

10. ENTREPRENEURSHIP TRAININGS AND SEMINARS

The Quezon City Small Business and Cooperatives Development and Promotions Office (QC-SBCDPO) conducts regular entrepreneurship training sessions and seminars for MSECs in Quezon City, covering various areas of interest to promote entrepreneurship among QCcitizens. Conducted in partnership with national government agencies, academe and private partners, these trainings aim to enhance their skills and knowledge and to provide mentorship, guidance, and empowerment towards the growth of their business.

Nagsasagawa ng regular na entrepreneurship trainings at seminars ang QC-SBCDPO para sa MSECs sa Quezon City tungkol sa iba't ibang area of interest sa pagnenegosyo. Katuwang ang national government agencies, academe at private partners, layunin ng mga training na ito na pataasin ang antas ng kanilang kakayahan at kaalaman, at maghandog ng mentorship, pag-gabay at empowerment tungo sa paglago ng kanilang negosyo.

10.1 REQUEST TO JOIN QC SBCDPO ENTREPRENEURSHIP TRAININGS AND SEMINARS

Office or Division:	Business Resource Division (BRD)			
Classification:	Complex			
Type of Transaction:	G2C – Government to Citizens			
Who may avail:	Businesses			
Req				
CLIENT STEPS	AGENCY ACTIONS	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
<p>1. Accomplish the online pre-registration form provided by QC-SBCDPO.</p> <p><i>Sagutan ang online pre-registration form mula sa QC-SBCDPO.</i></p>	<p>1. Publish the promotional post and pre-registration form on social media channels and through the QC-SBCDPO Training Calendar microsite, at least one (1) month prior the event.</p> <p><i>Ilathala ang promotional post at pre-registration form sa social media channels at sa QC-SBCDPO Training Calendar microsite, isang (1) buwan bago ang event.</i></p>	None	10 Minutes	Daniela Carla Mondia

<p>2. Selected participants will receive a notification via email and text message, and must confirm their attendance at the seminar they signed up for within 24 hours.</p> <p><i>Ang mga kalahok ay papadalhan ng email at text message na naglalaman ng venue ng training.</i> <i>Ang mga kalahok ay dapat magconfirm sa loob ng 24 hours.</i></p>	<p>2. QC-SBCDPO will filter the list of pre-registered participants based on the technicality of the topic of the seminar. Notified participants must confirm their attendance on a first-come, first-served (FCFS) basis, according to the available slots and with MSECs taking precedence.</p> <p><i>Pipiliin ang mga pre-registered participants base sa teknikalidad ng paksa. Ang mga notified participants ay dapat mag-register nang first-come, first-served (FCFS) basis ayon na din sa available na slots. Mas uunahin sa pagpili ang mga MSECs.</i></p>	None	1 Week	Daniela Carla Mondia
<p>3. Attend the training session on time. Walk-ins will only be allowed on a case-to-case basis, and registered confirmed participants will be prioritized.</p> <p><i>Dumalo sa training session ayon sa nakatakdang oras. Tanging ang mga confirmed na kalahok lamang ang makakasali sa training.</i></p>	<p>3. Conduct the training session</p> <p><i>Isagawa ang training session.</i></p>	None	8 Hours	Business Resource Division
<p>4. Submit the Client Satisfaction Feedback (CSF) Form after the event.</p> <p><i>Isumite ang Client Satisfaction Feedback (CSF) Form matapos ang event.</i></p>	<p>Collect CSF forms after the event.</p>	None	10 Minutes	Marivic Semilla
<p>5. Receive an e-certificate of participation via email within 7 working days.</p>	<p>Participants who attended the seminar on time and completed the CSF will receive an e-certificate of participation from QC-SBCDPO.</p>	None	7 Days	Erika Beatrice Juanson