



Procuring Unit	: QUEZON CITY HEALTH DEPARTMENT	Project Number	:HEALTH-24-HLMF-1639
Company Name	: IJM ENTERPRISES AND SERVICES INC.	Mode of Procurement	:Public Bidding
Address	: 39 Peso St., Phase 8 North Fairview, Quezon City, Metro Manila	Resolution No.	:24-PB-934
Business Type	: Corporation Registration #CS201011617	TIN Number	:007-826-193-00000
		Contact Number	:0912-576-8998

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : Upon end-user's instruction subject to proper coordination with CGSD

Delivery Schedule : Thirty (30) Calendar Days

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
1	EPIDEMIOLOGY AND DISEASE SURVEILLANCE PROGRAM Venue with Food and Drinks and Others - 300 pax (Live-out)  Concession and Amenities: *Free use of conference room with usual facilities like whiteboard, P/A system with four (4) microphones, overhead projector with screen and rostrum (7:00am-5:00pm) *Free overflowing coffee during seminar proper *Free use of electricity charge for (2) units of laptop and overhead projector or LCD and screen in case you will bring in *Free use of swimming pool and cottages *Free use of Wi-Fi connection *Free welcome tarpaulin *Free parking  Food and Drinks (Buffet Style)  AM Snacks, choices of: Ham Sandwich, Chicken Sandwich, Asado/Bola-bola Pao, Ensaymada, Pancit Canton, Empanada, Suman with Mango *served with one round assorted softdrinks  PM Snacks, choices of: Baked Macaroni, Bihon Guisado, Spaghetti, Pancit Palabok, Rice Cake (Biko), Kutsinta/Puto *served with one round assorted softdrinks  Lunch Managed Buffet, choices of:  *Bird's Nest Soup, Pork in Sweet and Sour Sauce, Chicken Macau	Lot	1	450,000.00	450,000.00

Obligation Request : **100 - 2024 - 12 - 13202**

Approved Budget for the Contract : 755,000.00

Funds Available:

*Manila Land Services Inc.*  
Signature Over Printed Name  
Supplier / Date

**RUBY G. MANANGU**  
City Accountant



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**Delivery Schedule :** Thirty (30) Calendar Days  
**Payment Term :** Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
	Spring Rolls, Squid with Vegetables, Plain Rice, Assorted Fruits *Bird's Nest with Chicken Soup, Fried Chicken Chunks, Pork Mandarin, Fish Fillet, Plain Rice, Leche Flan *Cream of Mushroom Soup, Lechon Kawali, Lumpiang Shanghai, Special Chopsuey, Plain Rice, Brownies *Bird's Nest Soup, Beef Caldereta, Fried Chicken, Squid with Vegetables, Plain Rice, Assorted Fruits *Bird's Nest Soup, Pork Menudo, Fried Milk Fish, Mixed Veggies Sauté, Plain Rice, Buko Pandan *with overflowing coffee and with water in a dispenser.				
2	Jacket Custom Corporate Jacket, Standard (CJ01) Color: Dark Navy Blue Logo: QCESU Materials: All American twill and brushed twill Imprint methods: Embroidery, 3 inches Size: Medium to XXL	Piece	100	1,399.00	139,900.00
3	Collar Pin Corporate Metal, Laminated Cut-out edges Logo: QCESU and QCLGU Size: 1.5 inches (H) x 1.4 inches (W)	Piece	150	100.00	15,000.00
4	Tumbler Corporate, Insulated Double Wall	Piece	300	500.00	150,000.00

**Obligation Request :** 100 - 2024 - 12 - 13202  
**Approved Budget for the Contract :** 755,000.00  
**Funds Available:**

**Signature Over Printed Name Supplier / Date**  
*Manila Lungsod Quezon B. Hollo* 12/11/24

**RUBY G. MANANGU**  
City Accountant



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Delivery Schedule : Thirty (30) Calendar Days  
Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
	Vacuum Cup with Straw Travel Straw Mug (DW09) Color: Black 600ml Capacity Double Wall Customized with logo print Material Tumbler: Stainless Steel Straw: Food grade PP material				

Total Amount : 754,900.00

Total Amount In Words (Pesos): Seven Hundred Fifty-Four Thousand Nine Hundred Pesos and 00/100 Only

Obligation Request : 100-2024-12-13202

Approved Budget for the Contract : 755,000.00

Funds Available:

9  
RUBY G. MANANGU  
City Accountant



Signature Over Printed Name  
Supplier / Date  
MA. JOSEFINA G. BELMONTE  
City Mayor

MA. JOSEFINA G. BELMONTE  
City Mayor

## TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on DEC 11 2024 and to expire on - JAN 10 2025

CONFORME:

Maria Lourdes B. Hollero  
SIGNATURE OVER PRINTED NAME

Corporate Secretary  
IN THE CAPACITY OF

12/11/24  
DATE

Duly authorized to sign this Purchase Order for and on behalf of Um Enterprises and Services Inc.  
COMPANY NAME

**SUBSCRIBED AND SWORN** to before me this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ at \_\_\_\_\_, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her \_\_\_\_\_ with his/her photograph and signature appearing thereon with No. \_\_\_\_\_.

Doc. No. \_\_\_\_\_

Page No. \_\_\_\_\_

Book No. \_\_\_\_\_

Series of \_\_\_\_\_

\*\*\*This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)