



Republika ng Pilipinas
Lungsod Quezon

BIDS AND AWARDS COMMITTEE – GOODS & SERVICES
Second Floor, Civic Center Building F, Quezon City Hall Complex, Elliptical Road, Quezon City
8988-4242 local 8712 / 8710 / 8709
Procurement@quezoncity.gov.ph



FEBRUARY 28, 2025

INVITATION TO BID

NO.	PROJECT NO.	OFFICE	PROJECT NAME	AMOUNT	SOURCE OF FUND	DELIVERY PERIOD
1.	BCRD-25-HLMF-0368	BARANGAY AND COMMUNITY RELATIONS DEPARTMENT	VENUE ACCOMMODATION AND OTHERS	1,578,000.00	GENERAL FUND	8 MONTHS
2.	CGSD-25-PS2-0286	CITY GENERAL SERVICES DEPARTMENT	PRINTING OF STICKERS, QUEZON CITY LOGO AND OTHERS	2,007,000.00	GENERAL FUND	8 MONTHS
3.	CPO-25-OSD-0338	CITY PROSECUTOR'S OFFICE	VARIOUS OFFICE SUPPLIES AND OTHERS	1,074,278.77	GENERAL FUND	30 CD
4.	DPOS-25-SG-0328	DEPARTMENT OF PUBLIC ORDER AND SAFETY	MINIBIKE REPAIR KIT AND OTHERS	1,209,500.00	GENERAL FUND	8 MONTHS
5.	HRMD-25-OSD-0318	HUMAN RESOURCE MANAGEMENT DEPARTMENT	PAGE MARKER AND OTHERS	1,475,018.08	GENERAL FUND	30 CD
6.	OCM-25-CS1-0398	OFFICE OF THE CITY MAYOR	SUPPLY AND DELIVERY OF FOOD AND DRINKS	119,686,000.00	GENERAL FUND	8 MONTHS
7.	OCM-25-GARMENTS-0388	OFFICE OF THE CITY MAYOR	T-SHIRT AND OTHERS	3,193,610.00	GENERAL FUND	8 MONTHS
8.	OCM-25-GI2-0406	OFFICE OF THE CITY MAYOR	VARIOUS GROCERY ITEMS AND OTHERS	10,499,479.20	GENERAL FUND	30 CD
9.	OCM-25-HCS-0391	OFFICE OF THE CITY MAYOR	VARIOUS HARDWARE SUPPLIES	37,374,317.08	GENERAL FUND	8 MONTHS
10.	OCM-25-OESC-0390	OFFICE OF THE CITY MAYOR	INK AND OTHERS	6,920,715.40	GENERAL FUND	8 MONTHS
11.	OCM-25-OSD-0389	OFFICE OF THE CITY MAYOR	VARIOUS OFFICE SUPPLIES	2,916,362.50	GENERAL FUND	8 MONTHS
12.	OCM-25-PCP1-0412	OFFICE OF THE CITY MAYOR	HYGIENE KIT	2,998,947.20	GENERAL FUND	30 CD
13.	OCM-25-PS2-0387	OFFICE OF THE CITY MAYOR	PRINTING OF TARPAULIN	5,220,124.00	GENERAL FUND	8 MONTHS
14.	OSR(LIGA)-25-HLMF-0349	OFFICE OF THE SECTORAL REPRESENTATIVE (LIGA NG MGA BARANGAY)	HOTEL ACCOMMODATION, FOOD AND OTHERS	2,310,000.00	GENERAL FUND	5 MONTHS
15.	PDAO-25-MSLI-0270	QUEZON CITY PERSONS WITH DISABILITY AFFAIRS OFFICE	HEARING AID AND OTHERS	2,009,148.00	GENERAL FUND	8 MONTHS
16.	QCRRMO-25-IT-0367	QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE	MODIFICATION AND ENHANCEMENT OF THE QUEZON CITY HOTLINE 122 SERVICE MANAGEMENT SYSTEM FOR CITIZENS' CONCERNS	7,350,258.00	GENERAL FUND	90 CD
17.	QCPL-25-SERVICES-0320	QUEZON CITY PUBLIC LIBRARY	LINE 1: ONLINE SUBSCRIPTION TO LOCAL AND INTERNATIONAL NEWSPAPER AND MAGAZINES	1,890,000.00	GENERAL FUND	30 CD
			LINE 2: ONLINE SUBSCRIPTION FOR DISSERTATIONS AND THESES	975,000.00		
			LINE 3: ONLINE SUBSCRIPTION TO WORLDBOOK ONLINE	750,000.00		
18.	QCYDO-25-GM-0308	QUEZON CITY YOUTH DEVELOPMENT OFFICE	VARIOUS OFFICE SUPPLIES (TRAINING KIT AND OTHERS)	5,986,240.60	GENERAL FUND	8 MONTHS
19.	RMBGH-25-HCS-0262	ROSARIO MACLANG BAUTISTA GENERAL HOSPITAL	VARIOUS HARDWARE SUPPLIES AND OTHERS	4,506,158.00	GENERAL FUND	30 CD

