



Republic of the Philippines  
QUEZON CITY GOVERNMENT



PO Number

2411328

Purchase Order

Date:

DEC 17 2024

Procuring Unit : QUEZON CITY FIRE DISTRICT

Project Number : QCFD-24-OE-1722

Company Name : DEGE TRADING

Mode of Procurement : Public Bidding

Address : 436 East Berkeley ST. California Village, San Bartolome Quezon City

Resolution No. : 24-PB-1008

Business Type : Sole Proprietorship Registration #1176646

TIN Number : 408-043-452-00000

Contact Number : 09178214319

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : CGSD Central Warehouse

Delivery Schedule

Sixty (60) Calendar Days

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
	<ul style="list-style-type: none"><li>• Energy savings system reduces in-use energy consumption and powers down after periods of inactivity.</li><li>• Shreds continuously for up to 20 minutes</li><li>• Sleek, modern design with easy-empty 23 litre pull-out bin</li><li>• Jam Prevention Features: 100% Jam Proof System</li><li>• Feed Type: Traditional</li><li>• Auto Start/Stop: Yes - Electronic</li><li>• Basket Type: Pull-out Bin</li><li>• Bin Full Light: Yes</li><li>• Can Shred: Staples, Credit Cards, Paper Clips, CDs/DVDs</li><li>• Cut Size (inches): 5/32" x 1-1/2"</li><li>• Cut Type: Cross-Cut</li><li>• DIN Level - Paper: P-4</li><li>• Maximum Run Time (minutes): 20 min on / 30 min off</li><li>• Energy Efficient Features: Energy Savings System</li><li>• Material Type: Plastic</li><li>• Paper Entry Width (inches): 9</li><li>• Speed (Feet Per Minute): 10</li><li>• Strength: SOHO</li><li>• Bin Capacity (gallons): 6</li><li>• Run Time (minutes): Up to 20</li><li>• Sheet Capacity: 16</li><li>• Shreds Per Sheet: 397</li></ul>				

Total Amount :

1,692,852.00

Total Amount In Words (Pesos): One Million Six Hundred Ninety-Two Thousand Eight Hundred Fifty-Two Pesos and 00/100 Only

Obligation Request : TRUST FUND 320. 2024-12-218

Approved Budget for the Contract : 1,693,200.00

Funds Available:

RUBY G. MANANGU  
City Accountant



Signature Over Printed Name  
Supplier / Date

MA. JOSEFINA G. BELMONTE  
City Mayor



Republic of the Philippines  
QUEZON CITY GOVERNMENT



PO Number **2411328**

Purchase Order Date: **DEC 17 2024**

Procuring Unit : QUEZON CITY FIRE DISTRICT  
Company Name : DEGE TRADING  
Address : 436 East Berkeley ST. California Village, San Bartolome Quezon City  
Business Type : Sole Proprietorship Registration #1176646  
Project Number : QCFD-24-OE-1722  
Mode of Procurement : Public Bidding  
Resolution No. : 24-PB-1008  
TIN Number : 408-043-452-00000  
Contact Number : 09178214319

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : CGSD Central Warehouse  
Delivery Schedule : Sixty (60) Calendar Days  
Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
1	DSLR CAMERA WITH TRIPOD AND GIMBAL STABILIZER - CANON Specifications: DSLR: Digital compact-type, 20.3MP, CMOS Sensor, 65x Optical Zoom, 35mm Lens, vari-angle LCD Monitor Tripod: Fluid video head with 190x video aluminum Tripod & leveling column kit for DSLR Camera Gimbal Stabilizer: Optimized Arm for Full-frame lenses; quick release camera system, 360 degrees Pan, 305 degrees Tilt, 314 degrees roll rotation; Bluetooth 5.0 shutter control; Built-in Lux Fill Light; Adjustable color temperature; 7.5-Hr Runtime; Color Touchscreen; 2.4 GHz Wi-Fi, Built-in 1150mAH Battery	SET	2	120,000.00	240,000.00
2	PROJECTOR - EPSON Specifications: Full HD Projector, 4000 Lumens, 3LCD, 1920x1080	PIECE	4	56,000.00	224,000.00
3	PROJECTOR SCREEN Specifications: 120 inch (149 cm x 266 cm) ; 16:9 Projector Screen with Tripod	PIECE	4	5,600.00	22,400.00
4	TROLLEY SPEAKER - KONZERT Specifications: LED Lights; 2 wireless microphone; built-in battery; USB; Bluetooth/NFC; FM; Line-in Guitar Input/Mic; Remote Control; Rechargeable Battery; Impedance: 40 Ohms; Frequency Response: 50 Hz-20kHz; S/N Ratio: 71db; Power: 500w	SET	4	25,000.00	100,000.00
5	LAPTOP ASUS VIVOBOOK Specifications: i7 Processor, 8-GB Memory, 512 GB Storage + up to 1 TB SSD, 14" FHD Display, Integrated INTEL IRIS XE (UHD) Graphics, Windows 11: with charger and laptop bag	SET	6	90,000.00	540,000.00
6	MOBILE 3 DRAWER FILE CABINET Specifications: • With 3 Drawers including 1 Central Lock, 1 Pen Tray and 1 File Divider	UNIT	29	5,188.00	150,452.00

