



REPUBLIC OF THE PHILIPPINES
 QUEZON CITY
OFFICE OF THE CITY TREASURER
TAXES AND FEES DIVISION



REQUEST FOR:

CERTIFIED TRUE PHOTOCOPY

- Business Tax Payment (Official Receipt)
- Business Tax Payment (Print Out)
- History of Payment (Business)
- Transfer Tax

CERTIFICATION OF RECORDS

- Contractors Tax
- Community Tax Certificate (Cedula)
- Professional Tax Receipt (PTR)
- Others _____

TAXPAYER'S NAME: _____

Documents Date of Issue: _____

Name of Requesting Person: _____ Date: _____ Purpose: _____

Official Receipt No: _____ Amount Paid: _____ Date: _____
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- Attached the following:
- Photocopy of I.D. of requesting person/taxpayer
 - Authorization Letter, if duly authorized
 - Photocopy of I.D. of authorized person

QCG.CTO.TFD.F.06