NO.	PROJECTS NO.	OFFICE	PROJECT NAME	AMOUNT	SOURCE OF FUND	DELIVERY PERIOD
20.	RMBGH-25-MSLI-0220	ROSARIO MACLANG BAUTISTA GENERAL HOSPITAL	LINE 1: VARIOUS DENTAL SUPPLIES FOR ROSARIO MACLANG BAUTISTA GENERAL HOSPITAL	440,000.00	GENERAL FUND	8 MONTHS
			LINE 2: VARIOUS SUPPLIES FOR HEMODIALYSIS	6,493,080.00		
			LINE 3: VARIOUS LABORATORY SUPPLIES AND REAGENTS	71,672,475.00		
			LINE 4: VARIOUS MEDICAL INSTRUMENTS (BIOPSY FORCEPS AND OTHERS)	551,003.40		
			LINE 5: VARIOUS MEDICAL SUPPLIES FOR PEDIATRICS AND OTHERS	19,277,138.40		
			LINE 6: VARIOUS RADIOLOGY SUPPLIES	1,773,476.00		
			LINE 7: VARIOUS RESPIRATORY SUPPLIES	1,191,264.30		
			LINE 8: VARIOUS MEDICAL SUPPLIES (SUTURES)	4,337,500.00		
21.	SDO-25-AAS2-0386	DIVISION OF CITY SCHOOLS	SUPPLY AND INSTALLATION OF SPLIT TYPE WALL MOUNTED AIR CONDITIONING UNITS	3,400,000.00	SPECIAL EDUCATION FUND	45 CD
22.	TTMD-25-CE1-0316	TRAFFIC AND TRANSPORT MANAGEMENT DEPARTMENT	PORTABLE RADIO AND OTHERS	1,193,000.00	GENERAL FUND	30 CD
23.	TTMD-25-GARMENTS-0310	TRAFFIC AND TRANSPORT MANAGEMENT DEPARTMENT	LINE 1: TRAFFIC UNIFORM AND OTHERS	8,254,249.00	GENERAL FUND	90 CD
			LINE 2: T-SHIRT	1,370,000.00		

- The **QUEZON CITY LOCAL GOVERNMENT**, through the *General Fund and Special Education Fund of various years* intends to apply the sums stated above being the ABC to payments under the contract for *the above stated projects of contract for each lot/item*. Bids received in excess of the ABC shall be automatically rejected at bid opening.
- The **QUEZON CITY LOCAL GOVERNMENT** now invites bids for various **Projects**. Delivery of the Goods is required *as stated above*. Bidders should have completed, within **the last three (3) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
- Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
 - Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
- Prospective Bidders may obtain further information from **QUEZON CITY GOVERNMENT Bids and Awards Committee (BAC) Secretariat** and inspect the Bidding Documents at the address given below during *weekdays from 8:00 a.m. – 5:00 p.m*
- A complete set of Bidding Documents may be acquired by interested Bidders on **Monday, March 03, 2025** from the given address and website(s) below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB*. The Procuring Entity shall allow the bidder to present its proof of payment for the fees *in person*.

STANDARD RATES:

Approved Budget for the Contract	Maximum Cost of Bidding Documents (in Philippine Peso)
500,000 and below	500.00
More than 500,000 up to 1 Million	1,000.00
More than 1 Million up to 5 Million	5,000.00
More than 5 Million up to 10 Million	10,000.00
More than 10 Million up to 50 Million	25,000.00
More than 50 Million up to 500 Million	50,000.00
More than 500 Million	75,000.00

The following are the requirements for purchase of Bidding Documents;

1. PhilGEPS Registration Certificate (Platinum – 3 pages)
2. Document Request List (DRL)
3. Authorization to Purchase Bidding Documents
 - 3.1 Corporate Secretary Certificate for corporation (specific for the project)
 - 3.2 Special Power of Attorney for single proprietorship (specific for the project)
4. Notarized Joint Venture Agreement (as applicable)

6. The **Quezon City Local Government** will hold a Pre-Bid Conference on **9:00 A.M. of Tuesday, March 11, 2025** at **2nd Floor, Procurement Department-Bidding Room, Finance Building, Quezon City Hall Compound**, and/or through video conferencing *via Zoom* which shall be open to prospective bidders.

Topic: BAC-GOODS Pre-Bid Conference Meeting

Join Zoom Meeting

<https://us02web.zoom.us/j/84835002246?pwd=OVRuVE0weXZMNXYwZG5LaWdlbXk1QT09>

Meeting ID: 848 3500 2246

Passcode: 154733

7. Bids must be duly received by the BAC Secretariat through manual submission at the 2nd Floor, Procurement Department, Finance Building, Quezon City Hall Compound on or before **10:00 A.M. of Tuesday, March 25, 2025**. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on **11:00 A.M. of Tuesday, March 25, 2025** at the given address below and/or via Zoom. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

Topic: BAC-GOODS & SERVICES BIDDING

Join Zoom Meeting

<https://us02web.zoom.us/j/85850855933?pwd=R2dZUUp4Z3lyU29iZGVlWmdKRjZCdz09>

Meeting ID: 858 5085 5933

Passcode: 118682

10. The **Quezon City Local Government** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidder
11. For further information, please refer to:

ATTY. DOMINIC B. GARCIA

OIC, Procurement Department

2nd Floor, Procurement Department,

Finance Building, Quezon City Hall Compound

Elliptical Road, Barangay Central Diliman, Quezon City.

Email Add: bacgoods.procurement@quezoncity.gov.ph

Tel. No. (02)8988-4242 loc. 8506/8710

Website: www.quezoncity.gov.ph

12. You may visit the following websites:

For downloading of Bidding Documents: www.quezoncity.gov.ph

By:


MS. MA. MARGARITA S. MEJIA, DPA
Chairperson, QC-BAC-Goods and Services