



Republika ng Pilipinas  
Lungsod Quezon  
PROCUREMENT DEPARTMENT



PO Number **2409108**

Purchase Order Date: **OCT 14 2024**

Procuring Unit	: QUEZON CITY SMALL BUSINESS AND COOPERATIVES DEVELOPMENT AND PROMOTIONS OFFICE	Project Number	: QCSBCDPO-24-GM-0321B
Company Name	: DEGE TRADING	Mode of Procurement	: Public Bidding
Address	: #436 East Berkeley St. California Village, Brgy. San Bartolome, Quezon City	Resolution No.	: 24-PB-760
Business Type	: Sole Proprietorship Registration #1176646	TIN Number	: 408-043-452-00000
		Contact Number	: 09558172116

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : CGSD Central Warehouse

Delivery Schedule Upon Request by the End-User Until December 31, 2024

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
50	Booth Signage Tarp, 2ft x 6ft, 8oz QC FRESH MARKET	Piece	180	54.00	9,720.00
51	Sintra Signage, 3ft x 4ft, 8oz	Piece	1	1,600.00	1,600.00
52	Merchant Signage, A3	Piece	80	20.00	1,600.00
53	Pull up Tarp, 2.5ft x 6.5ft, 8oz	Piece	2	1,750.00	3,500.00
54	Banner Tarp, 4ft x 12ft, 8oz POP QC BAZAAR	Piece	8	720.00	5,760.00
55	Sintra Signage, 3ft x 4ft, 8oz	Piece	2	1,600.00	3,200.00
56	Banner Tarp, 4ft x 12ft, 10oz	Piece	8	720.00	5,760.00
57	Merchant Signage, A3	Piece	300	20.00	6,000.00
58	Pull up Tarp, 2.5ft x 6.5ft, 8oz	Piece	10	1,750.00	17,500.00
59	Certificate with print, A4, 300gsm	Piece	320	20.00	6,400.00

Total Amount : **878,224.00**

Total Amount In Words (Pesos): Eight Hundred Seventy-Eight Thousand Two Hundred Twenty-Four Pesos and 00/100 Only

**MA. JOSEFINA G. BELMONTE**  
City Mayor



*Maha Uba A. Gakua* 10-29-24  
Signature Over Printed Name of Supplier / Date

Funds Available:

**RUBY G. MANANGU**  
City Accountant

OBR : 100 - 2024 - 10 - 10249

Approved Budget for the Contract : 878,474.00

**TERMS AND CONDITIONS**

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on OCT 29 2024 and to expire on -

CONFORME: DEC 31 2024

<p><u>MAMA</u> <u>Ma [Signature]</u> <u>A [Signature]</u> <u>Capera</u></p> <p>SIGNATURE OVER PRINTED NAME</p>	<p><u>PROPMBTRON</u></p> <p>IN THE CAPACITY OF</p>	<p><u>10-29-24</u></p> <p>DATE</p>
--	--	------------------------------------

Duly authorized to sign this Purchase Order for and on behalf of DEGE TRADING

COMPANY NAME

**SUBSCRIBED AND SWORN** to before me this \_\_\_ day of \_\_\_, \_\_\_ at \_\_\_, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her \_\_\_\_\_ with his/her photograph and signature appearing thereon with No. \_\_\_\_\_.

Doc. No. \_\_\_\_\_  
 Page No. \_\_\_\_\_  
 Book No. \_\_\_\_\_  
 Series of \_\_\_\_\_

**\*\*\*This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)**



Procuring Unit	: QUEZON CITY SMALL BUSINESS AND COOPERATIVES DEVELOPMENT AND PROMOTIONS OFFICE	Project Number	: QCSBCDPO-24-GM-0321B
Company Name	: DEGE TRADING	Mode of Procurement	: Public Bidding
Address	: #436 East Berkeley St. California Village, Brgy. San Bartolome, Quezon City	Resolution No.	: 24-PB-760
Business Type	: Sole Proprietorship Registration #1176646	TIN Number	: 408-043-452-00000
		Contact Number	: 09558172116

**Sir/Madam:**  
Please furnish this office the following articles subject to the terms and conditions contained here:

<b>Place of Delivery :</b> CGSD Central Warehouse	<b>Delivery Schedule</b> Upon Request by the End-User Until December 31, 2024
<b>Payment Term :</b> Credit	

