



Republika ng Pilipinas
Lungsod Quezon
PROCUREMENT DEPARTMENT



PO Number

2410116

Purchase Order

Date:

NOV 14 2024

Procuring Unit : PUBLIC EMPLOYMENT SERVICE OFFICE
Company Name : ALELEN ENTERPRISE
Address : 21C Matiyaga St., Barangay Central, Quezon City
Business Type : Sole Proprietorship Registration #1387714
Project Number : PESO-24-OE-1375
Mode of Procurement : Public Bidding
Resolution No. : 24-PB-836
TIN Number : 179-876-721-00000
Contact Number : 09275951220

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : CGSD Central Warehouse

Delivery Schedule : Upon request by the end-user until December 31, 2024

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
	Ink supply: Full automatic (1,000ml/cart), Full automatic (Legal: approx. 250 sheets/roll), Disposal capacity: approx. 100 sheets, Power source: Ac 100-120 V 3.4A, AC 220-240V 1.6A, 50-60HZ, Power Consumption: Standard: Max 300W, Ready: 20W or lower, Sleep: 5W or lower, Power-OFF: 0.5W or lower; Optional Accessories Connected: Max. 315W, Ready: 30W or lower, Sleep: 10W or lower, Power-OFF: 0.5W or lower, Dimension: In use: 1,415mm x 670mm*8 x 1,065mm*9; In storage: 780mm x 670mm*8 x 1,065mm*9, Required Space: 1,415mm x 1,240mm x 1,515mm*9, Weight: 100*10				

Total Amount : 258,898.00

Total Amount In Words (Pesos): Two Hundred Fifty-Eight Thousand Eight Hundred Ninety-Eight Pesos and 00/100 Only

MA. JOSEFINA G. BELMONTE
City Mayor



Signature Over Printed Name of Supplier / Date

Ryan Guillermo 11/25/2024

Funds Available:

RUBY G. MANANGU
City Accountant

Approved Budget for the Contract : 259,800.00

OBR : 100-2024-10-1117



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1	DIGITAL DUPLICATOR - BLUE BPS - 360 ✓ Master making/Printing methods: High-speed digital master-making/ Fully automatic printing Original type: Book or sheet Quick master making mode: Approx. 17 sec. (letter, short-edge feed) Normal master making mode: Approx. 19 sec. (letter, short-edge feed) Scanning Resolution: 600dpi x 600dpi Printing Resolution: 300dpi x 600dpi (Quick master making mode: 300dpi x 400dpi) Maximum scanning area: 297mm x 432mm, Paper feed tray stacking capacity: 1,000 sheets*2 (stacking height of 110min or lower) Paper receiving tray stacking capacity: 1,000 sheets*2 (stacking height of 110mm or lower) Print speed: 60, 80, 100, 120, 130ppm Print position adjustment: Horizontal = 15mm; Vertical = 10mm Image processing mode: Line; Photo; Duo; Pencil; Print Reproduction Ratio: Zoom (50%-200%); 100% reproduction ratio; 3 levels of enlargement (141%, 122%, 116%), 4 levels of reduction (94%,87%,82%,71%), User Interface: LCD panel Functions: Original Scanning Mode, Scanning Level, Enlargement/Reduction, Dot Process, 2-Up, Book, Ink Savings, Quick Master Making, ADF Semi-Auto, Speed, Density, Print Position, Program A/B, D-Feed Check, Slip Sheet Sorting, Job Separation, Idling, Confidential, Meter display, Count report output, Proof, Direct printing, USB Flash-via-printing, Paper memory print, Auto sleep setting, Auto power-off setting mode, PC Interface: USB2.0, Ethernet: 100BASE-TX, 10BASE-T,	unit	1	258,898.00	258,898.00

MA. JOSEFINA G. BELMONTE
City Mayor

Signature Over Printed Name of Supplier / Date
11/25/2024

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