



Republika ng Pilipinas
Lungsod Quezon
PROCUREMENT DEPARTMENT



PO Number **2408049**

Purchase Order Date: **SEP 06 2024**

Procuring Unit	: CITY TREASURER'S OFFICE	Project Number	:CTO-24-OESC-0981
Company Name	: TFPJ ENTREPRENEURIAL NON-SPECIALIZED WHOLESALE TRADING JOINT VENTURE WITH MCARMS TRADING	Mode of Procurement	:Public Bidding
Address	: Unit A 23, First Floor, Makatarungan Road, Central, Quezon City	Resolution No.	:24-PB-641
Business Type	: Sole Proprietorship Registration #5274303/3001084	TIN Number	:634-804-519-000/432-929-074-000
		Contact Number	:09282574741

Sir/Madam:
Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery :	Upon end-user's instruction subject to proper coordination with CGSD	Delivery Schedule :	Thirty (30) Calendar Days
Payment Term :	Credit		

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
25	Toner Cartridge, MLT-D111S for Samsung SL-M2020W, printer, black	cart	20	3,499.00	69,980.00
26	Toner Cartridge, Brother TN-3320 black	cart	30	4,925.00	147,750.00
27	Toner Cartridge, Brother TN-3350 black	cart	30	7,005.00	210,150.00
28	Brother DR-3355 Drum Laser Toner for HL5450DN	unit	10	9,736.50	97,365.00
29	Brother DR-2455 Drum Laser Toner for HL-L2375DW	unit	10	5,186.00	51,860.00
30	CF219A HP19A Original LaserJet Imaging Drum	unit	10	7,423.00	74,230.00

Total Amount : 1,774,695.50

Total Amount In Words (Pesos): One Million Seven Hundred Seventy-Four Thousand Six Hundred Ninety-Five Pesos and 50/100 Only

MA. JOSEFINA G. BELMONTE
City Mayor



JUDE ASAREY G. CARILLO
Signature Over Printed Name of Supplier / Date 9-11-24

Funds Available:

RUBY G. MANANGU
City Accountant

Approved Budget for the Contract : 1,779,698.00

OBR : 10-2024-08-8763

TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on SEP 11 2024 and to expire on - OCT 11 2024.

CONFORME:

JUDE ASHLEY G. CARILLO
SIGNATURE OVER PRINTED NAME

Authorized Rep.
JU W/ MCARMS TRADING
IN THE CAPACITY OF

9-11-24
DATE

Duly authorized to sign this Purchase Order for and on behalf of TFPJ ENTREPRENEURIAL NON-SPECIALIZED WHOLESALE TRADING
COMPANY NAME JU W/ MCARMS TRADING

SUBSCRIBED AND SWORN to before me this ___ day of ___, ___ at ___, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her ___ with his/her photograph and signature appearing thereon with No. ___.

Doc. No. ___
Page No. ___
Book No. ___
Series of ___

***This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)



Procuring Unit	: CITY TREASURER'S OFFICE	Project Number	:CTO-24-OESC-0981
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Business Type	: Sole Proprietorship Registration #5274303/3001084	TIN Number	:634-804-519-000/432-929-074-000
		Contact Number	:09282574741

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : Upon end-user's instruction subject to proper coordination with CGSD

Delivery Schedule : Thirty (30) Calendar Days

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
1	Tape, transparent, width: 24mm (1mm)	piece	20	49.00	980.00
2	Tape, transparent, width: 48mm (1mm)	piece	20	79.00	1,580.00
3	Tape, masking, width: 24mm (1mm)	piece	20	58.00	1,160.00
4	Tape, masking, width: 48mm (1mm)	piece	20	165.00	3,300.00
5	Folder, with tab (tag board); legal size documents, 100 pieces per pack	pack	30	619.00	18,570.00
6	Fastener, metal, 70mm between prongs, 50 sets/box	box	30	80.00	2,400.00
7	Paper thermal, queuing tape, 80mm x 70mm, 50 rolls/box	box	20	2,564.00	51,280.00
8	Correction tape, film base type, UL 6m min.	piece	100	45.00	4,500.00
9	Data Folder, made with chipboard, taglia lock	piece	30	121.00	3,630.00
10	Data File Box, made with chipboard, with closed ends	piece	30	201.70	6,051.00
11	Paper, multi-purpose, (COPY) A4, 70gsm	ream	200	218.00	43,600.00
12	Paper, multi-purpose, (COPY) legal, 70gsm	ream	200	248.00	49,600.00
13	Paper, multi-copy - 80gsm, size: 216mm x 330mm, legal	ream	300	308.00	92,400.00
14	Paper, multi-copy - 80gsm, size: 210mm x 297mm, A4	ream	300	298.50	89,550.00
15	Clipboard, legal size with taglia lock	piece	20	99.00	1,980.00
16	Glue, all purpose, 200 grams min.	piece	20	62.60	1,252.00
17	Puncher, Heavy Duty, No. 468	piece	50	251.10	12,555.00
18	Sign Pen, liquid/gel ink, 0.5mm needle tip, black	piece	100	22.65	2,265.00
19	Ball pen, fine point, blue	piece	100	8.00	800.00
20	Ball pen, fine point, red	piece	100	8.00	800.00
21	Rubber band, 70mm min. lay flat length (#18).	piece	50	248.15	12,407.50
22	Continuous Form, 3 ply, 280mm x 241mm (11 inches x 9 ½ inches), carbonless	box	100	1,428.50	142,850.00
23	Toner Cartridge, Canon 312	cart	50	5,198.00	259,900.00
24	Toner Cartridge, HP 85A (CE285A)	cart	50	6,399.00	319,950.00

MA. JOSEFINA G. BELMONTE
City Mayor

JUDE ASHLEY G. CARINO 9-11-24
Signature Over Printed Name of Supplier / Date

Funds Available:

OBR : 10,204,000.00

RUBY G. MANANGU
City Accountant

Approved Budget for the Contract : 1,779,698.00

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CONFORME:

JUDE ASHLEY J. CARILLO
SIGNATURE OVER PRINTED NAME

Authorized Rep. - JVA MCARMS TRADING
IN THE CAPACITY OF

9-11-2024
DATE

Duly authorized to sign this Purchase Order for and on behalf of TFPJ ENTREPRENEURIAL NON-SPECIALIZED WHOLESALE TRADING
COMPANY NAME JVA MCARMS TRADING

SUBSCRIBED AND SWORN to before me this ____ day of _____, _____ at _____, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her _____ with his/her photograph and signature appearing thereon with No. _____.

Doc. No. _____
Page No. _____
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***This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)