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
	QCLICK PRODUCT PHOTOGRAPHY STUDIO				
1	Black Out Curtain (yard)	Yard	50	23.00	1,150.00
2	Aluminum Alloy Curtain Track (cm)	Piece	400	10.00	4,000.00
	GEOMETRIC FOAM PROPS				
3	5*5*5 cm light pink & purple	Piece	2	50.00	100.00
4	8*8*8 cm light pink & purple	Piece	2	100.00	200.00
5	10*10*4cm light pink & purple	Piece	2	87.00	174.00
6	10*3cm light pink & purple	Piece	2	76.00	152.00
7	18*3.5cm light pink & purple	Piece	2	141.00	282.00
8	9*2cm light pink & purple	Piece	2	76.00	152.00
9	13*3cm light pink & purple	Piece	2	93.00	186.00
10	PVC Waterproof Background Board Paper, 50cm x 100cm, color: gray, sky blue, light yellow, light green, light pink, dark green, wine red	Pack	7	260.00	1,820.00
11	Double-sided Cement & Paper Texture Photography Background, 84cm x 54cm	Piece	5	191.00	955.00
12	Linen cloth photo props (brown, daisy, white)	Piece	3	201.00	603.00
13	Simulation Tree Leaves Photo Props	Piece	5	150.00	750.00
14	Gypsum Storage Tray Wave Pattern (11 x 19.5cm)	Piece	1	538.00	538.00
15	Gypsum Storage Tray Wave Pattern (25 x 11cm)	Piece	1	733.00	733.00
16	Gypsum Storage Tray Wave Pattern (9.8 x 9.8cm)	Piece	1	531.00	531.00
17	Gypsum Storage Tray Wave Pattern (22 x 31.5cm)	Piece	1	922.00	922.00
	THE KYUSI NIGHTS: CHRISTMAS BAZAAR/NIGHT MARKET				
18	ID Lace, 1/2 inch	Piece	40	10.00	400.00
19	Plastic ID Case, B4	Piece	40	12.00	480.00

**MA. JOSEFINA G. BELMONTE**  
City Mayor

*MAMA URA H. GARCIA* 10-29-24  
Signature Over Printed Name of Supplier / Date

**Funds Available:**

**RUBY G. MANANGU**  
City Accountant

**OBR : 100 - 2024 - 10 - 10249**

**Approved Budget for the Contract : 878,474.00**

**TERMS AND CONDITIONS**

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on OCT 29 2024 and to expire on - DEC 31 2024

CONFORME:

MAMA

Mrs. Laraine F. Galvan

PROPMATRICE

10-29-24

SIGNATURE OVER PRINTED NAME

IN THE CAPACITY OF

DATE

Duly authorized to sign this Purchase Order for and on behalf of

DEGI TRADING  
COMPANY NAME

**SUBSCRIBED AND SWORN** to before me this \_\_\_ day of \_\_\_, \_\_\_ at \_\_\_\_\_, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her \_\_\_\_\_ with his/her photograph and signature appearing thereon with No. \_\_\_\_\_.

Doc. No. \_\_\_\_\_  
Page No. \_\_\_\_\_  
Book No. \_\_\_\_\_  
Series of \_\_\_\_\_

**\*\*\*This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)**



Procuring Unit	: QUEZON CITY SMALL BUSINESS AND COOPERATIVES DEVELOPMENT AND PROMOTIONS OFFICE	Project Number	: QCSBCDPO-24-GM-0321B
Company Name	: DEGE TRADING	Mode of Procurement	: Public Bidding
Address	: #436 East Berkeley St. California Village, Brgy. San Bartolome, Quezon City	Resolution No.	: 24-PB-760
Business Type	: Sole Proprietorship Registration #1176646	TIN Number	: 408-043-452-00000
		Contact Number	: 09558172116

**Sir/Madam:**  
Please furnish this office the following articles subject to the terms and conditions contained here:

**Place of Delivery :** CGSD Central Warehouse **Delivery Schedule** Upon Request by the End-User Until December 31, 2024  
**Payment Term :** Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
20	ID with Print, B4	Piece	40 ✓	6.00	240.00
21	Sun shade cloth, per table	Piece	200 ✓	130.00	26,000.00
22	Ribbon roll	Piece	10 ✓	300.00	3,000.00
23	Bouquet for Ribbon Cutting	Piece	12 ✓	2,000.00	24,000.00
	QC FRESH MARKET SET-UP				
24	Table Cloth, 4 yards x table	Yard	300 ✓	130.00	39,000.00
25	Sun Shade Cloth, per table	Piece	100 ✓	130.00	13,000.00
26	Curtain Rod with hook and screw, 300cm	Piece	10 ✓	500.00	5,000.00
27	Ribbon roll	Piece	10 ✓	300.00	3,000.00
28	ID Lace – ½ inch	Piece	40 ✓	10.00	400.00
29	Plastic ID Case, B4	Piece	40 ✓	12.00	480.00
30	ID Form, B4	Piece	40 ✓	6.00	240.00
31	1TB SATA Internal Hard Disk Drive 3.5 HDD	Piece	6 ✓	2,450.00	14,700.00
	PROUDLY ORIGINAL PRODUCTS OF QUEZON CITY (POP QC) BAZAAR				
32	ID lace: 1 inch	Piece	250 ✓	15.00	3,750.00
33	Plastic ID case, B4	Piece	250 ✓	12.00	3,000.00
34	ID Print, B4	Piece	250 ✓	6.00	1,500.00
35	Ribbon Roll	Piece	7 ✓	300.00	2,100.00

