



Republika ng Pilipinas
Lungsod Quezon

BIDS AND AWARDS COMMITTEE – GOODS & SERVICES
Second Floor, Civic Center Building F, Quezon City Hall Complex, Elliptical Road, Quezon City
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REQUEST FOR QUOTATION
NEGOTIATED PROCUREMENT
SECTION 53.1

DATE : SEPTEMBER 18, 2024

PROJECT NO. : DPOS-24-APP-0673D

Name of Company :
Address :
Contact No. :
Project Title : PROCUREMENT OF AIR PURIFIER AND OTHERS
Approved Budget of the Contract : Php465,203.50
End-User / Implementing Office : DEPARTMENT OF PUBLIC ORDER AND SAFETY

BREAKDOWN OF ABC	
Item Nos. 1 to 6	P 365,267.40
Item Nos. 7 to 10	P 28,460.10
Item No. 11	P 7,476.00
Item No. 12	P 18,000.00
Item Nos. 13 to 15	P 15,200.00
Item No. 16	P 2,000.00
Item No. 17	P 4,200.00
Item Nos. 18 to 19	P 24,600.00
TOTAL	P 465,203.50

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative not later than **SEPTEMBER 24, 2024, 10:00 AM** Philippine Standard Time, together with the following documents of your company:

- 1 PhilGEPS certificate (not expired on the time of opening of quotations);
- 2 Business Registration (DTI/SEC)
- 3 Mayor's/Business Permit (2024);
- 4 Tax Clearance; and
- 5 Omnibus Sworn Statement prescribed by the **QC BAC- Goods and Services**
- 6 Income/Business Tax Return (for FY 2023) (For ABCs above P500,000.00)
- 7 If applicable, the JVA in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

in a **SEALED LONG BROWN ENVELOPE** issued by **QC BAC- Goods and Services**.

NOTE: Submission of a Document Request List (DRL) is required prior to the issuance of the Long Brown Envelope.

MA MARGARITA S. MEJIA, DPA
Chairperson, BAC- Goods and Services

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TERMS AND CONDITIONS

1. Bidders shall **provide correct and accurate** information required in this form.
2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
3. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
4. Quotation **exceeding** the Approved Budget for the Contract (ABC) shall be **rejected**.
5. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
7. The City General Services Department (CGSD) shall have the right to inspect the goods.
8. Non-submission of eligibility documents shall mean disqualification of Quotation.
9. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CGSD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
10. Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s as follows:

ITEM NO.	ITEM & DESCRIPTION	UNIT OF ISSUE	QTY.	UNIT PRICE	ITEM TOTAL
	CLEARING AND DEMOLITION PROGRAM				
1	Air Purifier Humidifier Cleaner and Deodorizer with LED Light Air Sanitizer Fragrance For Office Home Bedroom Living Room Study Yoga Spa, Perfect for Bacteria, Virus, Smoke, Allergies and Pets, water capacity: 3,000 ML, working time: 8-16 hours, material: ABS + PP + electric part, power supply: charging adapter, color white	piece	16		
2	Chainsaw (16 inches), power source: Gas, power head weight: 8.16 lbs., guide bar length 16 inches, chain: 3/8 inch PS3, chain oil capacity; 7.4oz., engine power 2.41 bhp, fuel capacity 10.5oz., displacement 35.2cc	piece	4		
3	Circular Saw (gas powered) with cutting discs: 2 pieces Concrete discs, 10 pieces steel discs Displacement (cm³): 98.5 Power output (kW/hp): 5.0/6.8 Revolutions per minute (rpm) MAX: 9,800 Weight (kg): 12.7 Sound pressure level: 101 Sound power level: 113 Vibration level left/right (m/s²): 6.5/3.9 engine (2-MIX/4-MIX): 2-MIX Total length (cm): 89 Abrasive cutting wheel (mm): 400	piece	1		
4	Electric Fan Industrial, 130/150 Watts 3 Speed, Squirrel Cage, 220V, 60HZ, 230V, 60HZ, 130/150 Watts Fan Blade, 2 Leaf Aluminum, 26 inches Diameter	unit	1		
5	Inverter Generator Gasoline 8.5 KVA	piece	1		
6	Smart TV Screen size 32 inches, LCD/LED screen, HDMI, USB, Wi-Fi ready, high definition display 1,920 x 1,080, voltage range: 100-240V, with one (1) year warranty, with user manual/power cable/remote control	unit	1		

