



Republika ng Pilipinas
Lungsod Quezon

BIDS AND AWARDS COMMITTEE – GOODS & SERVICES
Second Floor, Civic Center Building F, Quezon City Hall Complex, Elliptical Road, Quezon City
8988-4242 local 8712 / 8710 / 8709
Procurement@quezoncity.gov.ph



FEBRUARY 24, 2025

INVITATION TO BID

NO.	PROJECT NO.	OFFICE	PROJECT NAME	AMOUNT	SOURCE OF FUND	DELIVERY PERIOD
1.	CAD-25-SERVICES-0214B	CITY ARCHITECT DEPARTMENT	LINE 1: CONDUCT OF GEOTECHNICAL INVESTIGATION FOR THE PROPOSED CONSTRUCTION OF THREE (3) STOREY MULTI-PURPOSE BUILDING (OFFICES) AT VILLA VERDE SUBDIVISION AT BARANGAY STA. MONICA	100,000.00	GENERAL FUND	20 CD
			LINE 2: CONDUCT OF GEOTECHNICAL INVESTIGATION FOR THE PROPOSED CONSTRUCTION OF TWO (2) STOREY MULTI-PURPOSE BUILDING (PARKING AND BASKETBALL COURT) AT ST. DOMINIC 9 SUBDIVISION, BARANGAY TALIPAPA	100,000.00		
			LINE 3: CONDUCT OF GEOTECHNICAL INVESTIGATION FOR THE PROPOSED CONSTRUCTION OF THREE (3) STOREY MULTI-PURPOSE BUILDING (PARKING, BASKETBALL COURT) AT PLEASANTVILLE SUBDIVISION, BARANGAY TALIPAPA	150,000.00		
			LINE 4: CONDUCT OF GEOTECHNICAL INVESTIGATION FOR THE PROPOSED CONSTRUCTION OF TWO (2) STOREY MULTI-PURPOSE BUILDING (PARKING AREA, COVERED BASKETBALL COURT) AT BARANGAY U.P. VILLAGE	150,000.00		
			LINE 5: CONDUCT OF GEOTECHNICAL INVESTIGATION FOR THE PROPOSED EXPANSION OF ANIMAL CARE AND ADOPTION CENTER (PET CREMATORIUM)	100,000.00		
			LINE 6: CONDUCT OF GEOTECHNICAL INVESTIGATION FOR THE PROPOSED CONSTRUCTION OF THREE (3) STOREY FIRE SUB-STATION AT BARANGAY STA. LUCIA	100,000.00		
2.	CGSD-25-AP1-0296	CITY GENERAL SERVICES DEPARTMENT	VARIOUS AGRICULTURAL PRODUCTS (FERTILIZER, PLANTS AND OTHERS)	188,300.00	GENERAL FUND	9 MONTHS
3.	CGSD-25-FFRSE-0295	CITY GENERAL SERVICES DEPARTMENT	FIRE EXTINGUISHER AND REFILL	467,175.00	GENERAL FUND	30 CD
4.	CGSD-25-OE-0292	CITY GENERAL SERVICES DEPARTMENT	PRINTER FOR HOLOGRAM STICKERS AND OTHERS	162,900.00	GENERAL FUND	9 MONTHS
5.	CGSD-25-OESC-0290	CITY GENERAL SERVICES DEPARTMENT	INK CARTRIDGE AND OTHERS	163,739.04	GENERAL FUND	30 CD
6.	CPDD-25-OSD-0236	CITY PLANNING AND DEVELOPMENT DEPARTMENT	VARIOUS OFFICE SUPPLIES (MAGNETIC WHITE BOARD AND OTHERS)	486,521.19	GENERAL FUND	30CD
7.	CPO-25-OE-0276	CITY PROSECUTOR'S OFFICE	DIGITAL COPIER	166,900.00	GENERAL FUND	30 CD
8.	GADCO-25-SERVICES-0371	GENDER AND DEVELOPMENT COUNCIL OFFICE	WEBSITE MAINTENANCE, CLOUD SERVER MAINTENANCE, SUBSCRIPTION, AND SUPPORT FOR THE QUEZON CITY GENDER AND DEVELOPMENT (QC GAD) INTEGRATED MANAGEMENT INFORMATION SYSTEM	900,000.00	GENERAL FUND	9 MONTHS
9.	HCDRD-25-FURNITURE-0283	HOUSING, COMMUNITY DEVELOPMENT AND RESETTLEMENT DEPARTMENT	EXECUTIVE CHAIR AND STAFF CHAIR	189,150.00	GENERAL FUND	30 CD

