



Republika ng Pilipinas
Lungsod Quezon



BIDS AND AWARDS COMMITTEE – GOODS & SERVICES
Second Floor, Civic Center Building F, Quezon City Hall Complex, Elliptical Road, Quezon City
8988-4242 local 8712 / 8710 / 8709
Procurement@quezoncity.gov.ph

INVITATION TO BID

November 04, 2024

NO.	PROJECT NO.	OFFICE	PROJECT NAME	AMOUNT	SOURCE OF FUND	DELIVERY PERIOD
1.	CLIMATE-25-HCS-0055	CLIMATE CHANGE AND ENVIRONMENTAL SUSTAINABILITY DEPARTMENT	PROCUREMENT OF LED BULB AND SINK FAUCET AERATOR FOR THE YEAR 2025 (EARLY PROCUREMENT ACTIVITY)	290,000.00	GENERAL FUND	30 CD
2.	HRMD-25-FOODSTUFF-0061	HUMAN RESOURCE MANAGEMENT DEPARTMENT	PROCUREMENT OF COFFEE CUPS WITH SAUCER FOR THE YEAR 2025 (EARLY PROCUREMENT ACTIVITY)	68,120.00	GENERAL FUND	30 CD
3.	ITDD-25-SERVICES-0046	INFORMATION TECHNOLOGY DEVELOPMENT DEPARTMENT	ONLINE VIDEO CONFERENCING SUBSCRIPTION FOR THE YEAR 2025 (EARLY PROCUREMENT ACTIVITY)	614,889.00	GENERAL FUND	1 YEAR
4.	NDH-25-FUEL-0067	NOVALICHES DISTRICT HOSPITAL	LPG (REFILL) FOR THE YEAR 2025 (EARLY PROCUREMENT ACTIVITY)	980,000.00	GENERAL FUND	1 YEAR
5.	OCM(POPS)-25-CS1-0049	OFFICE OF THE CITY MAYOR - POPS PLAN	FOOD AND DRINKS FOR THE YEAR 2025 (EARLY PROCUREMENT ACTIVITY)	752,000.00	GENERAL FUND	1 YEAR
6.	OCS-25-OE-0120	OFFICE OF THE SECRETARY TO THE SANGGUNIANG PANLUNGSOD	PROCUREMENT OF TOWER SERVER AND HARD DISK DRIVE FOR THE YEAR 2025 (EARLY PROCUREMENT ACTIVITY)	176,378.00	GENERAL FUND	15 CD
7.	PD-25-SERVICES-0008	PROCUREMENT DEPARTMENT	ONLINE VIDEO CONFERENCING SUBSCRIPTION FOR THE YEAR 2025 (EARLY PROCUREMENT ACTIVITY)	76,752.93	GENERAL FUND	1 YEAR
8.	PAISD-25-ITPAP-0121	PUBLIC AFFAIRS AND INFORMATION SERVICES DEPARTMENT	PROCUREMENT OF SOLID-STATE DRIVE, V-MOUNT BATTERY, AND OTHERS FOR THE YEAR 2025 (EARLY PROCUREMENT ACTIVITY)	180,960.00	GENERAL FUND	30 CD
9.	QCPC-25-FOODSTUFF-0118	QUEZON CITY PROTECTION CENTER	PROCUREMENT OF FOOD SUPPLIES FOR THE YEAR 2025 (EARLY PROCUREMENT ACTIVITY)	694,467.36	GENERAL FUND	1 YEAR
10.	QCPC-25-OSD-0104	QUEZON CITY PROTECTION CENTER	PROCUREMENT OF TRAINING KIT SUPPLIES AND OTHERS FOR THE YEAR 2025 (EARLY PROCUREMENT ACTIVITY)	184,000.00	GENERAL FUND	1 YEAR

11.	QCPC-25-PCP1-0105	QUEZON CITY PROTECTION CENTER	PROCUREMENT OF HYGIENE KIT AND OTHERS FOR THE YEAR 2025 (EARLY PROCUREMENT ACTIVITY)	666,009.70	GENERAL FUND	1 YEAR
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1. The **QUEZON CITY LOCAL GOVERNMENT**, through the *General Fund of various years* intends to apply the sums stated above being the ABC to payments under the contract for *the above stated projects of contract for each lot/item*. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **QUEZON CITY LOCAL GOVERNMENT** now invites bids for various **Projects**. Delivery of the Goods is required *as stated above*. Bidders should have completed, within **the last three (3) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
 - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from **QUEZON CITY GOVERNMENT Bids and Awards Committee (BAC) Secretariat** and inspect the Bidding Documents at the address given below during **weekdays from 7:00 a.m. – 5:00 p.m.**
5. A complete set of Bidding Documents may be acquired by interested Bidders on **Tuesday, November 05, 2024** from the given address and website(s) below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB*. The Procuring Entity shall allow the bidder to present its proof of payment for the fees *in person*.

STANDARD RATES:

Approved Budget for the Contract	Maximum Cost of Bidding Documents (in Philippine Peso)
500,000 and below	500.00
More than 500,000 up to 1 million	1,000.00

The following are the requirements for purchase of Bidding Documents;

1. PhilGEPS Registration Certificate (Platinum – 3 pages)
2. Document Request List (DRL)
3. Authorization to Purchase Bidding Documents
 - 3.1 Corporate Secretary Certificate for corporation (specific for the project)
 - 3.2 Special Power of Attorney for single proprietorship (specific for the project)
4. Notarized Joint Venture Agreement (as applicable)
6. Bids must be duly received by the BAC Secretariat through manual submission at the 2nd Floor, Procurement Department, Finance Building, Quezon City Hall Compound on or before **10:00 A.M. of Tuesday, November 12, 2024**. Late bids shall not be accepted.
7. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.
8. Bid opening shall be on **11:00 A.M. of Tuesday, November 12, 2024** at the given address below and/or via Zoom. Bids will be opened in the presence of the bidders’ representatives who choose to attend the activity.

Topic: BAC-GOODS & SERVICES BIDDING

Join Zoom Meeting

<https://us02web.zoom.us/j/85850855933?pwd=R2dZUUp4Z3lyU29iZGVlWmdKRjZCd09>

Meeting ID: 858 5085 5933

Passcode: 118682

9. The **Quezon City Local Government** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

10. For further information, please refer to:

ATTY. DOMINIC B. GARCIA
OIC, Procurement Department
2nd Floor, Procurement Department,
Finance Building, Quezon City Hall Compound
Elliptical Road, Barangay Central Diliman, Quezon City.
Email Add: bacgoods.procurement@quezoncity.gov.ph
Tel. No. (02)8988-4242 loc. 8506/8710
Website: www.quezoncity.gov.ph

11. You may visit the following websites:

For downloading of Bidding Documents: www.quezoncity.gov.ph

By:


MS. MA MARGARITA S. MEJIA, DPA
Chairperson, QC-BAC-Goods and Services