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7	Bulletin Board Wall Stationery Corkboard Wooden Office Cork with Frame 100cm x 200cm	piece	8		
8	Concrete Discs Diameter: 230mm, Bore Diameter: 22.23mm Cutting Width: 2.3mm, Segment Height: 10mm	piece	1		
9	Multipurpose Aluminum 12ft. 16ft. 20ft. Foldable Ladder, Heavy Duty Step Ladder	piece	2		
10	Tool Set with Metal Box 85 pieces tool set with metal box (18) 1/2-inch Dr. Sockets: 10mm to 30mm, 32mm (1) 1/2-inch Dr. 72 Teeth Quick Release Ratchet Handle (1) 1/2-inch Dr. x 5 inches Extension Bar (2) 1/2-inch Dr. x 10 inches Extension Bar with 3-way adaptor (1) 1/2-inch Dr. Universal Joint (12) 1/4-inch Dr. Socket: 4, 4.5, 5, 5.5, 6, 7, 8, 9, 10, 11, 12, 13mm (1) 1/4-inch Dr. 72 Teeth Quick Release Ratchet Handle (1) 1/4-inch Dr. x 3 inches Extension Bar (6) 1/4-inch Socket Bits (1) Screwdriver Handle (1) Long Nose Plier 6 inches (1) Combination Plier 7 inches (1) Measuring Tape 3M (1) Zinc Alloy Cutter (10) Blade (5) Screwdriver: 5 x 75, 6 x 100, 8 x 150mm, PH1 x 75mm, PH2 x 100mm (1) Water Pump Plier 10 inches (1) Lock Plier 10 inches (9) Hex Key: 1.5, 2, 2.5, 3, 4, 5, 6, 8, 10mm (10) Spanner: 8, 9, 10, 11, 12, 13, 14, 15, 17, 19mm (1) Metal Case	set	2		
INSPECTION AND MONITORING PROGRAM					
11	Electric Fan 20 inches blade, 3 speed control system, 3 wing aluminum blade, oscillation control, adjustable fan head, thermal fuse protected motor, 120° airflow direction control	unit	2		
12	Whiteboard 3ft. x 6ft. Size, Magnetic Porcelain Surface, 300mm Pen Tray Double Sided	piece	2		
GREEN TRANSPORT PROGRAM					
13	Cordless Drill Electric Impact Drill Power Set Screw Wireless	unit	2		
14	Cordless Inflator Max Air Pressure: 1110kPa (161PSA)	piece	1		
15	Portable Vacuum Cleaner 1 piece main machine - cordless vacuum, wireless handheld vacuum, heavy-duty, 350000pa power force, dual cleaning mode, high capacity rechargeable battery, 500ml dust tank capacity, 1 piece aluminum tube, 1 piece adaptor, 1 piece brush head, 1 piece roller head, 1 piece nozzle with brush, 1 piece long crevice tool, 1 piece wall mount (hanger), 1 piece wall screw, 1 piece user manual	unit	1		
16	Digital Multimeter Tester Multi Tester Electrical Tools	unit	2		
17	Crocodile Jack 3 Tons Heavy Duty	piece	1		

	SECURITY AND INTELLIGENCE OPERATIONS PROGRAM				
18	Whiteboard Magnetic with Stand Set Wheels Double Sided 90cm x 120cm, with whiteboard eraser	piece	2		
19	Tent Folding Heavy Duty Sunshade Waterproof with Adjustable Height Retractable 3 x 4.5 meters	piece	2		
TOTAL					

Amount in Words:

OTHER REQUIREMENT/S:
<ul style="list-style-type: none">Statement of Warranty – Minimum of One (1) Year with project number and project title.

Delivery Period : **Sixty (60) Calendar Days**
Warranty : _____

Signature over printed name

Office Telephone No./Fax/Mobile No.

Date

Email Address

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