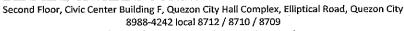


Republika ng Pilipinas Lungsod Quezon

BIDS AND AWARDS COMMITTEE - GOODS & SERVICES





bacgoods.procurement@quezoncity.gov.ph

REQUEST FOR QUOTATION NEGOTIATED PROCUREMENT SECTION 53.1

	DATE: SEPTEMBER 18, 2024
	PROJECT NO. : QCDRRMO-24-CS1-1008C
Name of Company	:
Address	:
Contact No.	:
Project Title	: PROCUREMENT OF FOOD AND DRINKS AND OTHERS
Approved Budget of the Contract	: Php180,000.00
End-User / Implementing Office	: QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE

- PhilGEPS certificate (not expired on the time of opening of quotations);
- 2 Business Registration (DTI/SEC)
- 3 Mayor's/Business Permit (2024);
- 4 Tax Clearance; and
- 5 Omnibus Sworn Statement prescribed by the **QC BAC- Goods and Services**
- 6 Income/Business Tax Return (for FY 2023) (For ABCs above P500,000.00)
- If applicable, the JVA in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

in a SEALED LONG BROWN ENVELOPE issued by QC BAC- Goods and Services.

NOTE: Submission of a Document Request List (DRL) is required prior to the issuance of the Long Brown Envelope.

MA, MARGARITAS. MEJIA, DPA
Chairperson, BAC Goods and Services

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QCG.PD.TSD.F.07

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TERMS AND CONDITIONS

- 1. Bidders shall provide correct and accurate information required in this form.
- 2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
- 3. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
- 4. Quotation exceeding the Approved Budget for the Contract (ABC) shall be rejected.
- 5. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
- 6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
- 7. The City General Services Department (CGSD) shall have the right to inspect the goods.
- 8. Non-submission of eligibility documents shall mean disqualification of Quotation.
- 9. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CGSD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
- 10. Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s as follows:

ITEM NO.	ITEM & DESCRIPTION	UNIT OF ISSUE	QTY.	UNIT PRICE	ITEM TOTAL
1	FOOD AND DRINKS AND OTHERS	lot	1		
	RADIO TACTICAL TRAINING				
	Activity 1 (40 pax)				
	AM Snack				
	Sandwich, drinks (brewed coffee with muscovado				
	sugar and low fat fresh milk or healthy juice drink)				
	Lunch				
	2 Viand (Pork/Chicken/Beef), 1 Side				,
	(Vegetable/Pasta), 1 Rice, 1 Dessert, Drinks (Healthy				
	Juice Drink Minimum of 240ml/Carton-Packed				
	Drinking Water)				
	PM Snack				
	Pasta, drinks (brewed coffee with muscovado sugar and low fat fresh milk or healthy juice drink)			·	
	and low lat fresh finik of healthy juice diffix)				
	Inclusion of 110 x 210mm composition notebook, 1				
	black ball point pen and activity leaflets				
	Activity 2 (40 pax)				
	AM Snack				
İ	Sandwich, drinks (brewed coffee with muscovado				
	sugar and low fat fresh milk or healthy juice drink)				
	Lunch				
	2 Viand (Pork/Chicken/Beef), 1 Side				
	(Vegetable/Pasta), 1 Rice, 1 Dessert, Drinks (Healthy				
	Juice Drink Minimum of 240ml/Carton-Packed				
!	Drinking Water)				
	PM Snack				
	Pasta, drinks (brewed coffee with muscovado sugar				
	and low fat fresh milk or healthy juice drink)				
	Inclusion of 110 x 210mm composition notebook, 1				
	black ball point pen and activity leaflets				
	Zana zan ponte pont mice delivity neutron				
	Activity 3 (40 pax)	1			
	AM Snack				
	Sandwich, drinks (brewed coffee with muscovado				
	sugar and low fat fresh milk or healthy juice drink)				

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Lunch

2 Viand (Pork/Chicken/Beef), 1 Side (Vegetable/Pasta), 1 Rice, 1 Dessert, Drinks (Healthy Juice Drink Minimum of 240ml/Carton-Packed Drinking Water)

PM Snack

Pasta, drinks (brewed coffee with muscovado sugar and low fat fresh milk or healthy juice drink)

