



*Republika ng Pilipinas*  
*Lungsod Quezon*

**BIDS AND AWARDS COMMITTEE ON INFRASTRUCTURE & CONSULTANCY**

Second Floor, Civic Center Building F, Quezon City Hall Complex, Elliptical Road, Quezon City  
8988-4242 local 8712 / 8710 / 8709  
bacinfra.procurement@quezoncity.gov.ph



**March 27, 2025**

**REQUEST FOR EXPRESSION OF INTEREST FOR**  
**CONSULTING SERVICES FOR THE LABORATORY SERVICES FOR**  
**WATER QUALITY ANALYSIS OF QUEZON CITY RIVERS AND**  
**TRIBUTARIES**

1. The **Quezon City Local Government**, through the 2025 General Fund intends, to apply the sum of **One Million Two Hundred Forty-seven Thousand Forty Pesos and 00/100 Only (Php 1,247,040.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for **project number CONSUL-25-004**. Bids received in excess of the ABC shall be automatically rejected at the opening of the financial proposals.
2. The **Quezon City Local Government** now calls for the submission of eligibility documents for **Consulting Services for the Laboratory Services for Water Quality Analysis of Quezon City Rivers and Tributaries**. Eligibility documents of interested consultants must be duly received by the BAC Secretariat on or before **April 07, 2025 – 9:00AM**. at **2<sup>nd</sup> Floor, Procurement Department-Bidding Room, Finance Building, Quezon City Hall Compound**.

Eligibility Check will be on **April 07, 2025 – 10:00AM**. at **2<sup>nd</sup> Floor, Procurement Department-Bidding Room, Finance Building, Quezon City Hall Compound**, simultaneously via Zoom (virtual platform). Applications for eligibility will be evaluated based on a non-discretionary “pass/fail” criterion.

**Virtual Conference (ZOOM APP)**  
**Meeting ID: 810 3646 5257**  
**Password: 201522**

3. Interested bidders may obtain further information from **Quezon City Local Government** and inspect the Bidding Documents at the address given below from **8:00 a.m. – 5:00 p.m.**
4. A complete set of Bidding Documents may be acquired by interested Bidders on **March 28, 2025** from the Procurement Department with address given below upon submission of the following:
  - 4.1 PhilGEPS Registration Certificate (Platinum – 3 Pages)
  - 4.2 Printed Document Request List (DRL) from the Philippine Government Electronic Procurement System (PhilGEPS) website
  - 4.3 Notarized Joint Venture Agreement (if applicable)
  - 4.4 Letter of Intent

It can also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity.

5. The BAC shall draw up the short list of consultants from those who have submitted Expression of Interest, including the eligibility documents, and have been determined as eligible in accordance with the provisions of Republic Act 9184 (RA 9184), otherwise known as the “Government Procurement Reform Act”, and its Implementing Rules and Regulations (IRR). The shortlist shall not exceed five (5) prospective bidders who will be entitled to submit bids. The criteria and rating system for short listings are:

CRITERIA	RATING
Applicable experience of the consultant	35 %
Qualification of personnel	40 %
Current workload relative to capacity	25 %

- 6. Bidding will be conducted through open competitive bidding procedures using non-discretionary “pass/fail” criterion as specified in the IRR of RA 9184. Bidding is restricted to Filipino citizens/sole proprietorships, cooperatives, and partnerships or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.
- 7. The Procuring Entity shall evaluate bids using the Quality-Cost Based Evaluation/Selection (QCBE/QCBS). The criteria and rating system for the evaluation of bids shall be provided in the Instructions to Bidders.
- 8. The contract shall be completed in accordance with the Terms of Reference.
- 9. The **Quezon City Local Government** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
- 10. For further information, please refer to:

**ATTY. DOMINIC B. GARCIA**  
OIC, Procurement Department  
2<sup>nd</sup> Floor, Procurement Department,  
Finance Building, Quezon City Hall Compound  
Elliptical Road, Barangay Central Diliman, Quezon City.  
Tel. No. (02)8988-4242 loc. 8506/8710  
Email Add: [bacinfra.procurement@quezoncity.gov.ph](mailto:bacinfra.procurement@quezoncity.gov.ph)  
Website: [www.quezoncity.gov.ph](http://www.quezoncity.gov.ph)

By:

  
**MS. MARIAN C. ORAYANI**  
Chairperson, BAC-Infrastructure and Consultancy