



Republika ng Pilipinas  
Lungsod Quezon  
PROCUREMENT DEPARTMENT



PO Number **2411070**

Purchase Order Date: **DEC 06 2024**

Procuring Unit : QUEZON CITY UNIVERSITY  
Company Name : KLEENEST ADVANCE SYSTEMS INC.  
Address : Unit 202 107 Diversified Holdings, Marcos Alvarez Avenue, Talon 1, Las Piñas City  
Business Type : Corporation Registration #CS200314398  
Project Number : QCU-24-FURNITURE-1425  
Mode of Procurement : Public Bidding  
Resolution No. : 24-PB-898  
TIN Number : 007-122-334-00000  
Contact Number : 09216568541

Sir/Madam:  
Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : Upon end-user's instruction subject to proper coordination with CGSD  
Delivery Schedule : Forty-Five (45) Calendar Days  
Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
7	STUDENT SUPPORT SERVICES PROGRAM MEDICAL INSTRUMENT CABINET Glass side, 2 doors, 2 drawers, 3 glass shelves, 2 compartment Size: L-16 inches x W-31 inches x H-60 inches, stainless	unit	1	30,000.00	30,000.00
8	MEDICINE CABINET - DOUBLE SIZE Medicine storage cabinet, 2 door glass with 3 glass shelves, metal side, 4 mounted swivel rubber caster wheels, door lock provided Size: L-16 inches x W-31 inches x H-60 inches, stainless steel	unit	2	34,500.00	69,000.00
9	BOOK TROLLEY 3 levels, angled top 2 levels, bottom plain level, steel parts are made from cold-rolled steel, fabricated steel grade SPCC, made of square tubular frame on (25mm x 25mm x 21mm), Dimension: 27 inches (W) x 17 inches (D) x 39 inches (H)	unit	6	19,500.00	117,000.00

Total Amount : 4,980,200.00

Total Amount In Words (Pesos): Four Million Nine Hundred Eighty Thousand Two Hundred Pesos and 00/100 Only

Obligation Request : 1M - 2024 - 11 - 1271

Approved Budget for the Contract : 5,032,998.00

Funds Available:

RUBY G. MANANGU  
City Accountant



Jomell Abagatnan 12/13/24  
Signature Over Printed Name  
Supplier / Date  
MA. JOSEFINA G. BELMONTE  
City Mayor



Procuring Unit	: QUEZON CITY UNIVERSITY	Project Number	: QCU-24-FURNITURE-1425
Company Name	: KLEENEST ADVANCE SYSTEMS INC.	Mode of Procurement	: Public Bidding
Address	: Unit 202 107 Diversified Holdings, Marcos Alvarez Avenue, Talon 1, Las Piñas City	Resolution No.	: 24-PB-898
Business Type	: Corporation Registration #CS200814398	TIN Number	: 007-122-334-00000
		Contact Number	: 09216568541

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : Upon end-user's instruction subject to proper coordination with CGSD

Delivery Schedule : Forty-Five (45) Calendar Days

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
1	ADMINISTRATIVE SUPPORT SERVICES PROGRAM LOUNGE SOFA - 3 SEATER Without armrest, water and dust resistant, thick fabric for seat and backrest, mahogany wood for body and frame solid steel legs, with drink holder each side Color: Beige, Mocha or Light Brown	unit	3	35,000.00	105,000.00
2	LOUNGE SOFA - 2 SEATER Without armrest, water and dust resistant, thick fabric for seat and backrest, mahogany wood for body and frame solid steel legs, with drink holder each side Color: Beige, Mocha or Light Brown	unit	2	31,000.00	62,000.00
3	CENTER TABLE - 2 PIECE round center table, marble top, flat bar	unit	2	43,500.00	87,000.00
4	GANG CHAIR - 4 SEATER with backrest, full stainless steel, silver Dimensions: 238cm (W) x 66cm (D) x 80cm (H)	unit	16	17,000.00	272,000.00
5	SUPPLY, DELIVERY AND INSTALLATION OF ROLLER SHADES BLINDS Indoor, block out, with aluminum framing • 55 x 65 inches (4 panels) ACADEMIC PROGRAM	lot	1	50,000.00	50,000.00
6	SUPPLY, DELIVERY AND INSTALLATION OF ROLLER SHADES BLINDS Indoor, block out, with aluminum framing  A. New Academic Building (3rd Floor to 7th Floor) • 50.5 x 66 inches (162 panels) • 35 x 35 inches (84 panels) • 120 x 105 inches (4 panels) • 38 x 105 inches (8 panels)	lot	1	4,188,200.00	4,188,200.00

