



Republika ng Pilipinas
Lungsod Quezon

BIDS AND AWARDS COMMITTEE – GOODS & SERVICES

Second Floor, Civic Center Building F, Quezon City Hall Complex, Elliptical Road, Quezon City
8988-4242 local 8712 / 8710 / 8709
Procurement@quezoncity.gov.ph



MARCH 14, 2025

INVITATION TO BID

NO.	PROJECT NO.	OFFICE	PROJECT NAME	AMOUNT	SOURCE OF FUND	DELIVERY PERIOD
1.	HEALTH-25-MSLI-0418B	QUEZON CITY HEALTH DEPARTMENT	SPECIMEN CONTAINER AND PROTEIN/CREATININE TEST FOR PRE-ECLAMPSIA	600,000.00	TRUST FUND	30 CD
2.	HRMD-25-CG-0321B	HUMAN RESOURCE MANAGEMENT DEPARTMENT	TOKENS AND OTHERS	752,040.00	GENERAL FUND	8 MONTHS
3.	HRMD-25-HLMF-0339B	HUMAN RESOURCE MANAGEMENT DEPARTMENT	HOTEL ACCOMMODATION AND OTHERS	660,000.00	GENERAL FUND	60 CD
4.	OCM-25-FOODSTUFF-0400	OFFICE OF THE CITY MAYOR	VARIOUS FOOD STUFF	455,322.70	GENERAL FUND	8 MONTHS
5.	OCM-25-MSLI-0399B	OFFICE OF THE CITY MAYOR	VARIOUS MEDICAL SUPPLIES AND OTHERS	416,999.85	GENERAL FUND	8 MONTHS
6.	OVM-25-AMS-0250B	OFFICE OF THE VICE MAYOR	RM - AIRCONDITIONING UNITS	560,300.00	GENERAL FUND	8 MONTHS
7.	QCDTRC(TAHANAN)-25-SG-0356B	QUEZON CITY DRUG TREATMENT AND REHABILITATION CENTER (TAHANAN)	VARIOUS SPORTS SUPPLIES (BADMINTON RACKET AND OTHERS)	107,362.00	GENERAL FUND	30 CD
8.	QCGH-25-AAS2-0520	QUEZON CITY GENERAL HOSPITAL	PREVENTIVE MAINTENANCE OF VARIABLE REFRIGERANT FLOW (VRF) AIRCONDITIONING SYSTEM	840,000.00	GENERAL FUND	8 MONTHS
9.	QCTD-25-CS1-0353B	QUEZON CITY TOURISM DEPARTMENT	FOOD AND DRINKS, AND OTHERS	301,000.00	GENERAL FUND	8 MONTHS
10.	SSDD-25-PS2-0469	SOCIAL SERVICES DEVELOPMENT DEPARTMENT	PRINTING OF TARPAULIN AND OTHERS	257,729.50	GENERAL FUND	8 MONTHS

1. The **QUEZON CITY LOCAL GOVERNMENT**, through the *General Fund and Trust Fund of various years* intends to apply the sums stated above being the ABC to payments under the contract for *the above stated projects of contract for each lot/item*. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **QUEZON CITY LOCAL GOVERNMENT** now invites bids for various **Projects**. Delivery of the Goods is required *as stated above*. Bidders should have completed, within **the last three (3) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
 - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from **QUEZON CITY GOVERNMENT Bids and Awards Committee (BAC) Secretariat** and inspect the Bidding Documents at the address given below during *weekdays from 8:00 a.m. – 5:00 p.m.*
5. A complete set of Bidding Documents may be acquired by interested Bidders on **Monday, March 17, 2025** from the given address and website(s) below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB*. The Procuring Entity shall allow the bidder to present its proof of payment for the fees *in person*.

STANDARD RATES:

Approved Budget for the Contract	Maximum Cost of Bidding Documents (in Philippine Peso)
500,000 and below	500.00
More than 500,000 up to 1 million	1,000.00

The following are the requirements for purchase of Bidding Documents;

1. PhilGEPS Registration Certificate (Platinum – 3 pages)
2. Document Request List (DRL)
3. Authorization to Purchase Bidding Documents
 - 3.1 Corporate Secretary Certificate for corporation (specific for the project)
 - 3.2 Special Power of Attorney for single proprietorship (specific for the project)
4. Notarized Joint Venture Agreement (as applicable)
6. Bids must be duly received by the BAC Secretariat through manual submission at the 2nd Floor, Procurement Department, Finance Building, Quezon City Hall Compound on or before **10:00A.M. of Tuesday, March 25, 2025**. Late bids shall not be accepted.
7. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
8. Bid opening shall be on **11:00A.M. of Tuesday, March 25, 2025** at the given address below and/or via Zoom. Bids will be opened in the presence of the bidders’ representatives who choose to attend the activity.

Topic: BAC-GOODS & SERVICES BIDDING
 Join Zoom Meeting
<https://us02web.zoom.us/j/85850855933?pwd=R2dZUUUp4Z3lyU29iZGVlWmdKRjZCdz09>

Meeting ID: 858 5085 5933
 Passcode: 118682

9. The **Quezon City Local Government** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

10. For further information, please refer to:

ATTY. DOMINIC B. GARCIA
OIC, Procurement Department
2nd Floor, Procurement Department,
Finance Building, Quezon City Hall Compound
Elliptical Road, Barangay Central Diliman, Quezon City.
Email Add: bacgoods.procurement@quezoncity.gov.ph
Tel. No. (02)8988-4242 loc. 8506/8710
Website: www.quezoncity.gov.ph

11. You may visit the following websites:

For downloading of Bidding Documents: www.quezoncity.gov.ph

By:

 **MS. MA. MARGARITA S. MEJIA, DPA**
Chairperson, QC-BAC-Goods and Services