

**APPLICATION FOR "QUEZON CITY TRANSFER TAX AMNESTY" UNDER SP-3246, S-2023**

|                |               |
|----------------|---------------|
| <b>PRESENT</b> | <b>SUBMIT</b> |
|----------------|---------------|

**REQUIREMENTS:**

- |  |  |                                      |
|--|--|--------------------------------------|
| 1. Legal Instrument  | <input type="checkbox"/> Original Copy | <input type="checkbox"/> 1 Photocopy |
| a) Affidavit of Self Adjudication  | <input type="checkbox"/> Original Copy | <input type="checkbox"/> 1 Photocopy |
| b) Deed of Extra-Judicial Settlement of the Estate   |  |                                      |
| c) Court order, if settled judicially  |  |                                      |
| d) others (pls. specify): _____  |  |                                      |
| 2. Tax Declaration of Property (from Assessor's Office)  | <input type="checkbox"/> Original Copy | <input type="checkbox"/> 1 Photocopy |
| 3. Certification of Real Property Tax Payment<br>(from Real Estate Division, City Treasurers Office)   | <input type="checkbox"/> Original Copy | <input type="checkbox"/> 1 Photocopy |
| 4. Title (Owner's Copy or Certified True Copy)   | <input type="checkbox"/> Original Copy | <input type="checkbox"/> 1 Photocopy |
| 5. Certificate Authorizing Registration (C.A.R.) OR payment of Estate Tax (from BIR)   | <input type="checkbox"/> Original Copy | <input type="checkbox"/> 1 Photocopy |
| 6. Certificate of Availment of Estate Tax Amnesty and/or duly filed and paid Estate<br>Tax Amnesty Return (ETAR) and Acceptance Payment Form - Tax Amnesty (from   | <input type="checkbox"/> Original Copy | <input type="checkbox"/> 1 Photocopy |
| 7. Philippine Statistics Authority (PSA) issued Death Certificate, in the absence of<br>which, a certificate of no record of death from the PSA and Death Certificate issued<br>locally or internationally | Original Copy                          | <input type="checkbox"/> 1 Photocopy |
| 8. REPRESENTATIVE : SPA, Authorization Letter, Photocopy of government<br>issued ID w/ 3 specimen signatures of both parties   | <input type="checkbox"/> Original Copy | <input type="checkbox"/> 1 Photocopy |

|   |  |
|---|--|
| <input type="checkbox"/> <b>GRANTED</b> | <input type="checkbox"/> <b>DENIED</b> |
| <b>REMARKS:</b><br><hr/> <hr/> <hr/>    |  |
| DATE: _____ TIME: _____                 |  |
| _____<br>ASSESSMENT PERSONNEL           |  |



**REPUBLIC OF THE PHILIPPINES**  
**QUEZON CITY**  
**CITY TREASURER'S OFFICE**  
**TAXES AND FEES DIVISION**



**TRANSFERRED PROPERTY/IES INFORMATION SLIP**

TRANSFEROR/S: \_\_\_\_\_

TRANSFeree/S: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CONTACT #: \_\_\_\_\_

TITLE #: \_\_\_\_\_

TAX DEC #: \_\_\_\_\_

Exact location of property/ies: \_\_\_\_\_

I/we **DECLARE UNDER THE PENALTIES OF PERJURY** that all information contained in this application are true and correct based on personal knowledge, and all its attachments are authentic records. Any fake or misleading information supplied/attached, or production of fake/falsified documents, shall be grounds for appropriate legal action and automatically denies the application.

Further, I/we give consent to the processing of my/our information as contemplated under the \*Data Privacy Act of 2012 (R.A. No. 10173) for legitimate and lawful purposes.

\_\_\_\_\_  
 FULL NAME & SIGNATURE

\_\_\_\_\_  
 DATE