

3. E-TRIKE LIBRENG SAKAY (UPON AVAILABILITY)

The Department of Public Order and Safety (DPOS) offers the E-Trike Libreng Sakay program to provide free transportation with electric tricycles as available. It prioritizes vulnerable sectors, such as Persons with Disabilities (PWDs), pregnant women, and senior citizens.

| OFFICE / DIVISION: | | Department of Public Order and Safety, Green Transport Division | | |
|---|--|--|------------------------|---|
| CATEGORY: | | External Service | | |
| CLASSIFICATION: | | Simple | | |
| TYPE OF TRANSACTION: | | G2C - Government to Citizen | | |
| WHO MAY AVAIL: | | Senior Citizens, Persons with Disabilities, Pregnant Women, and Quezon City Citizens | | |
| OPERATING HOURS: | | 8:00 AM - 5:00 PM | | |
| CHECKLIST OF REQUIREMENTS | | WHERE TO SECURE | | |
| No Requirement/s Needed | | | | |
| CLIENT STEPS | AGENCY ACTION | FEES TO BE PAID | PROCESSING TIME | PERSON RESPONSIBLE |
| 1. Request for e-trike at the Green Transport Division Location: Ground Floor, Green Transport Division, Department of Public Order and Safety (DPOS) Building | 1.1. Checks and records the request, then forwards to the Administrative Officer V for complete staff work | None | 2 minutes | Traffic Aide II; Green Transport Division |
| | 1.2. Assigns a driver and an e-trike | None | 4 minutes | Administrative Officer V; Green Transport Division Traffic Aide II; Green Transport Division |
| 2. Receives requested e-trike services Location: Ground Floor, Green Transport Division Office, Department of Public Order and Safety | 2.1. Dispatches the e-trike with a designated driver | None | 4 minutes | Traffic Aide II; Green Transport Division |
| TOTAL PROCESSING TIME: | | | 10 minutes | |