



Republika ng Pilipinas  
Lungsod Quezon  
BIDS AND AWARDS COMMITTEE – GOODS & SERVICES  
Second Floor, Civic Center Building F, Quezon City Hall Complex, Elliptical Road, Quezon City  
8988-4242 local 8712 / 8710 / 8709  
[Procurement@quezoncity.gov.ph](mailto:Procurement@quezoncity.gov.ph)



INVITATION TO BID

September 23, 2024

NO.	PROJECT NO.	OFFICE	PROJECT NAME	AMOUNT	SOURCE OF FUND	DELIVERY PERIOD
1.	ACCOUNTING-24-FIXTURES-1324	CITY ACCOUNTING DEPARTMENT	SUPPLY AND INSTALLATION OF CABINET FILE COMPACTOR AND OTHERS	P 2,091,752.95	GENERAL FUND	30 CD
2.	BPLD-24-VPS2-1415	BUSINESS PERMITS AND LICENSING DEPARTMENT	A PUBLIC RELATIONS CAMPAIGN OF THE QUEZON CITY BUSINESS PERMITS AND LICENSING DEPARTMENT PROMOTING ITS VARIOUS DIGITAL INNOVATIONS, PROGRAMS AND PROJECTS AIMED AT ENHANCING AND RAISING THE BAR IN EASE OF DOING BUSINESS IN QUEZON CITY	P1,990,000.00	GENERAL FUND	2 MONTHS
3.	CGSD-24-ES-1473	CITY GENERAL SERVICES DEPARTMENT	SUPPLIES FOR REPLACEMENT OF GROUNDED ELECTRICAL WIRING, UPGRADING OF ELECTRICAL POWER SUPPLY AND PERMANENT ELECTRICAL POWER SUPPLY WITHIN QUEZON CITY HALL COMPOUND	P 2,437,519.30	GENERAL FUND	30 CD
4.	DSQC-24-MF-0961	DEPARTMENT OF SANITATION AND CLEANUP WORKS OF QUEZON CITY	TRASH BIN	P 2,400,000.00	GENERAL FUND	60 CD
5.	HCDRD-24-SS2-1326	HOUSING, COMMUNITY DEVELOPMENT AND RESETTLEMENT DEPARTMENT	LINE 1: SURVEY WORKS AND TITLING DOCUMENTATION FOR QCITIZEN HOMES NO. 7 (BRGY. ESCOPA III)	P 134,500.00	GENERAL FUND	2 MONTHS
			LINE 2: SURVEY WORKS AND TITLING DOCUMENTATION FOR QCITIZEN HOME NO. 11 (BRGY. STA. MONICA)	P 79,000.00	GENERAL FUND	2 MONTHS
			LINE 3: SURVEY WORKS AND TITLING DOCUMENTATION FOR QCITIZEN HOMES NO. 15 (BRGY. SAUYO)	P 382,900.00	GENERAL FUND	2 MONTHS
			LINE 4: SURVEY WORKS AND TITLING DOCUMENTATION FOR BRGY. OLD BALARA	P 518,500.00	GENERAL FUND	2 MONTHS
			LINE 5: SURVEY WORKS AND TITLING DOCUMENTATION FOR BRGY. SAN AGUSTIN	P 1,835,650.00	GENERAL FUND	2 MONTHS
