



Procuring Unit	: SOCIAL SERVICES DEVELOPMENT DEPARTMENT	Project Number	:SSDD-24-GM-1219
Company Name	: MS. V ENTERPRISES	Mode of Procurement	:Public Bidding
Address	: No. 6 Bayo Condo, Scout Bayoran St., Cor. Scout Tuazon, Brgy. South Triangle, Quezon City	Resolution No.	:24-PB-786
Business Type	: Sole Proprietorship Registration #4918293	TIN Number	:136-386-905-000
		Contact Number	:09569751124

Sir/Madam:
Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery :	Upon end-user's instruction subject to proper coordination with CGSD	Delivery Schedule :	Upon request of the end-user not to exceed December 31, 2024
Payment Term :	Credit		

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
21	Paraffin Wax, 500 grams	gram	51	110.00	5,610.00
22	Storage Organizer Box, good quality	piece	51	223.00	11,373.00
	LIQUID DISHWASHING				
23	Liquid Sodium, good quality	bottle	40	317.00	12,680.00
24	Sodium Chloride (SALT), good quality	pack	20	25.30	506.00
25	CDEA (Cocodiethanolamide), good quality	bottle	6	381.60	2,289.60
26	NP 10/Tergitol, good quality	liter	20	257.74	5,154.80
27	Scent, lemon, 120ml	bottle	20	321.30	6,426.00

Total Amount : 289,262.50

Total Amount In Words (Pesos): Two Hundred Eighty-Nine Thousand Two Hundred Sixty-Two Pesos and 50/100 Only

MA. JOSEFINA G. BELMONTE
City Mayor



Signature Over Printed Name of Supplier / Date

VENUS T. TERRY NOV. 13, 2024

Funds Available:

RUBY G. MANANGU
City Accountant

Approved Budget for the Contract : 289,421.70

OBR : 10-2024-10-10564

TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on NOV 13 2024 and to expire on - DEC 31 2024.

CONFORME:

VENUS P. PENA
SIGNATURE OVER PRINTED NAME

PROPRIETORS
IN THE CAPACITY OF

NOV. 13, 2024
DATE

Duly authorized to sign this Purchase Order for and on behalf of MS. V. ENTERPRISES
COMPANY NAME

SUBSCRIBED AND SWORN to before me this ____ day of _____, _____ at _____, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her _____ with his/her photograph and signature appearing thereon with No. _____.

Doc. No. _____
Page No. _____
Book No. _____
Series of _____

***This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)



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Delivery Schedule : Upon request of the end-user not to exceed December 31, 2024

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
	SENIOR CITIZEN'S PRIVILEGES AND SOCIAL PROTECTION PROGRAM				
	PERFUME MAKING				
1	Fixative Muscol, gel crystal for perfumes, 150ml/bottle	bottle	50	457.00	22,850.00
2	Assorted Essences, different fragrances, 50ml oil based	bottle	50	188.30	9,415.00
3	Alcohol, Ethyl 95%, 1,000ml	bottle	10	270.69	2,706.90
4	Distilled Water, 5 liters/bottle	bottle	10	100.78	1,007.80
5	Colorant, various color, 60ml per bottle	bottle	50	281.28	14,064.00
6	PPG Potassium Permanganate, USP 150ml	bottle	40	897.00	35,880.00
7	Emollient Mineral Oil, light cosmetic, USP, 150ml per bottle	bottle	40	176.53	7,061.20
8	Plastic Cup, 8oz. 50's/pack	pack	50	83.56	4,178.00
9	Spray Bottle, plastic with spray and nozzle, 60ml	bottle	200	54.00	10,800.00
10	Beaker, 500ml capacity, includes spout and white standard graduation on the back	piece	10	582.57	5,825.70
	HAND SANITIZER				
11	Alcohol, Ethyl 95%, 1,000ml	bottle	50	270.69	13,534.50
12	Distilled Water, 5 liters/bottle	bottle	10	100.78	1,007.80
13	Dishwashing Liquid Chemical Thickener, 300grams/pack	pack	40	37.66	1,506.40
14	Moisturizer, glycerin liquid, 500 grams	gram	40	121.22	4,848.80
15	Colorant, various color, 60ml per bottle	bottle	60	281.00	16,860.00
16	Scent Desire, 250ml	bottle	50	727.33	36,366.50
17	Oval Pet Clear Bottle Flip top, 10ml, 10 bottles/pack	pack	50	130.05	6,502.50
	CANDLE MAKING				
18	Wax, gel	kilo	6	500.00	3,000.00
19	Wax, paraffin	kilo	5	300.00	1,500.00
	TRAINING KITS				
20	Candle Making Kit Soy Wax, good quality	kit	51	908.00	46,308.00

MA. JOSEFINA G. BELMONTE
City Mayor

Signature Over Printed Name of Supplier / Date

VENUS T. JERRY NOV. 13, 2024

Funds Available:

RUBY G. MANANGU
City Accountant

Approved Budget for the Contract : 289,421.70

OBR : 100-2024-10-10584

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CONFORME:

Venus P. Jarry
SIGNATURE OVER PRINTED NAME

PROPRIETRESS
IN THE CAPACITY OF

Nov. 13, 2024
DATE

Duly authorized to sign this Purchase Order for and on behalf of MS. V ENTERPRISES
COMPANY NAME

SUBSCRIBED AND SWORN to before me this ____ day of _____, _____ at _____, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her _____ with his/her photograph and signature appearing thereon with No. _____.

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