NO.	PROJECT NO.	OFFICE	PROJECT NAME	AMOUNT	SOURCE OF FUND	DELIVERY PERIOD
10.	HCDRD-25-OE-0282	HOUSING, COMMUNITY DEVELOPMENT AND RESETTLEMENT DEPARTMENT	PROJECTOR LIFT AND OTHERS	104,017.00	GENERAL FUND	30 CD
11.	HRMD-25-CG-0321	HUMAN RESOURCE MANAGEMENT DEPARTMENT	TOKENS AND OTHERS	752,040.00	GENERAL FUND	9 MONTHS
12.	HRMD-25-GM-0324	HUMAN RESOURCE MANAGEMENT DEPARTMENT	CERTIFICATE HOLDER, LAID PAPER AND OTHERS	999,465.00	GENERAL FUND	30 CD
13.	ITDD-25-OSD-0231	INFORMATION TECHNOLOGY DEVELOPMENT DEPARTMENT	DATA FILE BOX AND OTHERS	801,954.70	GENERAL FUND	30 CD
14.	OSR(LIGA)-25-FURNITURE-0326	OFFICE OF THE SECTORAL REPRESENTATIVE (LIGA NG MGA BARANGAY)	OFFICE CHAIR AND OTHERS	80,000.00	GENERAL FUND	30 CD
15.	OVM-25-AMS-0250	OFFICE OF THE VICE MAYOR	RM - AIRCONDITIONING UNITS	560,300.00	GENERAL FUND	9 MONTHS
16.	PDAO-25-OSD-0279	PERSONS WITH DISABILITY AFFAIRS OFFICE	VARIOUS OFFICE SUPPLIES AND OTHERS	173,862.00	GENERAL FUND	9 MONTHS
17.	QCADAC-25-HLMF-0268	QUEZON CITY ANTI-DRUG ABUSE COUNCIL	HOTEL ACCOMMODATION INCLUDING FOOD AND OTHERS	917,280.00	GENERAL FUND	9 MONTHS
18.	QCADAC-25-TA-0307	QUEZON CITY ANTI-DRUG ABUSE COUNCIL	SOUVENIR ITEMS AND PLAQUE	902,000.00	GENERAL FUND	90 CD
19.	QCGH-25-FFRSE-0345	QUEZON CITY GENERAL HOSPITAL	FIRE EXTINGUISHER REFILL	137,000.00	GENERAL FUND	30 CD
20.	QCPC-25-FOODSTUFF-0372	QUEZON CITY PROTECTION CENTER	FOOD SUPPLIES	688,139.81	GENERAL FUND	9 MONTHS
21.	QCU-25-CS1-0365	QUEZON CITY UNIVERSITY	FOOD AND DRINKS	999,600.00	GENERAL FUND	9 MONTHS
22.	QCU-25-TA-0329	QUEZON CITY UNIVERSITY	TOTE BAG AND OTHERS	273,775.00	GENERAL FUND	60 CD
23.	TTMD-25-VPA-0311	TRAFFIC AND TRANSPORT MANAGEMENT DEPARTMENT	BATTERY AND TIRES	117,000.00	GENERAL FUND	30 CD

1. The **QUEZON CITY LOCAL GOVERNMENT**, through the *General Fund of various years* intends to apply the sums stated above being the ABC to payments under the contract for *the above stated projects of contract for each lot/item*. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **QUEZON CITY LOCAL GOVERNMENT** now invites bids for various **Projects**. Delivery of the Goods is required *as stated above*. Bidders should have completed, within **the last three (3) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
 - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from **QUEZON CITY GOVERNMENT Bids and Awards Committee (BAC) Secretariat** and inspect the Bidding Documents at the address given below during *weekdays from 8:00 a.m. – 5:00 p.m.*
5. A complete set of Bidding Documents may be acquired by interested Bidders on **Tuesday, February 25, 2025** from the given address and website(s) below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB*. The Procuring Entity shall allow the bidder to present its proof of payment for the fees *in person*.

STANDARD RATES:

Approved Budget for the Contract	Maximum Cost of Bidding Documents (in Philippine Peso)
500,000 and below	500.00
More than 500,000 up to 1 million	1,000.00

The following are the requirements for purchase of Bidding Documents;

1. PhilGEPS Registration Certificate (Platinum – 3 pages)
2. Document Request List (DRL)
3. Authorization to Purchase Bidding Documents
 - 3.1 Corporate Secretary Certificate for corporation (specific for the project)
 - 3.2 Special Power of Attorney for single proprietorship (specific for the project)
4. Notarized Joint Venture Agreement (as applicable)

6. Bids must be duly received by the BAC Secretariat through manual submission at the 2nd Floor, Procurement Department, Finance Building, Quezon City Hall Compound on or before **10:00A.M. of Tuesday, March 04, 2025**. Late bids shall not be accepted.

7. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.

8. Bid opening shall be on **11:00A.M. of Tuesday, March 04, 2025** at the given address below and/or via Zoom. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

Topic: BAC-GOODS & SERVICES BIDDING

Join Zoom Meeting

<https://us02web.zoom.us/j/85850855933?pwd=R2dZUUp4Z3lyU29iZGVlWmdKRjZCdz09>

Meeting ID: 858 5085 5933

Passcode: 118682

9. The ***Quezon City Local Government*** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

10. For further information, please refer to:

ATTY. DOMINIC B. GARCIA

OIC, Procurement Department

2nd Floor, Procurement Department,

Finance Building, Quezon City Hall Compound

Elliptical Road, Barangay Central Diliman, Quezon City.

Email Add: bacgoods.procurement@quezoncity.gov.ph

Tel. No. (02)8988-4242 loc. 8506/8710

Website: www.quezoncity.gov.ph

11. You may visit the following websites:

For downloading of Bidding Documents: www.quezoncity.gov.ph

By:


MS. MA. MARGARITA S. MEJIA, DPA
Chairperson, QC-BAC Goods and Services