			LINE 6: SURVEY WORKS FOR BRGY. PAYATAS A	P 2,756,128.00	GENERAL FUND	2 MONTHS
			LINE 7: SURVEY WORKS AND TITLING DOCUMENTATION FOR BRGY. PAYATAS B	P 3,030,000.00	GENERAL FUND	2 MONTHS
			LINE 8: TITLING DOCUMENTATION FOR TOFEMI CORPORATION (PHASE 2) BRGY. BAGONG SILANGAN	P 5,087,137.00	GENERAL FUND	2 MONTHS
			LINE 9: SURVEY WORKS AND TITLING DOCUMENTATION FOR FORTUNATO M. ACUÑA M/TO CONCEPCION SCHACOSO (TANIMAN, BARANGAY BATASAN HILLS, QC)	P 362,000.00	GENERAL FUND	2 MONTHS
			LINE 10: SURVEY WORKS AND TITLING DOCUMENTATION FOR FINANCIERA MANILA INC. (KAPALARAN ST. LITEX RD. BRGY. COMMONWEALTH)	P 1,204,500.00	GENERAL FUND	2 MONTHS
6.	HEALTH-24-MSLI-1305	QUEZON CITY HEALTH DEPARTMENT	HIV-1 VIRAL LOAD AND CARTRIDGE FOR SPUTUM	P 2,235,432.00	GENERAL FUND	30 CD
7.	HEALTH-24-OESC-1195B	QUEZON CITY HEALTH DEPARTMENT	VARIOUS INK AND TONER CARTRIDGES	P 2,564,260.75	GENERAL FUND	30 CD
8.	HEALTH-24-SOP-1349	QUEZON CITY HEALTH DEPARTMENT	GO BAG SURVIVAL KIT	P 1,500,000.00	GENERAL FUND	30 CD
9.	OCM(POPS)-24-IT-1379	OFFICE OF THE CITY MAYOR - POPS PLAN (OFFICE OF THE VICE MAYOR)	PROPOSED DESIGN AND DEVELOPMENT OF QUEZON CITY COUNCIL WEBSITE WITH USER'S PORTAL AND DATA MIGRATION	P 10,000,000.00	GENERAL FUND	30 CD
10.	OCM-24-AP1-1479	OFFICE OF THE CITY MAYOR	VARIOUS AGRICULTURAL PRODUCTS	P 25,159,364.00	GENERAL FUND	45 CD
11.	OCM-24-CS1-1421	OFFICE OF THE CITY MAYOR	LINE 1: FOOD AND DRINKS	P 10,608,000.00	GENERAL FUND	2 MONTHS
			LINE 2: FOOD AND DRINKS	P 27,020,000.00	GENERAL FUND	2 MONTHS
			LINE 3: FOOD AND DRINKS	P 23,600,000.00	GENERAL FUND	2 MONTHS
12.	OCM-24-EM-1547	OFFICE OF THE CITY MAYOR	LINE 1: EVENTS MANAGEMENT	P 5,730,100.00	GENERAL FUND	2 MONTHS
			LINE 2: EVENTS MANAGEMENT	P 12,517,200.00	GENERAL FUND	2 MONTHS
13.	OCM-24-FOODSTUFF-1446	OFFICE OF THE CITY MAYOR	RICE	P 22,750,000.00	GENERAL FUND	45 CD
14.	OCM-24-GI2-1450	OFFICE OF THE CITY MAYOR	VARIOUS GROCERY ITEMS	P 35,386,605.50	GENERAL FUND	45 CD



