



Procuring Unit	: CITY ARCHITECT DEPARTMENT	Project Number	:CAD-24-FIXTURES-1495
Company Name	: DREIANNE ENTERPRISES	Mode of Procurement	:Public Bidding
Address	: Unit 10-C, 11th Flr Capitol Plaza, Barangay Central, Quezon City	Resolution No.	:24-PB-940
Business Type	: Sole Proprietorship Registration #4127660	TIN Number	:125-592-501-000
		Contact Number	:09173531844

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : Upon end-user's instruction subject to proper coordination with CGSD

Delivery Schedule : Ninety (90) Calendar Days

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
8	High back upholstered leatherette chair with padded armrest, tilt mechanism, nylon base, gas lift type; size: W 620mm x D 710mm x H 960-1040mm; color: black	piece	7	20,100.00	140,700.00
9	Filing Cabinet Vertical - 4 drawers (13) gauge 22, steel, size: 46cm x 62cm x 134cm, heavy duty, roller, metal guide, color: off-white	piece	7	22,750.00	159,250.00
10	Steel Lateral Filing Cabinet - 3 drawers (24) Size: 90cm W x 45cm D x 106cm H; with central lock and flush handle	piece	2	23,100.00	46,200.00
11	Free Standing Table 1.5m x 0.70m - with side table (30) Free Standing Table 1.50m L x 0.70m W x 0.75m H with Free Standing Side Table, 1.0m L x 0.50m W x 0.70m H, color: light brown (wood grain) powder coated metal legs and drawer with lock	piece	1	21,000.00	21,000.00
12	Free Standing Table 1.3m x 0.60m - with side table (30a) Free Standing Table, 1.30m L x 0.60m W x 0.75m H with Free Standing Side Table, 0.8m L x 0.45m W x 0.75m H, color: light brown (wood grain) powder coated metal legs and drawer with lock	piece	1	22,670.00	22,670.00
	Junior Executive High Back Chair (43b) Premium Executive High Back chair with chrome padded armrest, gas lift and lock mechanism, five pronged base chrome legs with nylon + PU caster	piece	1	22,670.00	22,670.00

Total Amount : **3,619,315.00**

Total Amount In Words (Pesos): Three Million Six Hundred Nineteen Thousand Three Hundred Fifteen Pesos and 00/100 Only

Obligation Request : 100 - 2024-12 - 12812

Approved Budget for the Contract : 3,619,422.40

Funds Available:

RUBY G. MANANGU  
City Accountant



ARNALDO V. CUNANAN 12-16-2024  
Signature Over Printed Name  
Supplier / Date

MA. JOSEFINA G. BELMONTE  
City Mayor



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Delivery Schedule : Ninety (90) Calendar Days

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
1	Fabric Low Partition with Glass, 1.20mH 60mm thick 2-tone Modular Partition (1.20m Ht.) with clear glass, (0.30m Ht.) complete with aluminum end trim (color: off-white) and cable, wire ready baseboard, fabric: top color - (0.15m) & bottom color - (1.05) inclusive of demolition of existing modular desks and partitions, hauling of materials and layout of electrical and data connections)/square meter	m2	89	19,200.00	1,708,800.00
2	Modular Desks, 600mm width 30mm thick modular desktop high pressure laminated top (600mmW) with drawer and powder coated bracket, color: light brown (wood grain) including powder coated brackets/linear meter	lm	45	8,500.00	382,500.00
3	Modular Ledge - 300mm 30mm thick high pressure laminate finish countertop with off-white powder coated metal brackets, 1,000mm L x 300mm W/linear meter	lm	7	7,425.00	51,975.00
4	Gang Chair (PU Steel with PVC Cushion) - 3 Seater (1a) Armrest & Leg; 1.5mm thickness with thicken paint, seat and back: 1.5mm thickness steel with thicken paint with PVC Foam Cushion; Weight Cap: 150kg per seat, Size: 175cm x 70cm x 82cm	piece	2	20,790.00	41,580.00
5	Staff Chair (4) High back upholstered chair with Cushioned back and seat molded foam, Polypropylene (PP) arms and base, gas lift type tilt mechanism	piece	120	7,820.00	938,400.00
6	Mobile Pedestal (5) 2 small and 1 big drawers, all metal construction with plastic molded top, nylon slide for all drawers, caster - 55mm, gauge 20, Accessories: pencil, tray and file divider, flush handle, central locking system, W 40cm x D 56cm x H 65cm	piece	10	5,500.00	55,000.00
7	Manager's High Back (11)	piece	3	17,080.00	51,240.00

Obligation Request : 100-2024-12-12812

Approved Budget for the Contract : 3,619,422.40

Funds Available:

ARNALDO V. CUNANAN 12-16-2024  
Signature Over Printed Name  
Supplier / Date

9  
RUBY G. MANANGU  
City Accountant



## TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on DEC 16 2024 and to expire on -

CONFORME:

ARNALDO V. CUNANAN  
SIGNATURE OVER PRINTED NAME

PROPRIETOR  
IN THE CAPACITY OF

12-16-2024  
DATE

Duly authorized to sign this Purchase Order for and on behalf of

DREJANNE ENTERPRISES  
COMPANY NAME

SUBSCRIBED AND SWORN to before me this DEC 16 2024 day of QUEZON CITY Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her TIN ID with his/her photograph and signature appearing thereon with No. 125-592-501-000.

Doc. No. 2102  
Page No. 14  
Book No. 1  
Series of 2024

**ATTY. ROVIL D. VILLANUEVA**  
NOTARY PUBLIC  
UNTIL DECEMBER 31, 2025  
Roll No. 91793  
PTR No. 5565706 / 1-03-24 / O.C.  
IBP No. 410393 / 1-08-24 / O.C.  
MCLE Compliance: Exempted Pursuant to  
Notary Public Order No. 1 S. 2008

\*\*\*This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)