



Procuring Unit : **SOCIAL SERVICES DEVELOPMENT DEPARTMENT** Project Number : **SSDD-24-PS2-1234**
 Company Name : **NEMAN ENTERPRISES** Mode of Procurement : **Public Bidding**
 Address : **No. 22 Caliraya Street, NAPOCOR Village, Tandang Sora, Quezon City** Resolution No. : **24-PB-664**
 Business Type : **Sole Proprietorship Registration #4322913** TIN Number : **134-673-385-00000**
 Contact Number : **09175910991**

Sir/Madam:
Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : Upon end-user's instruction subject to proper coordination with CGSD **Delivery Schedule** Upon request of the end-user not to exceed December 31, 2024
Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
32	Letterhead Legal Size - (8-1/2 inches x 14 inches), full color with QC and SSDD Logo, 100gsm	ream	3	935.00	2,805.00
33	Letterhead A4 Size - (8.27 inches x 11.69 inches), full color with QC and SSDD logo, 100gsm RESIDENTIAL AND REHABILITATION PROGRAM BAHAY KALINGA FOR CHILDREN	ream	2	900.00	1,800.00
34	Letterhead Legal Size - (8-1/2 inches x 14 inches), full color with QC and SSDD Logo, 100gsm	ream	2	935.00	1,870.00
35	Letterhead A4 Size - (8.27 inches x 11.69 inches), full color with QC and SSDD logo, 100gsm RESIDENTIAL AND REHABILITATION PROGRAM PROCESSING CENTER	ream	2	900.00	1,800.00
36	Letterhead Legal Size - (8-1/2 inches x 14 inches), full color with QC and SSDD Logo, 100gsm	ream	2	935.00	1,870.00
37	Letterhead A4 Size - (8.27 inches x 11.69 inches), full color with QC and SSDD logo, 100gsm	ream	2	900.00	1,800.00

Total Amount : 5,863,732.00

Total Amount In Words (Pesos): Five Million Eight Hundred Sixty-Three Thousand Seven Hundred Thirty-Two Pesos and 00/100 Only

MA. JOSEFINA G. BELMONTE
City Mayor



NONETTE H. FULLIDO
Signature Over Printed Name of Supplier / Date

10/18/2024

Funds Available:

RUBY G. MANANGU
City Accountant

OBR : **10-2024-09-9911**

Approved Budget for the Contract : 5,865,132.00

TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on OCT 18 2024 and to expire on -

CONFORME: NOINETTE H. PULLIDO
SIGNATURE OVER PRINTED NAME

PROPRIETRESS
IN THE CAPACITY OF

10-18-2024
DATE

Duly authorized to sign this Purchase Order for and on behalf of NEMAN ENTERPRISES
COMPANY NAME

SUBSCRIBED AND SWORN to before me this OCT 18 2024 day of QUEZON CITY, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her PASSPORT ID with his/her photograph and signature appearing thereon with No. P 82600968B issued date Dec. 2021

ATTY. RUBEN MAZANES, JR.
NOTARY PUBLIC
Commission No. NP-025 (2023-2024)
VALID UNTIL DECEMBER 31, 2024
2A 3rd Avenue, BAGONG LIPUNAN NG CRAME QUEZON CITY
IBP No 384112 1/1/2024 Qc

Doc. No. 301
Page No. 61
Book No. XXIII
Series of 2024

***This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)

MCI E Compliance No. VII-0018605
Attorney's Roll No. 46427



Procuring Unit : SOCIAL SERVICES DEVELOPMENT DEPARTMENT	Project Number : SSDD-24-PS2-1234
Company Name : NEMAN ENTERPRISES	Mode of Procurement : Public Bidding
Address : No. 22 Caliraya Street, NAPOCOR Village, Tandang Sora, Quezon City	Resolution No. : 24-PB-664
Business Type : Sole Proprietorship Registration #4322913	TIN Number : 134-673-385-00000
	Contact Number : 09175910991

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : Upon end-user's instruction subject to proper coordination with CGSD