NO.	PROJECT NO.	OFFICE	PROJECT NAME	AMOUNT	SOURCE OF FUND	DELIVERY PERIOD
15.	OCM-24-PCP1-1435	OFFICE OF THE CITY MAYOR	BLANKET AND OTHERS	P 32,416,685.00	GENERAL FUND	45 CD
16.	OCM-24-TA-1448	OFFICE OF THE CITY MAYOR	FLORAL WREATH	P 7,593,750.00	GENERAL FUND	2 MONTHS
17.	PDAD-24-IME-0335	PARKS DEVELOPMENT AND ADMINISTRATION DEPARTMENT	PROFESSIONAL BRUSHCUTTER, PRESSURE WASHER, AND OTHERS	P 1,439,975.00	GENERAL FUND	60 CD
18.	QCRRMO-24-EHSE-1314	QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE (CCSD)	SUPPLY, DELIVERY AND INSTALLATION OF BIODIGESTER IN BARANGAY/ COMMUNITY FARM IN QUEZON CITY	P 3,000,000.00	GENERAL FUND	60 CD
19.	QCRRMO-24-EM-1461	QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE	RESCUE-LYMPICS	P 5,000,000.00	GENERAL FUND	2 MONTHS
20.	QCRRMO-24-FFRSE-1390	QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE	LIFE LOCATOR	P 7,604,778.00	GENERAL FUND	90 CD
21.	QCRRMO-24-GM-1444	QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE	VARIOUS SUPPLIES FOR SEARCH AND RESCUE OPERATIONS	P 5,999,560.00	GENERAL FUND	45 CD
22.	QCRRMO-24-HLMF-1508	QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE (GAD COUNCIL)	HOTEL ACCOMMODATION AND OTHERS	P 1,189,800.00	GENERAL FUND	2 MONTHS
23.	QCRRMO-24-PS2-1169	QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE (QCCSD)	PRINTING OF INFORMATION AND EDUCATIONAL CAMPAIGN FOR HELPLINE 122	P 3,244,000.00	GENERAL FUND	30 CD
24.	QCRRMO-24-SOP-1106	QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE (SDO)	ALARM BELL WITH MANUAL SWITCH	P 1,352,579.00	GENERAL FUND	45 CD
25.	QCRRMO-24-VEHICLES-1285	QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE (PDAD)	UTILITY VEHICLE WITH ROOF RACK	P 2,223,260.00	GENERAL FUND	90 CD
26.	QCGH-24-DM-1487	QUEZON CITY GENERAL HOSPITAL	HPV VACCINE	P2,249,999.66	GENERAL FUND	30 CD
27.	QCPL-24-EMS-1476	QUEZON CITY PUBLIC LIBRARY	LEARNING KIT AND OTHERS	P 1,207,835.00	GENERAL FUND	30 CD
28.	QCPL-24-OSD-1477	QUEZON CITY PUBLIC LIBRARY	BOOKS CARDS AND OTHERS	P 1,860,000.00	GENERAL FUND	30 CD
29.	RMBGH-24-OE-1456	ROSARIO MACLANG BAUTISTA GENERAL HOSPITAL	PRINTER AND OTHERS	P 1,317,350.00	GENERAL FUND	30 CD
30.	SDO-24-BMOP-1493	SCHOOLS DIVISION OFFICE	SUPPLY AND DELIVERY OF LEARNING TO READ FOR KINDER TO GRADE 3 LEARNER'S FULLER APPROACH AND EMERGING READERS USING FULLER APPROACH FOR GRADE 4 TO 6	P 20,000,149.25	SPECIAL EDUCATION FUND	30 CD
31.	SDO-24-EMS-1507	SCHOOLS DIVISION OFFICE	MANIPULATIVES IN ENGLISH READING KIT LEVEL 1 AND 2 FOR GRADE 1 TO 6 LEARNERS	P 20,000,000.00	SPECIAL EDUCATION FUND	30 CD
32.	SSDD-24-GI2-1556	SOCIAL SERVICES DEVELOPMENT DEPARTMENT	LINE 1: SUPPLY AND DELIVERY OF GROCERY PACKS FOR INDIGENTS	P 366,554,916.00	GENERAL FUND	2 MONTHS
			LINE 2: GROCERY PACKS	P 51,988,300.00	GENERAL FUND	2 MONTHS
			LINE 3: VARIOUS GROCERY ITEMS	P 30,800,000.00	GENERAL FUND	2 MONTHS
33.	SSDD-24-GM- 1360	SOCIAL SERVICES DEVELOPMENT DEPARTMENT	VARIOUS SUPPLIES (PLASTIC CRATE AND OTHERS)	P 1,525,797.75	GENERAL FUND	30 CD
34.	SSDD-24-GM-1228	SOCIAL SERVICES DEVELOPMENT DEPARTMENT	VARIOUS TRAINING SUPPLIES FOR VOCATIONAL DEVELOPMENT AND RESIDENTIAL AND REHABILITATION PROGRAM	P 5,141,013.22	GENERAL FUND	30 CD
35.	SSDD-24-PCP1-1214	SOCIAL SERVICES DEVELOPMENT DEPARTMENT	PERSONAL HYGIENE SUPPLIES	P 1,067,300.00	GENERAL FUND	2 MONTHS

