

TERMS OF REFERENCE
(TOR)

PROCUREMENT OF THE RENEWAL OF SERVICE LICENSE SUBSCRIPTION ON THE EXISTING ONLINE
DATA DASHBOARD FOR AUTOMATED WEATHER STATIONS

I. RATIONALE AND BRIEF BACKGROUND

As part of the Air Quality Management Program, the City has deployed seven (7) automated weather stations (AWS) in strategic locations within the City to complement the forty (40) non-reference air quality monitoring sensors that make up the City’s air quality monitoring network. This is in line with the goal to improve air quality, deliver the commitments under the C40 Clean Air Accelerator, BreatheLife Campaign, and the Air Quality Management Plan.

Said AWS requires service license subscription for the end-user to access and manage weather data remotely through a dashboard.

II. PROJECT DESCRIPTION, OBJECTIVE AND AREA OF COVERAGE

The Project, subject to this Terms of Reference (TOR), shall provide for the renewal of the service license subscription of the seven (7) AWS covering April 1, 2025 to December 31, 2025, to ensure continuous weather monitoring and data gathering which are vital to the City’s air quality management program.

Below is the location of the said AWS:

Number	Device ID	Locations	Dashboard type
1	001D0A713F57	Quezon City Hall Highrise Building, Brgy. Central	Weatherlink
2	001D0A7171FD	Quezon City General Hospital, Brgy. Bahay Toro	
3	001D0A7171F2	Batasan Hills Barangay Hall	
4	001D0A71720C	Kaligayahan Elementary School, Brgy. Kaligayahan	
5	001D0A717208	Tandang Sora Elementary School, Brgy. Tandang Sora	
6	001D0A71720F	Quirino High School, Brgy. Duyan-duyan	
7	001D0A71985C	Payatas Controlled Disposal Facility, Brgy. Payatas	

III. PROJECT SCOPE OF WORK

✓ The Service Provider shall provide the following:

1. License subscription for the use and access of WeatherLink dashboard for nine (9) months starting from April 1, 2025 to December 31, 2025, including the following features:
 - A. WeatherLink Pro
 - Data Bulletin and Tiles (dashboard)
 - Data Viewing and Export
 - WeatherLink Network Map
 - Custom Charting

- WeatherLink App
- Mobilize App

2. Technical support (i.e. service maintenance, troubleshooting, unit replacement, battery replacement, prepaid internet bills, etc.) for the AWS and WeatherLink dashboard including free software version upgrades for nine (9) months.
3. The Service Provider should be able to re-install in other areas should changes be deemed necessary within the contract period.

IV. PROJECT STANDARDS & REQUIREMENTS

Minimum Qualifications and Requirements

License Subscription Accreditation

The Service Provider must be an authorized seller or distributor of WeatherLink Pro License subscription. A valid certificate of authority to sell or distribute the said license subscription must be submitted as part of the Technical Requirements.

V. PROJECT DURATION

The contract period shall cover the nine (9) month duration from **April 1, 2025 to December 31, 2025**. The WeatherLink Pro license subscription shall be renewed and configured within fifteen (15) calendar days from the issuance of Notice to Proceed (NTP).

VI. APPROVED BUDGET FOR THE CONTRACT AND BASIS OF PAYMENT

The Approved Budget for the Contract is **One Hundred Fifty Thousand One Hundred Fifty Pesos only (Php 150,150.00)** inclusive of all government taxes/fees. Payment shall be made after the complete renewal of all licenses.


VII. CANCELLATION OR TERMINATION OF CONTRACT

The City may, without prejudice to other remedies against the Service Provider, unilaterally cancel or terminate the Contract, in whole or in part, due to default, insolvency or for justifiable cause or on any ground which it deems inimical to the City's or public's interest, which includes but is not limited to the following:

1. Failure of the Service Provider to provide/meet the necessary requirements as stated in this TOR and in other bidding/contract documents;
2. Violation or non-performance of the other terms and conditions of the Contract; and
3. Other acts inimical to public interest.

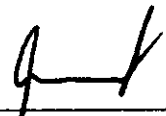
The guidelines contained in RA 9184 and its revised IRR shall be followed in the termination of any contract. In the event the City terminated the Contract due to default insolvency, or for cause, it may enter into negotiated procurement pursuant to Section 53 (d) of RA 9184 and its IRR.

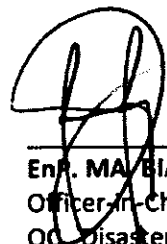
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