



Republika ng Pilipinas
Lungsod Quezon
BIDS AND AWARDS COMMITTEE – GOODS & SERVICES
Second Floor, Civic Center Building F, Quezon City Hall Complex, Elliptical Road, Quezon City
8988-4242 local 8712 / 8710 / 8709
Procurement@quezoncity.gov.ph



NOVEMBER 11, 2024

INVITATION TO BID

NO.	PROJECT NO.	OFFICE	PROJECT NAME	AMOUNT	SOURCE OF FUND	DELIVERY PERIOD
1.	ACCOUNTING-25-ITPAP-0185	CITY ACCOUNTING DEPARTMENT	HARD DISK DRIVE AND OTHERS FOR THE YEAR 2025 (EARLY PROCUREMENT ACTIVITY)	212,500.00	GENERAL FUND	30 CD
2.	ACCOUNTING-25-OSD-0188	CITY ACCOUNTING DEPARTMENT	INDEX CARD AND OTHERS FOR THE YEAR 2025 (EARLY PROCUREMENT ACTIVITY)	617,219.25	GENERAL FUND	30 CD
3.	BPLD-25-AMS-0019	BUSINESS PERMITS AND LICENSING DEPARTMENT	PREVENTIVE MAINTENANCE OF AIRCONDITIONING UNIT INDOOR AND OUTDOOR FOR THE YEAR 2025 (EARLY PROCUREMENT ACTIVITY)	240,000.00	GENERAL FUND	1 YEAR
4.	BPLD-25-OEPA-0016	BUSINESS PERMITS AND LICENSING DEPARTMENT	REPAIR AND MAINTENANCE OF COPYING MACHINES FOR THE YEAR 2025 (EARLY PROCUREMENT ACTIVITY)	424,000.00	GENERAL FUND	30 CD
5.	BPLD-25-OSD-0018	BUSINESS PERMITS AND LICENSING DEPARTMENT	VARIOUS OFFICE SUPPLIES (THERMAL PAPER AND OTHERS) FOR THE YEAR 2025 (EARLY PROCUREMENT ACTIVITY)	519,700.00	GENERAL FUND	30 CD
6.	BPLD-25-PS2-0020	BUSINESS PERMITS AND LICENSING DEPARTMENT	PRINTING OF TARPAULIN FOR THE YEAR 2025 (EARLY PROCUREMENT ACTIVITY)	100,000.00	GENERAL FUND	1 YEAR
7.	CAD-25-OEPA-0136	CITY ARCHITECT DEPARTMENT	REPAIR AND MAINTENANCE OF OFFICE EQUIPMENT FOR THE YEAR 2025 (EARLY PROCUREMENT ACTIVITY)	127,327.00	GENERAL FUND	30 CD
8.	CAO-25-IT-0116	CITY ADMINISTRATOR'S OFFICE	SUPPLY, DELIVERY, TESTING, AND COMMISSIONING OF 2025 ONLINE TRANSIT INFORMATION PUBLISHING SERVICE SUBSCRIPTION FOR QUEZON CITY BUS AUGMENTATION PROGRAM "Q CITY BUS" FOR THE YEAR 2025 (EARLY PROCUREMENT ACTIVITY)	850,000.00	GENERAL FUND	30 CD
9.	CPDD-25-IT-0082	CITY PLANNING AND DEVELOPMENT DEPARTMENT	SUBSCRIPTION OF QUEZON CITY CENTRALIZED DASHBOARD PROJECT (PHASE 2) FOR THE YEAR 2025 (EARLY PROCUREMENT ACTIVITY)	709,954.56	GENERAL FUND	30 CD
10.	HRMD-25-GM-0141	HUMAN RESOURCE MANAGEMENT DEPARTMENT	CERTIFICATE HOLDER, LAID PAPER AND OTHERS FOR THE YEAR 2025 (EARLY PROCUREMENT ACTIVITY)	999,465.00	GENERAL FUND	1 YEAR
11.	HRMD-25-SERVICES-0025	HUMAN RESOURCE MANAGEMENT DEPARTMENT	QUEZON CITY GOVERNMENT MENTAL HEALTH SERVICES FOR THE YEAR 2025 (EARLY PROCUREMENT ACTIVITY)	448,000.00	GENERAL FUND	1 YEAR
12.	HRMD-25-HLMF-0191	HUMAN RESOURCE MANAGEMENT DEPARTMENT	HOTEL ACCOMMODATION AND OTHERS FOR THE YEAR 2025 (EARLY PROCUREMENT ACTIVITY)	528,000.00	GENERAL FUND	30 CD
13.	ITDD-25-IS-0174	INFORMATION TECHNOLOGY DEVELOPMENT DEPARTMENT	SUBSCRIPTION TO INTERNET SATELITE FOR THE YEAR 2025 (EARLY PROCUREMENT ACTIVITY)	243,536.76	GENERAL FUND	30 CD
14.	ITDD-25-IT-0063	INFORMATION TECHNOLOGY DEVELOPMENT DEPARTMENT	LINE 1: ONLINE GRAPHIC DESIGN TOOL FOR THE YEAR 2025 (EARLY PROCUREMENT ACTIVITY)	213,590.00	GENERAL FUND	30 CD
			LINE 2: ONLINE CREATIVE CLOUDS SUBSCRIPTION FOR THE YEAR 2025 (EARLY PROCUREMENT ACTIVITY)	349,391.00	GENERAL FUND	30 CD

