



Republic of the Philippines  
Quezon City  
**OFFICE OF THE CITY MAYOR**

3/F Bulwagang Amoranto,  
High Rise Building,  
Quezon City Hall Compound,  
Diliman, Quezon City  
Trunkline 988-4242

## NOTICE TO PROCEED

**Purchase Order No. E2501213**

This CONTRACT, therefore, having been approved, copy of which is hereto attached, NOTICE TO PROCEED is hereby given to:

**Ma. Carmille I. Cunanan**

Sole Proprietress

MCARMS TRADING

Contractor

With Office Address at

Unit 10-C 11th Flr Capitol Plaza, Barangay Central, Quezon City

For the Project

**PROCUREMENT OF VARIOUS INK AND OTHERS FOR THE YEAR 2025 (EARLY PROCUREMENT ACTIVITY)**

**FOR THE PERIOD  
TO**

**JAN 20 2025**

**FEB 19 2025**

The Project will commence on **JAN 20 2025**

**ISSUED BY:**

**MA. JOSEFINA G. BELMONTE**

City Mayor

We hereby acknowledge the receipt of the above mentioned Notice

**MA. CARMILLE I. CUNANAN - PROPRIETRESS**

(Signature Over Printed Name and Designation)

MCARMS TRADING