



Republika ng Pilipinas
Lungsod Quezon
PROCUREMENT DEPARTMENT



PO Number **2408079**

Purchase Order Date: **SEP 16 2024**

Procuring Unit : DEPARTMENT OF THE BUILDING OFFICIAL
Company Name : FINESTDEAL TRADING CORP.
Address : 2960 Hilltop Road, Kumintang Ibaba, Batangas City
Business Type : Corporation Registration #CS201620237
Project Number : DBO-24-OSD-1099
Mode of Procurement : Public Bidding
Resolution No. : 24-PB-667
TIN Number : 009-398-197-000
Contact Number : 0910-945-1311

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : CGSD Central Warehouse

Delivery Schedule : Sixty (60) Calendar Days

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
1	Binder clip size: 3/4 inch; 12 pieces per box	Box	200	18.00	3,600.00
2	Binder clip size: 1 inch; 12 pieces per box	Box	150	47.00	7,050.00
3	Binder clip Size: 2 inches; 12 pieces per box	Box	150	105.00	15,750.00
4	Correction Fluid 20ml per bottle	Bottle	50	80.00	4,000.00
5	Correction tape 5mm x 12m per piece	Piece	1,000	54.00	54,000.00
6	Data file box Ideal for display and storage of magazines, arch files and documents; Type: Closed, Horizontal; Size Legal; Color: Black per piece	Piece	200	215.00	43,000.00
7	Fastener plastic; 7cm; 50 pieces per box	Box	500	65.00	32,500.00
8	Ruler Flexible and transparent; size: 12 inches per piece	Piece	100	15.00	1,500.00
9	Paper clip 33mm small gem pattern type; vinyl/plastic coated; assorted colors 100 pieces per box	Box	200	40.30	8,060.00
10	Paper clip 50mm jumbo gem pattern type; vinyl/plastic coated; assorted colors 100 pieces per box	Box	250	19.46	4,865.00
11	Puncher up to 30 sheets, precise paper guide, 2 holes punch,	Piece	85	675.00	57,375.00

MA. JOSEFINA G. BELMONTE
City Mayor

MA. IMEE V. PANGALAN
Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU
City Accountant

Approved Budget for the Contract : 9,873,570.00

OBR : TRUST FUND

2024 0810 - 09 02 001



Procuring Unit	: DEPARTMENT OF THE BUILDING OFFICIAL	Project Number	: DBO-24-OSD-1099
Company Name	: FINESTDEAL TRADING CORP.	Mode of Procurement	: Public Bidding
Address	: 2960 Hilltop Road, Kumintang Ibaba, Batangas City	Resolution No.	: 24-PB-667
Business Type	: Corporation Registration #CS201620237	TIN Number	: 009-398-197-000
		Contact Number	: 0910-945-1311

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : CGSD Central Warehouse

Delivery Schedule : Sixty (60) Calendar Days

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
12	adjustable, heavy duty per piece Staple wire Chisel points prevent legs from bending; Galvanized wire staples prevent rusting; Size: #35 / 26/6; Packaging Size: 5000 staples per box	Box	250	52.00	13,000.00
13	Staple wire remover Heavy-duty staple remover; Removes standard and heavy-duty staples up to 60 sheets at a time; Spring-loaded level handle provides power and stability; Distinct shape perfectly fits hand for maximum comfort; Color: Silver per piece	Piece	200	90.00	18,000.00
14	Tape double sided Made with high density foam and permanent adhesive on both sides; Size: 24mm x 10m per roll	Roll	50	337.00	16,850.00
15	Twine plastic 1 kg per roll	Roll	100	125.00	12,500.00
16	Paper A3; 80gsm; 500 sheets per ream	Ream	100	954.00	95,400.00
17	Specialty Paper color light yellow; size: A4; 90gsm 500's per ream; Suitable for laser printers and copiers, as well as for Inkjet and offset printing	Ream	500	795.00	397,500.00
18	Specialty Paper color: sky blue; size: A4; 90gsm 500's per ream; Suitable for laser printers and copiers, as well as for inkjet and offset printing	Ream	500	795.00	397,500.00

MA. JOSEFINA G. BELMONTE
City Mayor

Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU
City Accountant

Approved Budget for the Contract : 9,873,570.00

OBR : TRUST FUND

20240807-09-01



Procuring Unit	: DEPARTMENT OF THE BUILDING OFFICIAL	Project Number	: DBO-24-OSD-1099
Company Name	: FINESTDEAL TRADING CORP.	Mode of Procurement	: Public Bidding
Address	: 2960 Hilltop Road, Kumintang Ibaba, Batangas City	Resolution No.	: 24-PB-667
Business Type	: Corporation Registration #CS201620237	TIN Number	: 009-398-197-000
		Contact Number	: 0910-945-1311

