



Republika ng Pilipinas  
Lungsod Quezon  
PROCUREMENT DEPARTMENT



PO Number **2408074**

Purchase Order Date: **SEP 13 2024**

*WARD  
APP*

Procuring Unit : <b>SOCIAL SERVICES DEVELOPMENT DEPARTMENT</b>	Project Number : <b>SSDD-24-FOODSTUFF-1235</b>
Company Name : <b>R. QUINTOS ENTERPRISES</b>	Mode of Procurement : <b>Public Bidding</b>
Address : <b>#28 Margarita Bldg., Matalino St., Brgy. Central, Quezon City</b>	Resolution No. : <b>24-PB-665</b>
Business Type : <b>Sole Proprietorship Registration #1102800</b>	TIN Number : <b>239-845-193-000</b>
	Contact Number : <b>0915-750-4360</b>

**Sir/Madam:**  
Please furnish this office the following articles subject to the terms and conditions contained here:

**Place of Delivery :** Upon end-user's instruction subject to proper coordination with CGSD  
**Delivery Schedule** Upon request of the end-user not to exceed December 31, 2024  
**Payment Term :** Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
1	Rice - long grain, 50 kilos/sack, good quality	sack	602	2,750.00	1,655,500.00
2	Munggo - clean, 1 kilo	kilo	9,030	198.00	1,787,940.00
3	Malagkit - 50 kilo/sack, well-milled, good quality	sack	602	5,246.50	3,158,393.00
4	Macaroni - elbow, good quality, 1 kilo/bag	bag	15,652	151.80	2,375,973.60
5	Powdered Milk - 300grams/packs, 2 packs/set	set	14,448	234.30	3,385,166.40
6	Cocoa Powder - 180grams, 24 pieces per box	box	302	4,620.00	1,395,240.00
7	Brown Sugar - 1 kilo	kilo	12,040	85.80	1,033,032.00
8	Iodized Salt - 1 kilo	kilo	1,806	69.36	125,264.16
9	Cooking Oil - vegetable oil, 3.5 liters/gallon	gallon	1,806	550.00	993,300.00
10	Soy Sauce - 3,785ml/gallon	gallon	1,204	198.00	238,392.00
11	Margarine - 1 kilogram per canister, fortified, cholesterol-free, good quality	canister	1,204	334.40	402,617.60
12	Spaghetti Sauce - 500 grams/pouch	pouch	12,040	93.72	1,128,388.80
13	Bihon - 500 grams per pack, good quality	pack	12,040	63.36	762,854.40
14	Cream of Corn - 425grams/can, sweet, cream style, good quality	can	9,030	45.65	412,219.50
15	Corn Kernel - whole, 425grams/can, whole corn kernel, good quality	can	10,234	50.05	512,211.70
16	Cornstarch - 1 kilo, pure cornstarch, good quality	kilo	2,650	157.42	417,163.00
17	Garlic - 1 kilo, good quality	kilo	3,010	330.00	993,300.00
18	Onion - red, local, 1 kilo	kilo	3,010	264.00	794,640.00
19	Coconut Milk - 400ml/can, no dents, easy open can	can	12,642	63.80	806,559.60
20	Hotcake Mix - 500 grams/box, good quality	box	8,914	123.50	1,100,879.00
21	Evaporated Filled Milk - 370ml/can	can	19,264	72.60	1,398,566.40
22	Rice-mongo instant blend dry cereal, 100 grams per pack, chocolate flavor, contains 450kcal (energy) and 35 grams protein per 100 grams pack	pack	24,510	33.00	808,830.00
23	Rice-mongo curls, made from a blend of rice flour and mongo flour,	pack	24,510	26.40	647,064.00

*MA. JOSEFINA G. BELMONTE*  
City Mayor

*Rhea H. Quintos* / 9-17-2024  
Signature Over Printed Name of Supplier / Date

Funds Available:

*RUBY G. MANANGU*  
City Accountant

Approved Budget for the Contract : 30,653,941.66

OBR : *10-2024-09-9023*

*Handwritten initials*



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Business Type : Sole Proprietorship Registration #1102800	TIN Number :239-845-193-000
	Contact Number :0915-750-4360

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

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Delivery Schedule Upon request of the end-user not to exceed December 31, 2024

Payment Term : Credit


Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
24	cheese flavor, 30 grams per pack contains 110kcal energy Biskid - Ready-to-eat snack food high in energy and protein, no artificial ingredients, 60 grams per pack, high protein chocolate biscuit	pack	24,510	39.60	970,596.00
25	Brown Rice Bar - 25 grams per pack, brown rice nutty-fruit bar, combination of natural ingredients, rich in dietary fibers and other vitamin for efficient metabolism	pack	24,510	42.35	1,037,998.50
26	Micronutrient Powder Mix - Go and grow micronutrient powder mix, 2 grams per pack, fortifies meal with micronutrients	pack	245,100	9.35	2,291,685.00

Total Amount : **30,633,774.66**


Total Amount In Words (Pesos): Thirty-Million Six Hundred Thirty-Three Thousand Seven Hundred Seventy-Four Pesos and 66/100 Only

  
**MA. JOSEFINA G. BELMONTE**  
City Mayor



  
Rhea H. Quintos / 9-17-2024  
Signature Over Printed Name of Supplier / Date

Funds Available:

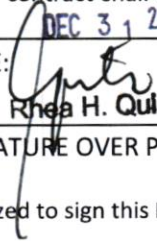
  
**RUBY G. MANANGU**  
City Accountant

Approved Budget for the Contract : 30,653,941.66

OBR : 100-2024-09-9069

**TERMS AND CONDITIONS**

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on SEP 17 2024 and to expire on -

CONFORME: DEC 31 2024  
  
 Rhea H. Quintos  
 SIGNATURE OVER PRINTED NAME

Proprietress 9-17-2024  
 IN THE CAPACITY OF DATE  
 R. Quintos Enterprises

Duly authorized to sign this Purchase Order for and on behalf of QUEZON CITY COMPANY NAME  
 SUBSCRIBED AND SWORN to before me this 17 SEP 2024 day of \_\_\_\_\_, \_\_\_\_\_ at \_\_\_\_\_, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her PASSPORT ID with his/her photograph and signature appearing thereon with No. P6752674 A APRIL 12, 2018 issued date

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 Book No. LVI  
 Series of 2024

**ATTY. RIZAL JOSE F. VALMORES**  
 NOTARY PUBLIC  
 UNTIL DECEMBER 31, 2024  
 ADM. MATTER NO. 153  
 PTR NO. 5091994D 01-02-2024 / Q.C.  
 IBP NO. 329024 / 12-15-2023 / Q.C.  
 ROLL NO. 28635  
 MCLE NO. VII-4-004500 / 05-07-2024  
 Add #473 3rd Serrano Road, Barangay San Roque, Murphy, Quezon City

\*\*\*This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)