



Republika ng Pilipinas
Lungsod Quezon
PROCUREMENT DEPARTMENT



PO Number **2410076**

Purchase Order Date: **NOV 14 2024**

Procuring Unit : QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE
Project Number : QCDRRMO-24-HLMF-1501
Company Name : JJA TRAVEL AND TOURS
Mode of Procurement : Public Bidding
Address : Bloomingdale Bldg., Penthouse 205 Salcedo St., Legaspi Village, Makati City
Resolution No. : 24-PB-825
Business Type : Sole Proprietorship Registration #2250234
TIN Number : 200-007-202-00000
Contact Number : 0975-513-3404

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : Upon end-user's instruction subject to proper coordination with CGSD

Delivery Schedule : Upon request by the end-user until December 31, 2024

Payment Term : Credit

| Stock No. | Item | Unit of Issue | QTY | Unit Cost | Amount |
|-----------|---|---------------|-----|--------------|--------------|
| 1 | <p>ORIENTATION ON COMMUNITY RESILIENCE-CENTERED WATER QUALITY MANAGEMENT Series of One-Day Event with Hotel Venue (within Quezon City) including the following:</p> <p>AM Snack Choices of: rice cake/sandwich, healthy chips with juice/hot choco/hot tea. Lunch Buffet Choices of: rice, beef/pork/seafood/chicken viand, vegetable, soup, and fresh fruits with juice/iced tea drinks. PM Snack Choices of: pasta/pancit, bread/buns with juice/iced tea. Other complementary such as overflowing drinking water and brewed coffee, Wi-Fi access, free parking, sound system, wide screen projector/ LED TV screen, among others. Compliant with EO No. 16 S-2021 Quezon City Healthy Public Food Procurement Policy, and SP-3107 GPP Ordinance. Session 1 - District 2,5,6 – 203 pax Session 2 - District 1 – 189 pax Session 3 - District 3 – 203 pax Session 4 - District 4 – 205 pax Total of 800 pax Terms of Payment: Upon every complete delivery per activity.</p> | lot | 1 | 1,192,000.00 | 1,192,000.00 |

Total Amount : 1,192,000.00

Total Amount In Words (Pesos): One Million One Hundred Ninety-Two Thousand Pesos and 00/100 Only

MA. JOSEFINA G. BELMONTE
City Mayor



Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU
City Accountant

OBR : no. 2024-10-11164

Approved Budget for the Contract : 1,200,000.00