Delivery Schedule Upon request of the end-user not to exceed December 31, 2024

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
	ADMINISTRATIVE SUPPORT PROGRAM				
1	Envelope - mailing with SSDD print and Q.C. Gov't. Logo, 4 colors	box	2	1,388.00	2,776.00
2	Letterhead Legal Size - (8-1/2 inches x 14 inches), full color with QC and SSDD Logo, 100gsm	ream	21	935.00	19,635.00
3	Letterhead A4 Size - (8.27 inches x 11.69 inches), full color with QC and SSDD logo, 100gsm	ream	20	900.00	18,000.00
	CHILD WELFARE PROGRAM				
4	Envelope - mailing with SSDD print and Q.C. Gov't. Logo, 4 colors	box	1	1,388.00	1,388.00
5	Letterhead Legal Size - (8-1/2 inches x 14 inches), full color with QC and SSDD Logo, 100gsm	ream	11	935.00	10,285.00
6	Letterhead A4 Size - (8.27 inches x 11.69 inches), full color with QC and SSDD logo, 100gsm	ream	10	900.00	9,000.00
7	ECCD Checklist Form 1 - for 0 months - 3 years old child, Offset Printing, Full color print cover, One Color print inside pages, Foldcote #12 Board Cover, Book # 50 inside pages, 25 pages including cover, Saddle stitched, Size: L 11 inches x W 8.5 inches folded, In compliance with Early Years Act (RA 10410) as tool in assessing the developmental milestones of day care child	piece	15	38.00	570.00
8	ECCD Checklist - Offset Printing, Full color print cover, One Color print inside pages, Foldcote #12 Board Cover, Book # 50 inside pages, 20 pages excluding cover, Saddle stitched, Size: L 11 inches x W 8.5 inches folded, In compliance with Early Years Act (RA 10410) as tool in assessing the developmental milestones of day care child	piece	24,510	38.00	931,380.00
9	Day Care Child Identification Card - Full print, size: 3.8 inches x 5.5 inches, C2S #220, 300 gsm, glossy both sides, back to back full print, laser print	piece	24,510	15.00	367,650.00

MA. JOSEFINA G. BELMONTE
City Mayor

NONETTE H. FALLIDO
Signature Over Printed Name of Supplier / Date
10/18/2024

Funds Available:

RUBY G. MANANGU
City Accountant

Approved Budget for the Contract : 5,865,132.00

OBR : **100-2024-09-9911**

TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on OCT 18 2024 and to expire on - DEC 31 2024.

CONFORME:

NONETTE H. FULLIDO
SIGNATURE OVER PRINTED NAME

PROPRIETRESS
IN THE CAPACITY OF

10-18-2024
DATE

Duly authorized to sign this Purchase Order for and on behalf of NEMAN ENTERPRISES
COMPANY NAME

SUBSCRIBED AND SWORN to before me this ___ day of ___, ___ at _____, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her _____ with his/her photograph and signature appearing thereon with No. _____.

Doc. No. _____
Page No. _____
Book No. _____
Series of _____

*****This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)**



Procuring Unit	: SOCIAL SERVICES DEVELOPMENT DEPARTMENT	Project Number	:SSDD-24-PS2-1234
Company Name	: NEMAN ENTERPRISES	Mode of Procurement	:Public Bidding
Address	: No. 22 Caliraya Street, NAPOCOR Village, Tandang Sora, Quezon City	Resolution No.	:24-PB-664
Business Type	: Sole Proprietorship Registration #4322913	TIN Number	:134-673-385-00000
		Contact Number	:09175910991

Sir/Madam:
Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : Upon end-user's instruction subject to proper coordination with CGSD
Delivery Schedule Upon request of the end-user not to exceed December 31, 2024
Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
10	ECCD Curriculum - pages 1-40 (20 leaves), Legal size (8.5 inches x 13 inches), 80gsm, 1 color print back to back	set	1,320	64.00	84,480.00
11	ECCD Worksheet - pages 1-30 Legal size (8.5 inches x 13 inches), 100gsm, 1 color print YOUTH WELFARE PROGRAM	set	98,040	38.00	3,725,520.00
12	Envelope - mailing with SSDD print and Q.C. Gov't. Logo, 4 colors	box	5	1,388.00	6,940.00
13	Letterhead Legal Size - (8-1/2 inches x 14 inches), full color with QC and SSDD Logo, 100gsm	ream	6	935.00	5,610.00
14	Letterhead A4 Size - (8.27 inches x 11.69 inches), full color with QC and SSDD logo, 100gsm FAMILY WELFARE PROGRAM	ream	5	900.00	4,500.00
15	Envelope - mailing with SSDD print and Q.C. Gov't. Logo, 4 colors	box	1	1,388.00	1,388.00
16	Letterhead Legal Size - (8-1/2 inches x 14 inches), full color with QC and SSDD Logo, 100gsm	ream	5	935.00	4,675.00
17	Letterhead A4 Size - (8.27 inches x 11.69 inches), full color with QC and SSDD logo, 100gsm WOMEN WELFARE PROGRAM	ream	4	900.00	3,600.00
18	Letterhead Legal Size - (8-1/2 inches x 14 inches), full color with QC and SSDD Logo, 100gsm	ream	6	935.00	5,610.00
19	Letterhead A4 Size - (8.27 inches x 11.69 inches), full color with QC and SSDD logo, 100gsm ELDERLY WELFARE PROGRAM	ream	5	900.00	4,500.00
20	Letterhead Legal Size - (8-1/2 inches x 14 inches), full color with QC and SSDD Logo, 100gsm	ream	25	935.00	23,375.00
21	Letterhead A4 Size - (8.27 inches x 11.69 inches), full color with QC and SSDD logo, 100gsm WELFARE PROGRAM FOR DIFFERENTLY-ABLED	ream	7	900.00	6,300.00