NO.	PROJECT NO.	OFFICE	PROJECT NAME	AMOUNT	SOURCE OF FUND	DELIVERY PERIOD
15.	MDAD-25-GM-0015	MARKET DEVELOPMENT AND ADMINISTRATION DEPARTMENT	VARIOUS SUPPLIES FOR THE YEAR 2025 (EARLY PROCUREMENT ACTIVITY)	633,749.60	GENERAL FUND	30 CD
16.	NDH-25-SERVICES-0132	NOVALICHES DISTRICT HOSPITAL	PEST CONTROL FOR THE YEAR 2025 (EARLY PROCUREMENT ACTIVITY)	999,990.00	GENERAL FUND	1 YEAR
17.	OCS-25-AMS-0119	OFFICE OF THE SECRETARY TO THE SANGGUNIAN PANLUNGSOD	MAINTENANCE OF AIR CONDITIONING UNITS FOR THE YEAR 2025 (EARLY PROCUREMENT ACTIVITY)	85,500.00	GENERAL FUND	1 YEAR
18.	PESO-25-GI2-0035	PUBLIC EMPLOYMENT SERVICE OFFICE	GROCERY PACKS FOR KASAMBAHAY AND OTHERS FOR THE YEAR 2025 (EARLY PROCUREMENT ACTIVITY)	163,850.00	GENERAL FUND	30 CD
19.	QCADAC-25-CS1-0079	QUEZON CITY ANTI-DRUG ABUSE COUNCIL	FOOD AND DRINKS FOR THE YEAR 2025 (EARLY PROCUREMENT ACTIVITY)	360,000.00	GENERAL FUND	1 YEAR
20.	QCADAC-25-MSLI-0078	QUEZON CITY ANTI-DRUG ABUSE COUNCIL	MEDICAL SUPPLIES FOR THE YEAR 2025 (EARLY PROCUREMENT ACTIVITY)	320,000.00	GENERAL FUND	45 CD
21.	QCCSD-25-CE1-0176	QUEZON CITY CITIZEN SERVICES DEPARTMENT	REPEATER SYSTEM AND REGULATED POWER SUPPLY FOR THE YEAR 2025 (EARLY PROCUREMENT ACTIVITY)	999,300.00	GENERAL FUND	30 CD
22.	QCDRRMO-25-IT-0128	QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE	RENEWAL OF LICENSE FOR AUTOMATED WEATHER STATION FOR THE YEAR 2025 (EARLY PROCUREMENT ACTIVITY)	200,200.00	GENERAL FUND	1 YEAR
23.	QCDTRC(TAHANAN)-25-FUEL-0064	QUEZON CITY DRUG TREATMENT AND REHABILITATION CENTER (TAHANAN)	LIQUIFIED PETROLEUM GAS (LPG) REFILL FOR THE YEAR 2025 (EARLY PROCUREMENT ACTIVITY)	646,800.00	GENERAL FUND	1 YEAR
24.	QCTAC-25-IS-0177	QUEZON CITY TRAINING AND ASSESSMENT CENTER	INTERNET SUBSCRIPTION FOR THE YEAR 2025 (EARLY PROCUREMENT ACTIVITY)	108,000.00	GENERAL FUND	1 YEAR
25.	QCU-25-CS1-0187	QUEZON CITY UNIVERSITY	FOOD AND DRINKS FOR THE YEAR 2025 (EARLY PROCUREMENT ACTIVITY)	896,500.00	GENERAL FUND	12 MONTHS
26.	RMBGH-25-FUEL-0106	ROSARIO MACLANG BAUTISTA GENERAL HOSPITAL	LIQUIFIED PETROLEUM GAS (LPG) REFILL FOR YEAR 2025 (EARLY PROCUREMENT ACTIVITY)	590,000.00	GENERAL FUND	1 YEAR

