



**FEBRUARY 06, 2025**

**INVITATION TO BID**

NO.	PROJECT NO.	OFFICE	PROJECT NAME	AMOUNT	SOURCE OF FUND	DELIVERY PERIOD
1.	CAO(BPLD)-25-IT-0272	CITY ADMINISTRATOR'S OFFICE (BUSINESS PERMITS AND LICENSING DEPARTMENT)	SUPPLY, TESTING, AND COMMISSIONING OF OCCUPATIONAL PERMIT SYSTEM ENHANCEMENT (OPSE) FOR THE QUEZON CITY BUSINESS PERMITS AND LICENSING DEPARTMENT - PHASE 4	8,800,000.00	GENERAL FUND	30 CD
2.	CAO(PESO)-25-IT-0273	CITY ADMINISTRATOR'S OFFICE (PUBLIC EMPLOYMENT SERVICE OFFICE)	SUPPLY, DELIVERY, INSTALLATION, COMMISSIONING, AND TESTING OF THE E-HABILIN PROGRAM FOR OVERSEAS FILIPINO WORKERS (OFW) DEPENDENTS OF QUEZON CITY	20,000,000.00	GENERAL FUND	60 CD
3.	CAO(TTMD)-25-IT-0275	CITY ADMINISTRATOR'S OFFICE (TRAFFIC AND TRANSPORT MANAGEMENT DEPARTMENT)	SUPPLY, DELIVERY, INSTALLATION, TESTING, AND COMMISSIONING OF THE OFFICIAL VIOLATION RECEIPT (OVR) MOBILE APPLICATION, AND MAINTENANCE AND UPGRADE OF THE UNIFIED ORDINANCE VIOLATION REPORT ONLINE ENCODING SYSTEM	20,400,000.00	GENERAL FUND	60 CD
4.	CAO(VET)-25-IT-0274	CITY ADMINISTRATOR'S OFFICE (CITY VETERINARY DEPARTMENT)	SUPPLY, DELIVERY, INSTALLATION, AND COMMISSIONING OF THE QUEZON CITY ONLINE PET REGISTRATION AND VACCINATION SYSTEM	15,000,000.00	GENERAL FUND	60 CD
5.	HEALTH-25-MSLI-0245	QUEZON CITY HEALTH DEPARTMENT	LINE 2: VARIOUS MEDICAL SUPPLIES FOR WATER MICROBIOLOGICAL ANALYSIS	4,359,700.33	GENERAL FUND	9 MONTHS
			LINE 3: CHOLESTEROL TEST STRIPS AND CONTROL BLOOD GLUCOSE MONITORING SYSTEM TEST STRIPS	22,890,000.00		
6.	QCU-25-CS1-0267	QUEZON CITY UNIVERSITY	FOOD AND DRINKS AND OTHERS	5,720,320.00	GENERAL FUND	5 MONTHS
7.	SSDD-25-FOODSTUFF-0271	SOCIAL SERVICES DEVELOPMENT DEPARTMENT	LOOT BAGS AND OTHERS	6,423,567.00	GENERAL FUND	30 CD

1. The **QUEZON CITY LOCAL GOVERNMENT**, through the *General Fund of various years* intends to apply the sums stated above being the ABC to payments under the contract for *the above stated projects of contract for each lot/item*. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **QUEZON CITY LOCAL GOVERNMENT** now invites bids for various **Projects**. Delivery of the Goods is required *as stated above*. Bidders should have completed, within **the last three (3) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
  - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from **QUEZON CITY GOVERNMENT Bids and Awards Committee (BAC) Secretariat** and inspect the Bidding Documents at the address given below during *weekdays from 8:00 a.m. – 5:00 p.m*
5. A complete set of Bidding Documents may be acquired by interested Bidders on **Friday, February 07, 2025** from the given address and website(s) below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB*. The Procuring Entity shall allow the bidder to present its proof of payment for the fees *in person*.

**STANDARD RATES:**

Approved Budget for the Contract	Maximum Cost of Bidding Documents (in Philippine Peso)
500,000 and below	500.00
More than 500,000 up to 1 Million	1,000.00
More than 1 Million up to 5 Million	5,000.00
More than 5 Million up to 10 Million	10,000.00
More than 10 Million up to 50 Million	25,000.00
More than 50 Million up to 500 Million	50,000.00
More than 500 Million	75,000.00

The following are the requirements for purchase of Bidding Documents;

1. PhilGEPS Registration Certificate (Platinum – 3 pages)
  2. Document Request List (DRL)
  3. Authorization to Purchase Bidding Documents
    - 3.1 Corporate Secretary Certificate for corporation (specific for the project)
    - 3.2 Special Power of Attorney for single proprietorship (specific for the project)
  4. Notarized Joint Venture Agreement (as applicable)
6. The **Quezon City Local Government** will hold a Pre-Bid Conference on **9:00 A.M. of Monday, February 17, 2025** at **2<sup>nd</sup> Floor, Procurement Department-Bidding Room, Finance Building, Quezon City Hall Compound**, and/or through video conferencing *via Zoom* which shall be open to prospective bidders.
- Topic: BAC-GOODS Pre-Bid Conference Meeting  
 Join Zoom Meeting  
<https://us02web.zoom.us/j/84835002246?pwd=OVRuVE0weXZMNXYwZG5LaWd1dXk1QT09>
- Meeting ID: 848 3500 2246  
 Passcode: 154733
7. Bids must be duly received by the BAC Secretariat through manual submission at the 2<sup>nd</sup> Floor, Procurement Department, Finance Building, Quezon City Hall Compound on or before **10:00 A.M. of Tuesday, March 04, 2025**. Late bids shall not be accepted.
  8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.



9. Bid opening shall be on **11:00 A.M. of Tuesday, March 04, 2025** at the given address below and/or via Zoom. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

Topic: BAC-GOODS & SERVICES BIDDING

Join Zoom Meeting

<https://us02web.zoom.us/j/85850855933?pwd=R2dZUUp4Z3lyU29iZGVlWmdKRjZCdz09>

Meeting ID: 858 5085 5933

Passcode: 118682

10. The **Quezon City Local Government** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidder

11. For further information, please refer to:

**ATTY. DOMINIC B. GARCIA**

OIC, Procurement Department

2<sup>nd</sup> Floor, Procurement Department,

Finance Building, Quezon City Hall Compound

Elliptical Road, Barangay Central Diliman, Quezon City.

Email Add: [bacgoods.procurement@quezoncity.gov.ph](mailto:bacgoods.procurement@quezoncity.gov.ph)

Tel. No. (02)8988-4242 loc. 8506/8710

Website: [www.quezoncity.gov.ph](http://www.quezoncity.gov.ph)

12. You may visit the following websites:

For downloading of Bidding Documents: [www.quezoncity.gov.ph](http://www.quezoncity.gov.ph)

By:

  
**MS. MA. MARGARITA S. MEJIA, DPA**  
Chairperson, QC-BAC-Goods and Services