Obligation Request : **W. 2024-11-1271**

Approved Budget for the Contract : 5,032,998.00

Funds Available:

**Jomell Alagatan** 12/13/24  
Signature Over Printed Name  
Supplier / Date

**RUBY G. MANANGU**  
City Accountant





Procuring Unit	: QUEZON CITY UNIVERSITY	Project Number	: QCU-24-FURNITURE-1425
Company Name	: KLEENEST ADVANCE SYSTEMS INC.	Mode of Procurement	: Public Bidding
Address	: Unit 202 107 Diversified Holdings, Marcos Alvarez Avenue, Talon 1, Las Piñas City	Resolution No.	: 24-PB-898
Business Type	: Corporation Registration #CS200814398	TIN Number	: 007-122-334-00000
		Contact Number	: 09216568541

Sir/Madam:  
Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : Upon end-user's instruction subject to proper coordination with CGSD  
Delivery Schedule : Forty-Five (45) Calendar Days  
Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
	B.Belmonte Hall/Building <ul style="list-style-type: none"><li>• 54 x 55 inches (8 panels)</li><li>• 15 x 54 inches (5 panels)</li><li>• 26 x 54 inches (6 panels)</li><li>• 58 x 54 inches (2 panels)</li><li>• 50 x 54 inches (60 panels)</li><li>• 73 x 54 inches (4 panels)</li><li>• 63 x 72 inches (12 panels)</li></ul>				
	C.San Francisco Campus <ul style="list-style-type: none"><li>• 55 x 65 inches (38 panels)</li><li>• 26 x 65 inches (1 panel)</li><li>• 25 x 65 inches (1 panel)</li><li>• 35 x 70 inches (18 panels)</li><li>• 35 x 65 inches (48 panels)</li><li>• 73 x 65 inches (6 panels)</li><li>• 70 x 87 inches (4 panels)</li></ul>				
	D.Batasan Campus <ul style="list-style-type: none"><li>• 40 x 70 inches (4 panels)</li><li>• 30 x 55 inches (2 panels)</li><li>• 62 x 55 inches (98 panels)</li><li>• 39 x 84 inches (2 panels)</li><li>• 70 x 70 inches (4 panels)</li><li>• 65 x 70 inches (38 panels)</li><li>• 74 x 55 inches (1 panel)</li><li>• 81 x 55 inches (1 panel)</li><li>• 26 x 55 inches (2 panels)</li><li>• 62 x 70 inches (58 panels)</li><li>• 62 x 36 inches (16 panels)</li></ul>				

Obligation Request : *PO- 2024 n. 1271*

Approved Budget for the Contract : 5,032,998.00

Funds Available:

*Jonell Abagatran* 12/13/24  
Signature Over Printed Name  
Supplier / Date

*Ruby G. Manangu*  
RUBY G. MANANGU  
City Accountant

## TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on **DEC 13 2024** and to expire on

CONFORME:

SIGNATURE OVER PRINTED NAME

Authorized Representative  
IN THE CAPACITY OF

12/13/24  
DATE

Duly authorized to sign this Purchase Order for and on behalf of

Kleencast Advance System Inc  
COMPANY NAME

**SUBSCRIBED AND SWORN** to before me this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ at \_\_\_\_\_, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her \_\_\_\_\_ with his/her photograph and signature appearing thereon with No. \_\_\_\_\_.

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Book No. 15  
Series of 20

ATTY. RIZAL JOSE F. VALMORES  
 NOTARY PUBLIC  
 UNTIL DECEMBER 31, 2024  
 ADM. MATTER NO. 153  
 PTR NO. 5891994D 01-02-2024 / Q.C.  
 IBP NO. 328024 / 12-15-2023 / Q.C.  
 (for project amounting to P2,500,000.00)  
 MCLE NO. VIII-0003007 / 7-1-2024  
 Add. #473 Boni Serrano Road, Balmugay  
 San Roque, Murphy, Quezon City

\*\*\*This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)