



NOVEMBER 20, 2024

INVITATION TO BID

NO.	PROJECT NUMBER	OFFICE	PROJECT NAME	AMOUNT	SOURCE OF FUND	DELIVERY PERIOD
1.	ACCOUNTING-25-ITPAP-0185B	CITY ACCOUNTING DEPARTMENT	HARD DISK DRIVE AND OTHERS FOR THE YEAR 2025 (EARLY PROCUREMENT ACTIVITY)	212,500.00	GENERAL FUND	30 CD
2.	ACCOUNTING-25-OSD-0188B	CITY ACCOUNTING DEPARTMENT	INDEX CARD AND OTHERS FOR THE YEAR 2025 (EARLY PROCUREMENT ACTIVITY)	617,219.25	GENERAL FUND	30 CD
3.	BPLD-25-OEPA-0016B	BUSINESS PERMITS AND LICENSING DEPARTMENT	REPAIR AND MAINTENANCE OF COPYING MACHINES FOR THE YEAR 2025 (EARLY PROCUREMENT ACTIVITY)	424,000.00	GENERAL FUND	30 CD
4.	BPLD-25-OSD-0018B	BUSINESS PERMITS AND LICENSING DEPARTMENT	VARIOUS OFFICE SUPPLIES (THERMAL PAPER AND OTHERS) FOR THE YEAR 2025 (EARLY PROCUREMENT ACTIVITY)	519,700.00	GENERAL FUND	30 CD
5.	CAD-25-OEPA-0136B	CITY ARCHITECT DEPARTMENT	REPAIR AND MAINTENANCE OF OFFICE EQUIPMENT FOR THE YEAR 2025 (EARLY PROCUREMENT ACTIVITY)	127,327.00	GENERAL FUND	30 CD
6.	CAO-25-IT-0116B	CITY ADMINISTRATOR'S OFFICE	SUPPLY, DELIVERY, TESTING, AND COMMISSIONING OF 2025 ONLINE TRANSIT INFORMATION PUBLISHING SERVICE SUBSCRIPTION FOR QUEZON CITY BUS AUGMENTATION PROGRAM "Q CITY BUS" FOR THE YEAR 2025 (EARLY PROCUREMENT ACTIVITY)	850,000.00	GENERAL FUND	30 CD
7.	CPDD-25-IT-0082B	CITY PLANNING AND DEVELOPMENT DEPARTMENT	SUBSCRIPTION OF QUEZON CITY CENTRALIZED DASHBOARD PROJECT (PHASE 2) FOR THE YEAR 2025 (EARLY PROCUREMENT ACTIVITY)	709,954.56	GENERAL FUND	30 CD
8.	HRMD-25-GM-0141B	HUMAN RESOURCE MANAGEMENT DEPARTMENT	CERTIFICATE HOLDER, LAID PAPER AND OTHERS FOR THE YEAR 2025 (EARLY PROCUREMENT ACTIVITY)	999,465.00	GENERAL FUND	1 YEAR
9.	HRMD-25-SERVICES-0025B	HUMAN RESOURCE MANAGEMENT DEPARTMENT	QUEZON CITY GOVERNMENT MENTAL HEALTH SERVICES FOR THE YEAR 2025 (EARLY PROCUREMENT ACTIVITY)	448,000.00	GENERAL FUND	1 YEAR
10.	ITDD-25-IS-0174B	INFORMATION TECHNOLOGY DEVELOPMENT DEPARTMENT	SUBSCRIPTION TO INTERNET SATELITE FOR THE YEAR 2025 (EARLY PROCUREMENT ACTIVITY)	243,536.76	GENERAL FUND	30 CD
11.	ITDD-25-IT-0063B	INFORMATION TECHNOLOGY DEVELOPMENT DEPARTMENT	LINE 1: ONLINE GRAPHIC DESIGN TOOL FOR THE YEAR 2025 (EARLY PROCUREMENT ACTIVITY)	213,590.00	GENERAL FUND	30 CD
			LINE 2: ONLINE CREATIVE CLOUDS SUBSCRIPTION FOR THE YEAR 2025 (EARLY PROCUREMENT ACTIVITY)	349,391.00	GENERAL FUND	30 CD
12.	MDAD-25-GM-0015B	MARKET DEVELOPMENT AND ADMINISTRATION DEPARTMENT	VARIOUS SUPPLIES FOR THE YEAR 2025 (EARLY PROCUREMENT ACTIVITY)	633,749.60	GENERAL FUND	30 CD
13.	NDH-25-SERVICES-0132B	NOVALICHES DISTRICT HOSPITAL	PEST CONTROL FOR THE YEAR 2025 (EARLY PROCUREMENT ACTIVITY)	999,990.00	GENERAL FUND	1 YEAR
14.	PESO-25-GI2-0035B	PUBLIC EMPLOYMENT SERVICE OFFICE	GROCERY PACKS FOR KASAMBAHAY AND OTHERS FOR THE YEAR 2025 (EARLY PROCUREMENT ACTIVITY)	163,850.00	GENERAL FUND	30 CD
15.	QCRRMO-25-IT-0128B	QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE	RENEWAL OF LICENSE FOR AUTOMATED WEATHER STATION FOR THE YEAR 2025 (EARLY PROCUREMENT ACTIVITY)	200,200.00	GENERAL FUND	1 YEAR