Inclusion of 110 x 210mm composition notebook, 1 black ball point pen and activity leaflets

DISASTER RISK REDUCTION MANAGEMENT TRAINING

Activity 1 (40 pax)

AM Snack

Sandwich, drinks (brewed coffee with muscovado sugar and low fat fresh milk or healthy juice drink)

Lunch

2 Viand (Pork/Chicken/Beef), 1 Side (Vegetable/Pasta), 1 Rice, 1 Dessert, Drinks (Healthy Juice Drink Minimum of 240ml/Carton-Packed Drinking Water)

PM Snack

Pasta, drinks (brewed coffee with muscovado sugar and low fat fresh milk or healthy juice drink)

Inclusion of 110 x 210mm composition notebook, 1 black ball point pen and activity leaflets

Activity 2 (40 pax)

AM Snack

Sandwich, drinks (brewed coffee with muscovado sugar and low fat fresh milk or healthy juice drink) Lunch

2 Viand (Pork/Chicken/Beef), 1 Side (Vegetable/Pasta), 1 Rice, 1 Dessert, Drinks (Healthy Juice Drink Minimum of 240ml/Carton-Packed Drinking Water)

PM Snack

Pasta, drinks (brewed coffee with muscovado sugar and low fat fresh milk or healthy juice drink)

Inclusion of 110 x 210mm composition notebook, 1 black ball point pen and activity leaflets

Activity 3 (40 pax)

AM Snack

Sandwich, drinks (brewed coffee with muscovado sugar and low fat fresh milk or healthy juice drink)

Lunch

2 Viand (Pork/Chicken/Beef), 1 Side (Vegetable/Pasta), 1 Rice, 1 Dessert, Drinks (Healthy Juice Drink Minimum of 240ml/ Carton-Packed Drinking Water)

PM Snack

Pasta, drinks (brewed coffee with muscovado sugar and low fat fresh milk or healthy juice drink)

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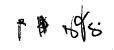
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	black ball point pen and activity leaflets						
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TE	IER REQUIREMENT/S:						
•	Copy of Valid and Current Sanitary Permit isson Statement of Compliance to Ordinance No Styrofoam). (with project number and project Notarized Affidavit of Undertaking stating of Establishing the Quezon City Healthy Food I title).	SP-2127, S-12 title). ompliance to l	Proh	ibiting e Orde	the use r No. 16,	Series (of 2021
•	Copy of Valid and Current Sanitary Permit issistatement of Compliance to Ordinance No Styrofoam). (with project number and project Notarized Affidavit of Undertaking stating of Establishing the Quezon City Healthy Food 1	SP-2127, S-12 title). ompliance to learning to the procurement Posterior Delivery Period	Proh Executive licy. (w	biting re Orde rith pro	the use r No. 16, ject num	Series of the se	of 2021 project
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Email Address

Date

Signature over printed name

Office Telephone No./Fax/Mobile No.



Cost Derivation

PROJECT NAME: PROCUREMENT OF FOOD AND DRINKS AND OTHERS PROJECT NO. QCDRRMO-24-CS1-1008C

	PARTICULAR	UNIT OF ISSUE	QUANTITY	UNIT COST	TOTAL
	RADIO TACTICAL TRAINING				
	ACTIVITY 1				
1	AM Snack	pax	40		
2	Lunch	pax	40		
3	PM Snack	pax	40		
	ACTIVITY 2				
4	AM Snack	pax	40		
5	Lunch	pax	40		
6	PM Snack	pax	40		
	ACTIVITY 3				
7	AM Snack	pax	40		
8	Lunch	pax	40		
9	PM Snack	pax	40		
	DISASTER RISK REDUCTION MANAGEMENT TRAINING				
	ACTIVITY 1				
10	AM Snack	pax	40		
11	Lunch	pax	40		
12	PM Snack	pax	40		
	ACTIVITY 2				
13	AM Snack	pax	40		
14	Lunch	pax	40		
15	PM Snack	pax	40		
	ACTIVITY 3				
16	AM Snack	pax	40		
17	Lunch	pax	40		
18	PM Snack	pax	40		
			TOTAL B	ID AMOUNT	

	I hereby certify to comply and deliver all the above requirements.
Name:	
Signature:	
Duly authorized	to sign the Bid for and behalf of:

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