



Republika ng Pilipinas
Lungsod Quezon

BIDS AND AWARDS COMMITTEE – GOODS & SERVICES
Second Floor, Civic Center Building F, Quezon City Hall Complex, Elliptical Road, Quezon City
8988-4242 local 8712 / 8710 / 8709
Procurement@quezoncity.gov.ph



FEBRUARY 17, 2025

INVITATION TO BID

NO.	PROJECT NO.	OFFICE	PROJECT NAME	AMOUNT	SOURCE OF FUND	DELIVERY PERIOD
1.	CONSO-25-DM-0350	QUEZON CITY HEALTH DEPARTMENT	LINE 1: VARIOUS MEDICINES (AMLODIPINE, LOSARTAN, AND OTHERS) WITH POUCH	8,161,136.00	GENERAL FUND	30 CD
			LINE 2: MORINGA CAPSULE	5,670,000.00		
2.	OCM-25-PS2-0352	OFFICE OF THE CITY MAYOR	DESIGN, LAYOUT AND PRINTING OF ANNUAL REPORT BOOK	4,806,000.00	GENERAL FUND	8 MONTHS
3.	OVM-25-EM-0254	OFFICE OF THE VICE MAYOR	EVENT MANAGEMENT PACKAGE (COUPLE SEMINAR)	2,962,800.00	GENERAL FUND	8 MONTHS
4.	PDAO-25-FIXTURES-0304	QUEZON CITY PERSON WITH DISABILITY AFFAIRS OFFICE	SUPPLY AND INSTALLATION OF MODULAR PARTITION, TUBULAR LEGS, AND LETTERING SIGNAGE	2,689,844.00	GENERAL FUND	90 CD
5.	QCADAC-25-GARMENTS-0305	QUEZON CITY ANTI-DRUG ABUSE COUNCIL	T-SHIRTS	3,490,000.00	GENERAL FUND	8 MONTHS
6.	QCADAC-25-GI2-0306	QUEZON CITY ANTI-DRUG ABUSE COUNCIL	GROCERY PACK	1,174,000.00	GENERAL FUND	30 CD
7.	QCADAC-25-PS2-0205	QUEZON CITY ANTI-DRUG ABUSE COUNCIL	PRINTING OF MODULES AND OTHER FORMS FOR INTERVENTIONS	1,063,500.00	GENERAL FUND	8 MONTHS
8.	QCADAC-25-SERVICES-0332	QUEZON CITY ANTI-DRUG ABUSE COUNCIL	QUEZON CITY ANTI-DRUG ABUSE COUNCIL (QCADAC) SUBSCRIPTION OF INTEGRATED DRUG ABUSE PROFILING SYSTEM DATABASE AND WEBSITE APPLICATION CLOUD HOSTING	1,976,249.99	GENERAL FUND	8 MONTHS
9.	QCTD-25-CS1-0364	QUEZON CITY TOURISM DEPARTMENT	FOOD AND DRINKS, AND OTHERS	1,145,500.00	GENERAL FUND	2 MONTHS
10.	QCTD-25-FLAGS-0354	QUEZON CITY TOURISM DEPARTMENT	PHILIPPINE FLAG AND OTHERS	1,443,348.00	GENERAL FUND	30 CD
11.	QCU-25-OE-0223	QUEZON CITY UNIVERSITY	DIGITAL COPIER AND DOCUMENT FEEDER / PROCESSOR	1,474,252.00	TRUST FUND	30 CD
12.	RMBGH-25-FURNITURE-0264	ROSARIO MACLANG BAUTISTA GENERAL HOSPITAL	GLASS SLIDING STORAGE CABINET AND OTHERS	1,018,648.00	GENERAL FUND	30 CD
13.	RMBGH-25-MSLI-0361	ROSARIO MACLANG BAUTISTA GENERAL HOSPITAL	DENGUE ANTIGEN TEST KIT	2,035,725.00	GENERAL FUND	8 MONTHS
14.	SDO-25-GARMENTS-0355	DIVISION OF CITY SCHOOLS	TRACK JACKET AND JOGGING PANTS AND OTHERS FOR PALARONG PAMBANSA	1,343,800.00	SPECIAL EDUCATION FUND	15 CD
15.	SDO-25-TFLES-0362	DIVISION OF CITY SCHOOLS	TRANSPORTATION, HOTEL ACCOMMODATION, AND OTHERS	4,295,500.00	SPECIAL EDUCATION FUND	15 CD

