Republika ng Pilipinas
Lungsod Quezon
PROCUREMENT DEPARTMENT

BAGONG PILIPINAS

PO Number **2411034**

Purchase Order

Date: NOV 22 2024

Procuring Unit	: **DEPARTMENT OF THE BUILDING OFFICIAL**	Project Number	:**DBO-24-PS2-1654**
Company Name	: **NEO-PRO ENTERPRISES**	Mode of Procurement	:**Negotiated 53.9**
Address	: **55 Mexico, Drive, Ciudad Grande Exec. Village, Ortigas Extn. Rosario, Pasig City**	Resolution No.	:**24-A-216**
		TIN Number	:**186-671-858-000**
Business Type	: **Sole Proprietorship Registration #3347852**	Contact Number	:**09922217095**

Sir/Madam: Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : CGSD Central Warehouse

Delivery Schedule : Upon request by the End-User Until December 31, 2024

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
1	2025 Planner "A" Size: A5 (5.9 inches x 8.3 inches) Pages: 200 pages back to back Stock: Cover - C2S #120 on pasteboard #30 inside - Bookpaper #60 Colors: Full color Process: Offset Printing Binding: Double loop wire Others: Cover with Matte Lamination and Spot 3D Inclusions: layout and design	BOOK	400	475.00	190,000.00
2	2025 Planner "B" Size: 8.5 inches x 10.5 inches Pages: 200 pages back to back Stock: Cover - C2S #120 on pasteboard #30 inside - Bookpaper #60 Colors: Full color Process: Offset Printing Binding: Double loop wire Others: Cover with Matte Lamination and Spot 3D Inclusions: layout and design.	BOOK	200	990.00	198,000.00
				Total Amount :	**388,000.00**

Total Amount In Words (Pesos): Three Hundred Eighty-Eight Thousand Pesos and 00/100 Only

MA. JOSEFINA G. BELMONTE
City Mayor

ISAGANI F. NITO / NOV. 28, 2024
Signature Over Printed Name of Supplier / Date

(20401010-03-02-001)

02986127

Funds Available:

RUBY G. MANANGU
City Accountant

OBR : 300-2024-11-190

Approved Budget for the Contract : 399,000.00

QCG.PD.DMD.F.04