



We/I hereby declare, under pain of perjury, as a requirement for application /renewal of Business Permits and License in accordance with the Quezon City Revenue Code, as amended, thus :

Taxpayer : _____ E-Mail: _____

Address : _____ Phone: _____

Partnership Corporation Single Proprietorship Cooperative Reg.No. _____

KIND / NATURE OF BUSINESS	AREA (In Sq. Meters)	MAYOR'S / BUSINESS PERMIT NO.	GROSS SALES / RECEIPTS	
			2022	2023

SUMMARY OF SALES PER VAT / PERCENTAGE TAX RETURN / QUARTERLY INCOME TAX RETURNS		CHECKLIST OF <u>ORIGINAL</u> DOCUMENTS TO BE PRESENTED FOR EVALUATION
1st Quarter		
2nd Quarter		
3rd Quarter		
October		
November		
December		

- 2023 Mayor's Permit w/ Tax Payment Receipt
- 2023 Certified Breakdown of Sales from other line of business or branches, if any. Other LGUs Mayor's Permit
- 2023 VAT Returns / Percentage Tax Returns / ITRs whichever is applicable
- 2022 ITRs & Audited Financial Statements

DO NOT WRITE BEYOND THIS POINT . FOR EVALUATOR'S USE ONLY.

TAX YEAR	NATURE OF BUSINESS	GROSS SALES / RECEIPTS	REMARKS / FINDINGS

EVALUATED BY : _____

Date: _____

(Signature Over Printed Name)

Business Tax Assessment 2024

QCG.CTO.EID.F.01

#WeServeWithJOY



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