1. The **QUEZON CITY LOCAL GOVERNMENT**, through the *General Fund of various years* intends to apply the sums stated above being the ABC to payments under the contract for *the above stated projects of contract for each lot/item*. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **QUEZON CITY LOCAL GOVERNMENT** now invites bids for various **Projects**. Delivery of the Goods is required *as stated above*. Bidders should have completed, within **the last three (3) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
 - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from **QUEZON CITY GOVERNMENT Bids and Awards Committee (BAC) Secretariat** and inspect the Bidding Documents at the address given below during **weekdays from 7:00 a.m. – 5:00 p.m.**
5. A complete set of Bidding Documents may be acquired by interested Bidders on **Tuesday, November 12, 2024** from the given address and website(s) below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB*. The Procuring Entity shall allow the bidder to present its proof of payment for the fees *in person*.

STANDARD RATES:

Approved Budget for the Contract	Maximum Cost of Bidding Documents (in Philippine Peso)
500,000 and below	500.00
More than 500,000 up to 1 million	1,000.00

The following are the requirements for purchase of Bidding Documents;

- PhilGEPS Registration Certificate (Platinum – 3 pages)
 - Document Request List (DRL)
 - Authorization to Purchase Bidding Documents
 - Corporate Secretary Certificate for corporation (specific for the project)
 - Special Power of Attorney for single proprietorship (specific for the project)
 - Notarized Joint Venture Agreement (as applicable)
6. Bids must be duly received by the BAC Secretariat through manual submission at the 2nd Floor, Procurement Department, Finance Building, Quezon City Hall Compound on or before **10:00AM. of Tuesday, November 19, 2024**. Late bids shall not be accepted.
7. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.
8. Bid opening shall be on **11:00AM. of Tuesday, November 19, 2024** at the given address below and/or via Zoom. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
- Topic: BAC-GOODS & SERVICES BIDDING
Join Zoom Meeting
<https://us02web.zoom.us/j/85850855933?pwd=R2dZUUUp4Z3lyU29iZGVlWmdKRjZCdz09>
- Meeting ID: 858 5085 5933
Passcode: 118682
9. The ***Quezon City Local Government*** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
10. For further information, please refer to:
- ATTY. DOMINIC B. GARCIA**
OIC, Procurement Department
2nd Floor, Procurement Department,
Finance Building, Quezon City Hall Compound
Elliptical Road, Barangay Central Diliman, Quezon City.
Email Add: bacgoods.procurement@quezoncity.gov.ph
Tel. No. (02)8988-4242 loc. 8506/8710
Website: www.quezoncity.gov.ph
11. You may visit the following websites:
- For downloading of Bidding Documents: www.quezoncity.gov.ph

By:


MS. MA. MARGARITA S. MEJIA, DPA
Chairperson, QC-BAC-Goods and Services