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : CGSD Central Warehouse

Delivery Schedule : Sixty (60) Calendar Days

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
19	Colored copy paper color: blue; 80gsm; legal size; 500 sheets per ream	Ream	35	637.00	22,295.00
20	Colored copy paper color: yellow; 80gsm; legal size; 500 sheets per ream	Ream	35	637.00	22,295.00
21	Colored copy paper color: green; 80gsm; legal size; 500 sheets per ream	Ream	35	637.00	22,295.00
22	Ink Ink Bottle; 003 T00V100 Black; Page Yield: 4,500 pages	Bottle	240	351.00	84,240.00
23	Ink Ink Bottle; 003 T00V200 Cyan; Page Yield: 7,500 pages	Bottle	180	372.00	66,960.00
24	Ink Ink Bottle; 003 T00V300 Magenta; Page Yield: 7,500 pages	Bottle	180	372.00	66,960.00
25	Ink Ink Bottle; 003 T00V400 Yellow; Page Yield: 7,500 pages	Bottle	180	372.00	66,960.00
26	Ink HP 682; black	Cart	240	684.00	164,160.00
27	Ink HP 682; tri-color	Cart	180	684.00	123,120.00
28	Ink BS4 Ink; 2000mL per Bottle Black	Bottle	5	6,750.00	33,750.00
29	Ink BS4 Ink; 2000mL per Bottle Cyan	Bottle	5	6,750.00	33,750.00
30	Ink BS4 Ink; 2000mL per Bottle Magenta	Bottle	5	6,750.00	33,750.00
31	Ink BS4 Ink; 2000mL per Bottle Yellow	Bottle	5	6,750.00	33,750.00

MA. JOSEFINA G. BELMONTE
City Mayor

Signature Over Printed Name of Supplier / Date
MA. JOSEFINA G. BELMONTE 09-30-24

Funds Available:

RUBY G. MANANGU
City Accountant

Approved Budget for the Contract : 9,873,570.00

OBR : TRUST FUND

2024 0910. 09. 02. 031



Republika ng Pilipinas
Lungsod Quezon
PROCUREMENT DEPARTMENT



PO Number **2408079**

Purchase Order Date: **SEP 16 2024**

Procuring Unit	: DEPARTMENT OF THE BUILDING OFFICIAL	Project Number	: DBO-24-OSD-1099
Company Name	: FINESTDEAL TRADING CORP.	Mode of Procurement	: Public Bidding
Address	: 2960 Hilltop Road, Kumintang Ibaba, Batangas City	Resolution No.	: 24-PB-667
Business Type	: Corporation Registration #CS201620237	TIN Number	: 009-398-197-000
		Contact Number	: 0910-945-1311

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : CGSD Central Warehouse

Delivery Schedule : Sixty (60) Calendar Days

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
32	Toner cartridge TN330	Cart	30	7,351.50	220,545.00
33	Gel pen gel ink pen; 0.5mm fine point capped, needle tip black per piece	Piece	1,000	31.00	31,000.00
34	Gel pen gel ink pen; 0.5mm fine point capped, needle tip red per piece	Piece	1,000	31.00	31,000.00
35	Sign Pen V10 grip Hi-techpoint (black) 1.00mm needle per piece	Piece	240	107.00	25,680.00
36	Permanent marker broad tip; black per piece	Piece	1,500	57.00	85,500.00
37	Permanent marker broad tip; blue per piece	Piece	480	57.00	27,360.00
38	Alcohol 70% isopropyl alcohol with moisturizer; 500ml per bottle	Bottle	250	120.00	30,000.00
39	Broom Tambo weight: 500grams (max) Handle: wood; Diameter of Handle: 19mm (min) Length of handle 545mm (min) with upper stitch: 20(min); Lower stitch; 30 (min) per piece	Piece	40	286.00	11,440.00
40	Comfort room Deodorizer with holder 100g	Piece	360	97.00	34,920.00
41	Disinfectant spray/air sanitizer Surface disinfectant & air sanitizer, 3 in 1 kills odor- causing bacteria in the air, kills bacteria and viruses on hard surfaces, kills odor-causing bacteria on soft surface, 400ml scent: fresh linen/lavender per can	Can	500	524.00	262,000.00
42	Diffuser oil	Bottle	50	3,442.00	172,100.00

MA. JOSEFINA G. BELMONTE
City Mayor

MA. IMEE V. MANANGAL 09-30-24
Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU
City Accountant

Approved Budget for the Contract : 9,873,570.00

OBR : TRUST FUND
204 07870 - 02 02. 01



Procuring Unit	: DEPARTMENT OF THE BUILDING OFFICIAL	Project Number	: DBO-24-OSD-1099
Company Name	: FINESTDEAL TRADING CORP.	Mode of Procurement	: Public Bidding
Address	: 2960 Hilltop Road, Kumintang Ibaba, Batangas City	Resolution No.	: 24-PB-667
Business Type	: Corporation Registration #CS201620237	TIN Number	: 009-398-197-000
		Contact Number	: 0910-845-1311

