



Republika ng Pilipinas

Lungsod Quezon

BIDS AND AWARDS COMMITTEE – GOODS & SERVICES

Second Floor, Civic Center Building F, Quezon City Hall Complex, Elliptical Road, Quezon City

8988-4242 local 8712 / 8710 / 8709

bacgoods.procurement@quezoncity.gov.ph



BAGONG PILIPINAS

REQUEST FOR QUOTATION
NEGOTIATED 53.1
TWO FAILED BIDDINGS

DATE : NOVEMBER 14, 2024
Project
No. : CPO-24-HCS-1121

Name of Company : _____
Address : _____
Contact No. : _____
Project Title : PROCUREMENT OF VARIOUS HARDWARE AND CONSTRUCTION SUPPLIES FOR
THE REPAIR AND INSTALLATION OF FLOOR TILES
Approved Budget of
the Contract : Php105,034.00
End-User /
Implementing Office : CITY PROSECUTOR'S OFFICE

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative not later than **NOVEMBER 19, 2024, 10:00 A.M.** Philippine Standard Time, together with the following documents of your company:

- 1 PhilGEPS certificate (not expired on the time of opening of quotations);
- 2 Business Registration (DTI/SEC)
- 3 Mayor's/Business Permit (2024);
- 4 Tax Clearance; and
- 5 Omnibus Sworn Statement prescribed by the **QC BAC- Goods and Services**
- 6 Income/Business Tax Return (for FY 2023) (For ABCs above P500,000.00)
- 7 If applicable, the JVA in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

in a **SEALED LONG BROWN ENVELOPE** issued by QC BAC- Goods and Services.

NOTE: Submission of a Document Request List (DRL) is required prior to the issuance of the Long Brown Envelope.


MA. MARGARITA S. MEJIA, DPA
Chairperson, BAC- Goods and Services

TERMS AND CONDITIONS

- 1. Bidders shall provide correct and accurate information required in this form.
- 2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
- 3. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
- 4. Quotation exceeding the Approved Budget for the Contract (ABC) shall be rejected.
- 5. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
- 6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
- 7. The City General Services Department (CGSD) shall have the right to inspect the goods.
- 8. Non-submission of eligibility documents shall mean disqualification of Quotation.
- 9. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CGSD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
- 10. Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s as follows:

ITEM NO.	ITEM & DESCRIPTION	UNIT OF ISSUE	QTY.	UNIT PRICE	ITEM TOTAL
	VARIOUS HARDWARE AND CONSTRUCTION SUPPLIES FOR THE REPAIR AND INSTALLATION OF FLOOR TILES				
1	34 boxes – 0.80m x 0.80m Porcelain Floor Tiles – Verona Frost White, 3 pieces per box 8 boxes – 0.60m x 0.60m Porcelain Floor Tiles – Verona Frost White, 4 pieces per box 20 bags – Tile Adhesive (ABC) 25 kilo/bag 20 bags – Cement 40 kilo/bag 8 pieces – Diamond Cutting Disc 4 inches 20 packs – Tile Grout (Beige) 2 kilo/pack 50 bags – Vibro Sand 30 kilo/bag	lot	1		
Total Quoted Amount:					

Amount in Words: _____

Delivery Period : Upon issuance of Notice to Proceed until December 31, 2024

Warranty : _____

Signature over printed name

Office Telephone No./Fax/Mobile No.

Date

Email Address

COST DERIVATION

**PROJECT NAME: PROCUREMENT OF VARIOUS HARDWARE AND CONSTRUCTION SUPPLIES FOR
THE REPAIR AND INSTALLATION OF FLOOR TILES**

PROJECT NO. CPO-24-HCS-1121

No.	DESCRIPTION	UNIT	QTY.	UNIT COST	TOTAL COST
1	0.80m x 0.80m Porcelain Floor Tiles – Verona Frost White, 3 pieces per box	box	34		
2	0.60m x 0.60m Porcelain Floor Tiles – Verona Frost White, 4 pieces per box	box	8		
3	Tile Adhesive (ABC) 25 kilo/bag	bag	20		
4	Cement 40 kilo/bag	bag	20		
5	Diamond Cutting Disc 4 inches	piece	8		
6	Tile Grout (Beige) 2 kilo/pack	pack	20		
7	Vibro Sand 30 kilo/bag	bag	50		
				TOTAL	

Name: _____

Legal Capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____