



Republika ng Pilipinas  
Lungsod Quezon  
PROCUREMENT DEPARTMENT



PO Number **2410056**

Purchase Order Date: **OCT 30 2024**

Procuring Unit : CITY GENERAL SERVICES DEPARTMENT	Project Number : CGSD-24-GRMS-1369
Company Name : ALVCO TRADING AND CONTRACTOR	Mode of Procurement : Public Bidding
Address : 49 Saint Martin St. Reymar Subdivision Tandang Sora QC	Resolution No. : 24-PB-817
Business Type : Sole Proprietorship Registration #1387516	TIN Number : 149-787-016-00000
	Contact Number : 238-6076

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : Upon end-user's instruction subject to proper coordination with CGSD

Delivery Schedule Sixty (60) calendar days

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
	<b>CIVIC CENTER BUILDING C</b>				
	<b>Particulars</b>	<b>Qty.</b>	<b>Unit</b>		
	FIRE ALARM CONTROL PANEL Addressable, CF1200, 120/240 VAC, 50/60Hz	1	Assy.		
	SMOKE DETECTOR Photoelectric, mounted in base, 4 x 4 x 2 inches, 15-32 VDC	132	Piece		
	MANUAL PUSH STATION Push in and pull down with 470 ohm resistor, 140x105x45mm, 9-2SVDC	6	Piece		
	FIRE ALARM SOUNDER Addressable, 24-28 VDC input, 90dB	6	Piece		
	<b>CIVIC CENTER BUILDING D</b>				
	FIRE ALARM CONTROL PANEL Addressable, CF30004G, 230VAC input, operating: 24VDC, 397H x 497W x 180D cm	1	Assy.		
	SMOKE DETECTOR Photoelectric, mounted in base, 4 x 4 x 2 inches, 15-32 VDC	297	Piece		
	MANUAL CALL POINT 88 x 88 x 53 mm, 48VDC, with protective hinged cover	13	Piece		
	FIRE ALARM WALL SOUNDER 17-32 VDC, 34-192Mw, 100 dB	13	Piece		
	<b>PARKING BUILDING</b>				
	FIRE ALARM CONTROL PANEL Addressable, 39 x 39 x 14.5 cm, 50/60 Hz	1	Assy.		
	SMOKE DETECTOR Photoelectric, 15-32 VDC, 102mm diameter, 52mm height	88	Piece		
	MANUAL CALL POINT 88 x 88 x 53 mm, 48VDC, with protective hinged cover	4	Piece		
	FIRE ALARM WALL SOUNDER 17-32 VDC, 34-192Mw, 100 dB	4	Piece		
	<b>NGO BUILDING</b>				
	FIRE ALARM CONTROL PANEL Addressable, CF1200, 120/240 VAC, 50/60Hz	1	Assy.		
	SMOKE DETECTOR Photoelectric, mounted in base, 4 x 4 x 2 inches, 15-32 VDC	92	Piece		
	MANUAL PUSH STATION Push in and pull down with 470 ohm resistor, 140x105x45mm, 9-2SVDC	4	Piece		
	FIRE ALARM SOUNDER Addressable, 24-28 VDC input, 90dB	4	Piece		
	(With attached Terms of Reference which will form an integral part of this Purchase Order)				

Total Amount : **1,496,428.00**

Total Amount In Words (Pesos): One Million Four Hundred Ninety-Six Thousand Four Hundred Twenty-Eight Pesos and 00/100 Only

MA. JOSEFINA G. BELMONTE  
City Mayor



Signature Over Printed Name of Supplier / Date

*Ryan Buller* 10/31/2024

Funds Available:

RUBY G. MANANGU  
City Accountant

OBR: *NO. 2024-10-10987*

Approved Budget for the Contract : 1,500,000.00

**TERMS AND CONDITIONS**

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on OCT 31 2024 and to expire on - DEC 30 2024.

CONFORME:

*Ran [Signature]*  
SIGNATURE OVER PRINTED NAME

*Alvina Representativa*  
IN THE CAPACITY OF

10/31/2024  
DATE

Duly authorized to sign this Purchase Order for and on behalf of *Alva Trading and Cont.*  
COMPANY NAME

**SUBSCRIBED AND SWORN** to before me this \_\_\_ day of \_\_\_, \_\_\_ at \_\_\_\_\_, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her \_\_\_\_\_ with his/her photograph and signature appearing thereon with No. \_\_\_\_\_.

Doc. No. \_\_\_\_\_  
Page No. \_\_\_\_\_  
Book No. \_\_\_\_\_  
Series of \_\_\_\_\_

**\*\*\*This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)**



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**Delivery Schedule** Sixty (60) calendar days  
**Payment Term :** Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
1	REPAIR AND PREVENTIVE MAINTENANCE OF FIRE DETECTION AND ALARM SYSTEM OF VARIOUS BUILDINGS WITHIN QUEZON CITY HALL COMPOUND  Scope of Works: <ul style="list-style-type: none"> <li>•Conduct pre-inspection of all mechanical, electrical and electronic equipment of the Fire Detection and Alarm System, all defective spare parts should be validated defective by CGSD authorized representative.</li> <li>•Submission of work plan at least 3 days before the proposed repair schedule for proper coordination, information dissemination and prior rescheduling.</li> <li>•Coordination with the occupants of the building.</li> <li>•Provision of safety signages.</li> <li>•General cleaning of Fire Alarm Control Panel, Smoke Detectors, Manual Pull Stations, Alarm Bell.</li> <li>•All fixtures and devices should be working in good and standard condition.</li> <li>•Replacement of defective spare parts, rewiring and reprogramming.</li> <li>•Testing and commissioning per floor and general testing.</li> <li>•General housekeeping after the completion of scope of work.</li> <li>•Restoration of any damages found to be result during and after the completion of the scope of work.</li> <li>•The contractor shall submit service reports of the activity during and after and stating the status of all devices, fixtures and the entire Fire Detection and Alarm System including their recommendations and quotations.</li> </ul> Area of Coverage:	lot	1	1,496,428.00	1,496,428.00

**MA. JOSEFINA G. BELMONTE**  
City Mayor

Signature Over Printed Name of Supplier / Date **10/31/2024**

**Funds Available:**

**RUBY G. MANANGU**  
City Accountant

**OBR :** *100-2024-10-10957*  
**Approved Budget for the Contract :** 1,500,000.00

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CONFORME:-

[Signature]  
SIGNATURE OVER PRINTED NAME

Authorize Representative 10/31/2024  
IN THE CAPACITY OF DATE

Duly authorized to sign this Purchase Order for and on behalf of Alvoa Trading and Cont.  
COMPANY NAME

**SUBSCRIBED AND SWORN** to before me this \_\_\_ day of \_\_\_, \_\_\_ at \_\_\_\_\_, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her \_\_\_\_\_ with his/her photograph and signature appearing thereon with No. \_\_\_\_\_.

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