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : CGSD Central Warehouse

Delivery Schedule : Sixty (60) Calendar Days

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
43	1 liter per bottle, lavender/fruity scent per bottle Tissue box	Box	300	175.50	52,650.00
44	2 ply, approx sheets size: 200mmx200mm; 190 pulls per box Folded Paper Towels	Pack	500	175.00	87,500.00
45	folded paper towel/tissue 2ply 150 pulls per pack (for wall mounted tissue Dispenser 270L x 200W x 100mm H) per pack Rags	Bundle	15	156.00	2,340.00
46	All cotton; 35 pieces per bundle Stamp	Piece	20	455.00	9,100.00
47	Wooden handle rubber Stamp for (RECEIVED); size: 2.54cm x 6.35cm; made to order per piece Stamp	Piece	20	420.00	8,400.00
48	Wooden handle rubber Stamp for (GREEN BUILDING LANE); size: 1.34cm x 6.35cm; made to order per piece Stamp	Piece	20	420.00	8,400.00
49	Wooden handle rubber Stamp for (GOVERNMENT PROJECT); size: 1.34cm x 6.35; made to order per piece Stamp	Piece	20	320.00	6,400.00
50	Wooden handle rubber Stamp for (ORIGINAL PRESENTED); size: 5.50cm width; made to order per piece Storage box	Piece	2,000	3,387.00	6,774,000.00
51	Heavy duty storage box; material; polyethylene; Dimension/Size : 27 Gal / 77.47x 52.38x 38.73cm LxWxH per piece Keyboard	Piece	30	637.00	19,110.00
	With low-profile keys, a standard layout and a sleek yet sturdy design, this USB keyboard gives you a better				

MA. JOSEFINA G. BELMONTE
City Mayor

Signature Over Printed Name of Supplier / Date
09-30-24

Funds Available:

RUBY G. MANANGU
City Accountant

Approved Budget for the Contract : 9,873,570.00

OBR : TRUST FUND
204 01070 - 02 - 0.001



Republika ng Pilipinas
Lungsod Quezon
PROCUREMENT DEPARTMENT



PO Number **2408079**

Purchase Order Date: **SEP 16, 2024**

Procuring Unit	: DEPARTMENT OF THE BUILDING OFFICIAL	Project Number	: DBO-24-OSD-1099
Company Name	: FINESTDEAL TRADING CORP.	Mode of Procurement	: Public Bidding
Address	: 2960 Hilltop Road, Kumintang Ibaba, Batangas City	Resolution No.	: 24-PB-667
Business Type	: Corporation Registration #CS201620237	TIN Number	: 009-398-197-000
		Contact Number	: 0910-945-1311

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : CGSD Central Warehouse

Delivery Schedule : Sixty (60) Calendar Days

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
52	typing experience that's built to last per piece Mouse Color Black; Connection Type: Wired via USB; Cable Length/Type: 1.80 m; Mice Button: 3 (left click, right click, scroll click); DPI: 1400 DPI; Mouse Sensor: Optical sensor; Hardware Requirements: Supported PC with USB port; Scrolling: Scroll Wheel (up/down)	Piece	30	413.00	12,390.00

Total Amount : **9,868,570.00**

Total Amount In Words (Pesos): Nine Million Eight Hundred Sixty-Eight Thousand Five Hundred Seventy Pesos and 00/100 Only

MA. JOSEFINA G. BELMONTE
City Mayor



Signature Over Printed Name of Supplier / Date
MA INIJE V. VARGAS 09-30-24

Funds Available:

RUBY G. MANANGU
City Accountant

Approved Budget for the Contract : 9,873,570.00

TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.

15. This contract shall also serve as **Notice to Proceed**, to take effect on SEP 30 2024 and to expire on -

NOV 29 2024
CONFIRMED
MA IMEE V. PALABANAS
SIGNATURE OVER PRINTED NAME

PRESIDENT/CEO
IN THE CAPACITY OF

09-30-24
DATE

Duly authorized to sign this Purchase Order for and on behalf of FINEST DEAL TRADING CORP

COMPANY NAME

SUBSCRIBED AND SWORN to before me this 30 SEP 2024 day of QUEZON CITY, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her DRIVER'S LICENSE with his/her photograph and signature appearing thereon with No. DL7-90-09164-2033/82/26.

ATTY. RIZAL JOSE F. VALMORES
NOTARY PUBLIC
UNTIL DECEMBER 31, 2024
ADM MATTER NO. 153
PTR NO. 5091994D (11-02-2024 / O.G.)
IBP NO. 329024 / 12-15-2023 / O.G.
ROLL NO. 26485
MCLE NO. VIII-JURPRIN / 15-07-2024
San Roque, Murphy, Quezon City

Doc. No. 400
Page No. 81
Book No. LW14
Series of 2024

***This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)