1. The **QUEZON CITY LOCAL GOVERNMENT**, through the *General Fund of various years* intends to apply the sums stated above being the ABC to payments under the contract for *the above stated projects of contract for each lot/item*. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **QUEZON CITY LOCAL GOVERNMENT** now invites bids for various **Projects**. Delivery of the Goods is required *as stated above*. Bidders should have completed, within **the last three (3) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
 - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from **QUEZON CITY GOVERNMENT Bids and Awards Committee (BAC) Secretariat** and inspect the Bidding Documents at the address given below during *weekdays from 7:00 a.m. – 5:00 p.m.*
5. A complete set of Bidding Documents may be acquired by interested Bidders on **Thursday, November 21, 2024** from the given address and website(s) below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB*. The Procuring Entity shall allow the bidder to present its proof of payment for the fees *in person*.

STANDARD RATES:

Approved Budget for the Contract	Maximum Cost of Bidding Documents (in Philippine Peso)
500,000 and below	500.00
More than 500,000 up to 1 million	1,000.00

The following are the requirements for purchase of Bidding Documents;

1. PhilGEPS Registration Certificate (Platinum – 3 pages)
2. Document Request List (DRL)
3. Authorization to Purchase Bidding Documents
 - 3.1 Corporate Secretary Certificate for corporation (specific for the project)
 - 3.2 Special Power of Attorney for single proprietorship (specific for the project)
4. Notarized Joint Venture Agreement (as applicable)
6. Bids must be duly received by the BAC Secretariat through manual submission at the 2nd Floor, Procurement Department, Finance Building, Quezon City Hall Compound on or before **10:00AM. of Thursday, November 28, 2024**. Late bids shall not be accepted.
7. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.

8. Bid opening shall be on **11:00AM. of Thursday, November 28, 2024** at the given address below and/or via Zoom. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

Topic: BAC-GOODS & SERVICES BIDDING

Join Zoom Meeting

<https://us02web.zoom.us/j/85850855933?pwd=R2dZUUp4Z3lyU29iZGV1WmdKRjZCdz09>

Meeting ID: 858 5085 5933

Passcode: 118682

9. The **Quezon City Local Government** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

10. For further information, please refer to:

ATTY. DOMINIC B. GARCIA

OIC, Procurement Department

2nd Floor, Procurement Department,

Finance Building, Quezon City Hall Compound

Elliptical Road, Barangay Central Diliman, Quezon City.

Email Add: bacgoods.procurement@quezoncity.gov.ph

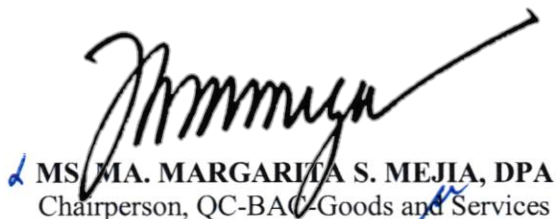
Tel. No. (02)8988-4242 loc. 8506/8710

Website: www.quezoncity.gov.ph

11. You may visit the following websites:

For downloading of Bidding Documents: www.quezoncity.gov.ph

By:


MS. MA. MARGARITA S. MEJIA, DPA
Chairperson, QC-BAC-Goods and Services