- The **QUEZON CITY LOCAL GOVERNMENT**, through the *General Fund and Special Education Fund of various years* intends to apply the sums stated above being the ABC to payments under the contract for *the above stated projects of contract for each lot/item*. Bids received in excess of the ABC shall be automatically rejected at bid opening.
- The **QUEZON CITY LOCAL GOVERNMENT** now invites bids for various **Projects**. Delivery of the Goods is required *as stated above*. Bidders should have completed, within **the last three (3) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
- Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
  - Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
- Prospective Bidders may obtain further information from **QUEZON CITY GOVERNMENT Bids and Awards Committee (BAC) Secretariat** and inspect the Bidding Documents at the address given below during *weekdays from 7:00 a.m. – 5:00 p.m.*



5. A complete set of Bidding Documents may be acquired by interested Bidders on **Tuesday, September 24, 2024** from the given address and website(s) below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB*. The Procuring Entity shall allow the bidder to present its proof of payment for the fees *in person*.

**STANDARD RATES:**

Approved Budget for the Contract	Maximum Cost of Bidding Documents (in Philippine Peso)
500,000 and below	500.00
More than 500,000 up to 1 Million	1,000.00
More than 1 Million up to 5 Million	5,000.00
More than 5 Million up to 10 Million	10,000.00
More than 10 Million up to 50 Million	25,000.00
More than 50 Million up to 500 Million	50,000.00
More than 500 Million	75,000.00

The following are the requirements for purchase of Bidding Documents;

- PhilGEPS Registration Certificate (Platinum – 3 pages)
  - Document Request List (DRL)
  - Authorization to Purchase Bidding Documents
    - Corporate Secretary Certificate for corporation (specific for the project)
    - Special Power of Attorney for single proprietorship (specific for the project)
  - Notarized Joint Venture Agreement (as applicable)
6. The **Quezon City Local Government** will hold a Pre-Bid Conference on **9:00 A.M. of Thursday, October 03, 2024** at **2<sup>nd</sup> Floor, Procurement Department-Bidding Room, Finance Building, Quezon City Hall Compound**, and/or through video conferencing *via Zoom* which shall be open to prospective bidders.

Topic: BAC-GOODS Pre-Bid Conference Meeting  
 Join Zoom Meeting  
<https://us02web.zoom.us/j/84835002246?pwd=OVRuVE0weXZMNXYwZG5LaWdldXk1QT09>  
 Meeting ID: 848 3500 2246  
 Passcode: 154733

- Bids must be duly received by the BAC Secretariat through manual submission at the 2<sup>nd</sup> Floor, Procurement Department, Finance Building, Quezon City Hall Compound on or before **10:00 A.M. of Tuesday, October 15, 2024**. Late bids shall not be accepted.
- All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
- Bid opening shall be on **11:00 A.M. of Tuesday, October 15, 2024**, at the given address below and/or via Zoom. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

Topic: BAC-GOODS & SERVICES BIDDING  
 Join Zoom Meeting  
<https://us02web.zoom.us/j/85850855933?pwd=R2dZUUp4Z3lyU29iZGVlWmdKRjZCcDz09>  
 Meeting ID: 858 5085 5933  
 Passcode: 118682

- The **Quezon City Local Government** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
- For further information, please refer to:  
**ATTY. DOMINIC B. GARCIA**  
 OIC, Procurement Department  
 2<sup>nd</sup> Floor, Procurement Department,  
 Finance Building, Quezon City Hall Compound  
 Elliptical Road, Barangay Central Diliman, Quezon City.  
 Email Add: [bacgoods.procurement@quezoncity.gov.ph](mailto:bacgoods.procurement@quezoncity.gov.ph)  
 Tel. No. (02)8988-4242 loc. 8506/8710  
 Website: [www.quezoncity.gov.ph](http://www.quezoncity.gov.ph)
- You may visit the following websites:  
 For downloading of Bidding Documents: [www.quezoncity.gov.ph](http://www.quezoncity.gov.ph)

By:   
 MS. MA. MARGARITA S. MEJIA, DPA  
 Chairperson, QC-BAC-Goods and Services