1. The **QUEZON CITY LOCAL GOVERNMENT**, through the *General Fund, Trust Fund and Special Education Fund of various years* intends to apply the sums stated above being the ABC to payments under the contract for *the above stated projects of contract for each lot/item*. Bids received in excess of the ABC shall be automatically rejected at bid opening.

2. The **QUEZON CITY LOCAL GOVERNMENT** now invites bids for various **Projects**. Delivery of the Goods is required *as stated above*. Bidders should have completed, within **the last three (3) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
 - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from **QUEZON CITY GOVERNMENT Bids and Awards Committee (BAC) Secretariat** and inspect the Bidding Documents at the address given below during *weekdays from 8:00 a.m. – 5:00 p.m*

5. A complete set of Bidding Documents may be acquired by interested Bidders on **Monday, February 24, 2025** from the given address and website(s) below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB*. The Procuring Entity shall allow the bidder to present its proof of payment for the fees *in person*.

STANDARD RATES:

Approved Budget for the Contract	Maximum Cost of Bidding Documents (in Philippine Peso)
500,000 and below	500.00
More than 500,000 up to 1 Million	1,000.00
More than 1 Million up to 5 Million	5,000.00
More than 5 Million up to 10 Million	10,000.00
More than 10 Million up to 50 Million	25,000.00
More than 50 Million up to 500 Million	50,000.00
More than 500 Million	75,000.00

- The following are the requirements for purchase of Bidding Documents;
1. PhilGEPS Registration Certificate (Platinum – 3 pages)
 2. Document Request List (DRL)
 3. Authorization to Purchase Bidding Documents
 - 3.1 Corporate Secretary Certificate for corporation (specific for the project)
 - 3.2 Special Power of Attorney for single proprietorship (specific for the project)
 4. Notarized Joint Venture Agreement (as applicable)
-
6. The **Quezon City Local Government** will hold a Pre-Bid Conference on **9:00 A.M. of Tuesday, March 04, 2025** at **2nd Floor, Procurement Department-Bidding Room, Finance Building, Quezon City Hall Compound**, and/or through video conferencing *via Zoom* which shall be open to prospective bidders.

Topic: BAC-GOODS Pre-Bid Conference Meeting
 Join Zoom Meeting
<https://us02web.zoom.us/j/84835002246?pwd=OVRuVE0weXZMNXYwZG5LaWd1dXk1QT09>

 Meeting ID: 848 3500 2246
 Passcode: 154733

7. Bids must be duly received by the BAC Secretariat through manual submission at the 2nd Floor, Procurement Department, Finance Building, Quezon City Hall Compound on or before **10:00 A.M. of Tuesday, March 18, 2025**. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.
9. Bid opening shall be on **11:00 A.M. of Tuesday, March 18, 2025** at the given address below and/or via Zoom. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

Topic: BAC-GOODS & SERVICES BIDDING

Join Zoom Meeting

<https://us02web.zoom.us/j/85850855933?pwd=R2dZUUp4Z3lyU29iZGV1WmdKRjZCd09>

Meeting ID: 858 5085 5933

Passcode: 118682

10. The ***Quezon City Local Government*** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidder
11. For further information, please refer to:

ATTY. DOMINIC B. GARCIA

OIC, Procurement Department

2nd Floor, Procurement Department,

Finance Building, Quezon City Hall Compound

Elliptical Road, Barangay Central Diliman, Quezon City.

Email Add: bacgoods.procurement@quezoncity.gov.ph

Tel. No. (02)8988-4242 loc. 8506/8710

Website: www.quezoncity.gov.ph

12. You may visit the following websites:

For downloading of Bidding Documents: www.quezoncity.gov.ph

By:


MS. MA. MARGARITA S. MEJIA, DPA
Chairperson, QC-BAC-Goods and Services