Obligation Request : TRUST FUND 300-2024-12-215  
(2120/1050-03-014-012)

Approved Budget for the Contract : 1,693,200.00

Funds Available:

Signature Over Printed Name  
Supplier / Date  
MAMA A. LUTAS 12-20-24

RUBY G. MANANGU  
City Accountant





Republic of the Philippines  
QUEZON CITY GOVERNMENT



PO Number **2411328**

Purchase Order Date: **DEC 17 2024**

Procuring Unit	: QUEZON CITY FIRE DISTRICT	Project Number	: QCFD-24-OE-1722
Company Name	: DEGE TRADING	Mode of Procurement	: Public Bidding
Address	: 436 East Berkeley ST. California Village, San Bartolome Quezon City	Resolution No.	: 24-PB-1008
Business Type	: Sole Proprietorship Registration #1176646	TIN Number	: 408-043-452-00000
		Contact Number	: 09178214319

Sir/Madam:  
Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : CGSD Central Warehouse  
Delivery Schedule : Sixty (60) Calendar Days  
Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
7	<ul style="list-style-type: none"><li>5 Swivel Castors built for ease on mobility</li><li>Material: Powder-coated steel</li><li>Color: Gray</li><li>Dimensions: 40(W) x 56.5(D) x 65.5(H) cm</li><li>Weight: 14kgs</li></ul> FLAT DOCUMENT SCANNER - CANON Specifications: Capture fast, accurate scans of documents and photos with this affordable and compact flatbed scanner. <ul style="list-style-type: none"><li>Flatbed document and photo scanner</li><li>Compact and lightweight</li><li>EZ buttons for one-touch scanning</li><li>Advanced Z-lid for scanning bulky books and documents</li><li>Powered via USB connection</li><li>Scan resolution: 2400 x 2400dpi</li><li>Scan speed (A4, 300dpi): Approx. 10 secs.</li><li>Scanner Type: Flatbed</li><li>Light Source: LED</li><li>Interface: USB 2.0 Mini-B</li></ul> System Requirements: <ul style="list-style-type: none"><li>Windows 11 / 10 / 8.1 / 7 SP1 (operation can only be guaranteed on a PC with a pre-installed Windows 7 or later)</li><li>macOS 10.14.6 ~ 12 or later</li></ul>	UNIT	30	5,200.00	156,000.00
8	CROSS-CUT PAPER SHREDDER - FELLOWES Specifications: <ul style="list-style-type: none"><li>Shreds 16 sheets per pass into 4 x 38mm cross-cut particles (Security Level P-4)</li><li>100% Jam Proof System eliminate paper jams and powers through tough jobs</li><li>Stops shredding when hands touch the paper opening</li></ul>	UNIT	10	26,000.00	260,000.00

Obligation Request : TRUST FUND 300-2024-12-218  
(20201052-03-014-012)

Approved Budget for the Contract : 1,693,200.00

Funds Available:

*Barina*  
Signature Over Printed Name  
Supplier / Date  
12-20-2024

*Ruby G. Manangu*  
RUBY G. MANANGU  
City Accountant

## TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on DEC 20 2024 and to expire on - FEB 18 2025.

CONFORME:

MARIA WA BAKHA  
SIGNATURE OVER PRINTED NAME

PROPRIETRESS  
IN THE CAPACITY OF

12-20-24  
DATE

Duly authorized to sign this Purchase Order for and on behalf of DEGE TRADING  
COMPANY NAME

**SUBSCRIBED AND SWORN** to before me this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ at \_\_\_\_\_, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her \_\_\_\_\_ with his/her photograph and signature appearing thereon with No. \_\_\_\_\_.

Doc. No. \_\_\_\_\_  
Page No. \_\_\_\_\_  
Book No. \_\_\_\_\_  
Series of \_\_\_\_\_

\*\*\*This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)