**MA. JOSEFINA G. BELMONTE**  
City Mayor

**MARK WZAJA A. CARUA** 10-29-24  
Signature Over Printed Name of Supplier / Date

**Funds Available:**

**RUBY G. MANANGU**  
City Accountant

OBR : 100 - 2024 -10 -10249

Approved Budget for the Contract : 878,474.00

**TERMS AND CONDITIONS**

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on OCT 29 2024 and to expire on - DEC 31 2024

CONFORME:

MAMA

*Mama*  
*A. Garcia*

PROPMEPROSEC

10-29-24

SIGNATURE OVER PRINTED NAME

IN THE CAPACITY OF

DATE

Duly authorized to sign this Purchase Order for and on behalf of

DEGE TRADING

COMPANY NAME

SUBSCRIBED AND SWORN to before me this \_\_\_ day of \_\_\_, \_\_\_ at \_\_\_\_\_, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her \_\_\_\_\_ with his/her photograph and signature appearing thereon with No. \_\_\_\_\_.

Doc. No. \_\_\_\_\_

Page No. \_\_\_\_\_

Book No. \_\_\_\_\_

Series of \_\_\_\_\_

\*\*\*This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)



Procuring Unit	: QUEZON CITY SMALL BUSINESS AND COOPERATIVES DEVELOPMENT AND PROMOTIONS OFFICE	Project Number	: QCSBCDPO-24-GM-0321B
Company Name	: DEGE TRADING	Mode of Procurement	: Public Bidding
Address	: #436 East Berkeley St. California Village, Brgy. San Bartolome, Quezon City	Resolution No.	: 24-PB-760
Business Type	: Sole Proprietorship Registration #1176646	TIN Number	: 408-043-452-00000
		Contact Number	: 09558172116

**Sir/Madam:**  
Please furnish this office the following articles subject to the terms and conditions contained here:

**Place of Delivery :** CGSD Central Warehouse  
**Delivery Schedule** Upon Request by the End-User Until December 31, 2024  
**Payment Term :** Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
36	Camera sling bag Internal Dimension: 24 x 15 x 43cm External Dimension: 25 x 16 x 44cm Camera Compartment Dimension: 22.5 x 10.5 x 20cm Front Compartment Dimension: 22.5 x 0.5 x 16cm Top Compartment Dimension: 22.5 x 10.5 x 21cm Tablet Compartment Dimension: 22 x 1 x 27cm Primary Device: Camera Device Volume: 5L	Piece	1 ✓	6,281.00	6,281.00
37	29 pc/set Portable Camera Cleaner Kit DSLR Lens Digital Camera Sensor Cleaning Kit DV Camera Clean COOPERATIVE MONTH CELEBRATION	Set	1 ✓	1,950.00	1,950.00
38	Kick off program ribbon cutting	Piece	1 ✓	1,325.00	1,325.00
39	Bazaar merchant store signage, 6ft x 30 ACTIVITY 1. QC FRESH MARKET	Piece	30 ✓	96.00	2,880.00
40	Standee display, 3ft x 4ft, 10oz	Piece	1 ✓	4,750.00	4,750.00
41	Chalkboard, ¼	Piece	40 ✓	380.00	15,200.00
42	Portable Isolation Wall, with artificial grass, 4ft x 9ft ACTIVITY 2, POP QC BAZAAR	Piece	20 ✓	8,000.00	160,000.00
43	Standee display, 3ft x 4ft, 10oz	Piece	1 ✓	4,500.00	4,500.00
44	Chalkboard, ¼	Piece	250	380.00	95,000.00
45	Bouquet for Ribbon Cutting	Piece	5 ✓	1,800.00	9,000.00
46	Trash can with cover, medium	Piece	6 ✓	380.00	2,280.00
47	Leis for guest fresh flower KYUSI NIGHTS: CHRISTMAS BAZAAR/NIGHT MARKET	Set	20 ✓	17,400.00	348,000.00
48	Banner Tarp, 4ft x 12ft, 10oz	Piece	4 ✓	720.00	2,880.00
49	Flyer, A5	Piece	1,200 ✓	8.00	9,600.00

**MA. JOSEFINA G. BELMONTE**  
City Mayor

**MARIA WA. GALAN** 10-29-24  
Signature Over Printed Name of Supplier / Date

**Funds Available:**

**RUBY G. MANANGU**  
City Accountant

OBR : 100 - 2024 - 10 - 10249

Approved Budget for the Contract : 878,474.00

**TERMS AND CONDITIONS**

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on DEC 31 2024 and to expire on - OCT 29 2024

CONFORME:

MAMA

SIGNATURE OVER PRINTED NAME

Mama J. Barba

PROPRIETOR

IN THE CAPACITY OF

10-29-24

DATE

Duly authorized to sign this Purchase Order for and on behalf of

DEGI TRADING

COMPANY NAME

**SUBSCRIBED AND SWORN** to before me this \_\_\_ day of \_\_\_, \_\_\_ at \_\_\_, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her \_\_\_\_\_ with his/her photograph and signature appearing thereon with No. \_\_\_\_\_.

Doc. No. \_\_\_\_\_

Page No. \_\_\_\_\_

Book No. \_\_\_\_\_

Series of \_\_\_\_\_

**\*\*\*This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)**