTHS
12.	QCRRMO-24-HLMF-1288	QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE	HOTEL ACCOMMODATION AND OTHERS	P 2,970,000.00	GENERAL FUND	3 MONTHS
13.	QCRRMO-24-SOP-0764	QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE (CGSD)	PERSONAL PROTECTIVE EQUIPMENT	P 1,500,000.00	GENERAL FUND	30 CD
14.	QCRRMO-24-VEHICLES-0911B	QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE (QCCSD)	CUSTOMIZED MOBILE SERVICE VEHICLE WITH REPEATER SYSTEM	P 2,000,000.00	GENERAL FUND	120 CD
15.	QCGH-24-BLT-1160	QUEZON CITY GENERAL HOSPITAL	VARIOUS LINEN SUPPLIES	P 1,309,095.00	GENERAL FUND	30 CD
16.	QCGH-24-HCS-1162	QUEZON CITY GENERAL HOSPITAL	VARIOUS HARDWARE SUPPLIES (PLYBOARD AND OTHERS)	P 1,352,797.70	GENERAL FUND	30 CD
17.	QCPL-24-EMS-1149	QUEZON CITY PUBLIC LIBRARY	TOY BOX WITH LEARNING TOOLS FOR CHILDREN	P 3,986,874.00	GENERAL FUND	60 CD

NO.	PROJECT NO.	OFFICE	PROJECT NAME	AMOUNT	SOURCE OF FUND	DELIVERY PERIOD
18.	QCTD-24-SERVICES-1230	QUEZON CITY TOURISM DEPARTMENT	RENTAL OF SOUNDS AND LIGHTS, TABLE, AND OTHERS	P 1,361,600.00	GENERAL FUND	30 CD
19.	QCU-24-BMOP-0771	QUEZON CITY UNIVERSITY	VARIOUS BOOKS	P 10,667,259.87	GENERAL FUND	90 CD
20.	QCU-24-PS2-1123	QUEZON CITY UNIVERSITY	PRINTING OF QCU CATALOGUE AND OTHERS	P 2,444,560.00	GENERAL FUND	3 MONTHS
21.	QCYDO-24-CS1-1252	QUEZON CITY YOUTH DEVELOPMENT OFFICE	FOOD AND DRINKS, AND OTHERS	P 2,245,621.20	GENERAL FUND	3 MONTHS
22.	SPORTS-24-GARMENTS-1286	QUEZON CITY SPORTS DEVELOPMENT OFFICE	VARSITY JACKET AND OTHERS	P 1,386,750.00	GENERAL FUND	30 CD
23.	SSDD-24-JS2-1124	SOCIAL SERVICES DEVELOPMENT DEPARTMENT	VARIOUS JANITORIAL SUPPLIES (DISHWASHING LIQUID AND OTHERS)	P 1,399,852.76	GENERAL FUND	30 CD

1. The **QUEZON CITY LOCAL GOVERNMENT**, through the *General Fund of various years* intends to apply the sums stated above being the ABC to payments under the contract for *the above stated projects of contract for each lot/item*. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **QUEZON CITY LOCAL GOVERNMENT** now invites bids for various **Projects**. Delivery of the Goods is required *as stated above*. Bidders should have completed, within **the last three (3) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
 - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from **QUEZON CITY GOVERNMENT Bids and Awards Committee (BAC) Secretariat** and inspect the Bidding Documents at the address given below during *weekdays from 7:00 a.m. – 5:00 p.m.*
5. A complete set of Bidding Documents may be acquired by interested Bidders on **Thursday, August 15, 2024** from the given address and website(s) below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB*. The Procuring Entity shall allow the bidder to present its proof of payment for the fees *in person*.

STANDARD RATES:

Approved Budget for the Contract	Maximum Cost of Bidding Documents (in Philippine Peso)
500,000 and below	500.00
More than 500,000 up to 1 Million	1,000.00
More than 1 Million up to 5 Million	5,000.00
More than 5 Million up to 10 Million	10,000.00
More than 10 Million up to 50 Million	25,000.00
More than 50 Million up to 500 Million	50,000.00
More than 500 Million	75,000.00

The following are the requirements for purchase of Bidding Documents;

1. PhilGEPS Registration Certificate (Platinum – 3 pages)
2. Document Request List (DRL)
3. Authorization to Purchase Bidding Documents
 - 3.1 Corporate Secretary Certificate for corporation (specific for the project)
 - 3.2 Special Power of Attorney for single proprietorship (specific for the project)
4. Notarized Joint Venture Agreement (as applicable)

6. The ***Quezon City Local Government*** will hold a Pre-Bid Conference on **9:00 A.M.** of **Thursday, August 22, 2024** at **2nd Floor, Procurement Department-Bidding Room, Finance Building, Quezon City Hall Compound**, and/or through video conferencing *via Zoom* which shall be open to prospective bidders.

Topic: BAC-GOODS Pre-Bid Conference Meeting

Join Zoom Meeting

<https://us02web.zoom.us/j/84835002246?pwd=OVRuVE0weXZMNXYwZG5LaWdldXk1QT09>

Meeting ID: 848 3500 2246

Passcode: 154733

7. Bids must be duly received by the BAC Secretariat through manual submission at the 2nd Floor, Procurement Department, Finance Building, Quezon City Hall Compound on or before **10:00 A.M.** of **Thursday, September 05, 2024**. Late bids shall not be accepted.

8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.

9. Bid opening shall be on **11:00 A.M.** of **Thursday, September 05, 2024** at the given address below and/or via Zoom. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

Topic: BAC-GOODS & SERVICES BIDDING

Join Zoom Meeting

<https://us02web.zoom.us/j/85850855933?pwd=R2dZUUp4Z3lyU29iZGV1WmdKRjZCdz09>

Meeting ID: 858 5085 5933

Passcode: 118682

10. The ***Quezon City Local Government*** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

11. For further information, please refer to:

ATTY. DOMINIC B. GARCIA

OIC, Procurement Department

2nd Floor, Procurement Department,

Finance Building, Quezon City Hall Compound

Elliptical Road, Barangay Central Diliman, Quezon City.

Email Add: bacgoods.procurement@quezoncity.gov.ph

Tel. No. (02)8988-4242 loc. 8506/8710

Website: www.quezoncity.gov.ph

12. You may visit the following websites:

For downloading of Bidding Documents: www.quezoncity.gov.ph

By:


MS. MA. MARGARITA S. MEJIA, DPA
Chairperson, QC-BAC-Goods and Services