MA. JOSEFINA G. BELMONTE
City Mayor

None
NONETTE H. FULLIDO 10/18/2024
Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU
City Accountant

Approved Budget for the Contract : 5,865,132.00

OBR : 10-2024-09-9999

TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on OCT 18 2024 and to expire on -

CONFORME: DEC 31 2024

NONETTE H. FULLIDO
SIGNATURE OVER PRINTED NAME

PROPRIETRESS
IN THE CAPACITY OF

10-18-2024
DATE

Duly authorized to sign this Purchase Order for and on behalf of NEMAN ENTERPRISES
COMPANY NAME

SUBSCRIBED AND SWORN to before me this ___ day of _____, _____ at _____, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her _____ with his/her photograph and signature appearing thereon with No. _____.

Doc. No. _____
Page No. _____
Book No. _____
Series of _____

*****This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)**



Procuring Unit : SOCIAL SERVICES DEVELOPMENT DEPARTMENT	Project Number : SSDD-24-PS2-1234
Company Name : NEMAN ENTERPRISES	Mode of Procurement : Public Bidding
Address : No. 22 Caliraya Street, NAPOCOR Village, Tandang Sora, Quezon City	Resolution No. : 24-PB-664
Business Type : Sole Proprietorship Registration #4322913	TIN Number : 134-673-385-00000
	Contact Number : 09175910991

Sir/Madam:
Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : Upon end-user's instruction subject to proper coordination with CGSD
Delivery Schedule Upon request of the end-user not to exceed December 31, 2024
Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
22	Letterhead Legal Size - (8-1/2 inches x 14 inches), full color with QC and SSDD Logo, 100gsm	ream	11	935.00	10,285.00
23	Letterhead A4 Size - (8.27 inches x 11.69 inches), full color with QC and SSDD logo, 100gsm SOLO PARENT WELFARE PROGRAM	ream	5	900.00	4,500.00
24	Letterhead Legal Size - (8-1/2 inches x 14 inches), full color with QC and SSDD Logo, 100gsm	ream	18	935.00	16,830.00
25	Letterhead A4 Size - (8.27 inches x 11.69 inches), full color with QC and SSDD logo, 100gsm WELFARE AND RELIEF PROGRAM	ream	5	900.00	4,500.00
26	DAFAC Form - US Tagboard, 2 copies (SSDD and Individual), 4 Colors - 2 side printing, Offset Printing; Legal, Size: 216mm x 330mm (8.5 inches x 13 inches); full colored with two (2) QC Government Logo and SSDD print	piece	3,000	20.60	61,800.00
27	Letterhead Legal Size - (8-1/2 inches x 14 inches), full color with QC and SSDD Logo, 100gsm	ream	261	935.00	244,035.00
28	Letterhead A4 Size - (8.27 inches x 11.69 inches), full color with QC and SSDD logo, 100gsm VOCATIONAL DEVELOPMENT PROGRAM	ream	201	900.00	180,900.00
29	Certificate of Completion - With QC Gov't. and SSDD-VDD print, print 4 colors, sizes: 8-1/2 inches x 11 inches, parchment paper, good quality	piece	2,800	26.50	74,200.00
30	Letterhead Legal Size - (8-1/2 inches x 14 inches), full color with QC and SSDD Logo, 100gsm	ream	13	935.00	12,155.00
31	Letterhead A4 Size - (8.27 inches x 11.69 inches), full color with QC and SSDD logo, 100gsm RESIDENTIAL AND REHABILITATION PROGRAM MOLAVE YOUTH HOME	ream	6	900.00	5,400.00

MA. JOSEFINA G. BELMONTE
City Mayor

NONETTE H. FULLIDO
Signature Over Printed Name of Supplier / Date
10/18/2024

Funds Available:

RUBY G. MANANGU
City Accountant

Approved Budget for the Contract : 5,865,132.00

OBR :
10-2024-09-9111

6787*

TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on OCT 18 2024 and to expire on - DEC 31 2024.

CONFORME:

NEMAN ENTERPRISES H. FULLIDO
SIGNATURE OVER PRINTED NAME

PROPRIETRESS
IN THE CAPACITY OF

10-18-2024
DATE

Duly authorized to sign this Purchase Order for and on behalf of NEMAN ENTERPRISES
COMPANY NAME

SUBSCRIBED AND SWORN to before me this ___ day of ___, ___ at _____, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her _____ with his/her photograph and signature appearing thereon with No. _____.

Doc. No. _____
Page No. _____
Book No. _____
Series of _____

*****This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)**