



Republika ng Pilipinas
Lungsod Quezon

BIDS AND AWARDS COMMITTEE – GOODS & SERVICES

Second Floor, Civic Center Building F, Quezon City Hall Complex, Elliptical Road, Quezon City
8988-4242 local 8712 / 8710 / 8709
Procurement@quezoncity.gov.ph



APRIL 08, 2025

INVITATION TO BID

NO.	PROJECT NO.	OFFICE	PROJECT NAME	AMOUNT	SOURCE OF FUND	DELIVERY PERIOD
1.	BUDGET-25-OSD-0415	CITY BUDGET DEPARTMENT	RING BINDER AND OTHERS	171,989.96	GENERAL FUND	30 CD
2.	CPO-25-GRMS-0431	CITY PROSECUTOR'S OFFICE	COMPREHENSIVE PREVENTIVE MAINTENANCE SERVICE FOR ELEVATORS	763,000.00	GENERAL FUND	7 MONTHS
3.	ENGINEERING-25-CE2-0437	DEPARTMENT OF ENGINEERING	CHIPPING GUN AND OTHERS	776,136.80	GENERAL FUND	30 CD
4.	ENGINEERING-25-VPA-0467	DEPARTMENT OF ENGINEERING	ENGINE OIL AND OTHERS	389,067.00	GENERAL FUND	45 CD
5.	ENGINEERING-25-FUEL-0532	DEPARTMENT OF ENGINEERING	LIQUID PETROLEUM GAS (REFILL) AND OTHERS	183,380.00	GENERAL FUND	7 MONTHS
6.	ENGINEERING-25-OESC-0434	DEPARTMENT OF ENGINEERING	INK CARTRIDGE AND OTHERS	923,080.60	GENERAL FUND	30 CD
7.	HCDRD-25-OESC-0284	HOUSING, COMMUNITY DEVELOPMENT AND RESETTLEMENT DEPARTMENT	VARIOUS INK AND TONER	355,722.00	GENERAL FUND	30 CD
8.	HCDRD-25-OSD-0285	HOUSING, COMMUNITY DEVELOPMENT AND RESETTLEMENT DEPARTMENT	VARIOUS OFFICE SUPPLIES	129,355.40	GENERAL FUND	30 CD
9.	HEALTH-25-OE-0420B	QUEZON CITY HEALTH DEPARTMENT	PRINTER AND DESKTOP COMPUTER SET	300,000.00	TRUST FUND	30 CD
10.	LEDIPO-25-OESC-0427	LOCAL ECONOMIC DEVELOPMENT AND INVESTMENT PROMOTIONS OFFICE	TONER CARTRIDGE AND OTHERS	582,635.00	GENERAL FUND	5 MONTHS
11.	OCM-25-FOODSTUFF-0400B	OFFICE OF THE CITY MAYOR	VARIOUS FOOD STUFF	455,322.70	GENERAL FUND	7 MONTHS
12.	QCCSD-25-OEPA-0430	QUEZON CITY CITIZEN SERVICES DEPARTMENT	REPAIR OF OFFICE EQUIPMENT (PARTS AND LABOR)	107,048.00	GENERAL FUND	30 CD
13.	QCGH-25-AAS2-0520B	QUEZON CITY GENERAL HOSPITAL	PREVENTIVE MAINTENANCE OF VARIABLE REFRIGERANT FLOW (VRF) AIRCONDITIONING SYSTEM	840,000.00	GENERAL FUND	7 MONTHS
14.	QCGH-25-HMES-0424	QUEZON CITY GENERAL HOSPITAL	REPAIR OF VACUUM STEAM STERILIZER	498,400.00	GENERAL FUND	30 CD
15.	QCPC-25-AAS2-0514	QUEZON CITY PROTECTION CENTER	WINDOW TYPE AIR CONDITIONER	181,330.50	GENERAL FUND	30 CD
16.	QCPC-25-FURNITURE-0510	QUEZON CITY PROTECTION CENTER	HIGHBACK CHAIR, CONFERENCE TABLE, AND OTHERS	251,103.00	GENERAL FUND	30 CD
17.	QCPL-25-SERVICES-0320B	QUEZON CITY PUBLIC LIBRARY	LINE 2: ONLINE SUBSCRIPTION FOR DISSERTATIONS AND THESES	975,000.00	GENERAL FUND	30 CD

NO.	PROJECT NO.	OFFICE	PROJECT NAME	AMOUNT	SOURCE OF FUND	DELIVERY PERIOD
18.	QCTAC-25-FURNITURE-0513	QUEZON CITY TRAINING AND ASSESSMENT CENTER	VARIOUS OFFICE FURNITURE	965,840.00	GENERAL FUND	30 CD
19.	QCTD-25-FURNITURE-0478	QUEZON CITY TOURISM DEPARTMENT	MOBILE PEDESTAL, FILING CABINET, AND OTHERS	547,427.20	GENERAL FUND	30 CD
20.	QCU-25-CG-0536	QUEZON CITY UNIVERSITY	TOTE BAG AND OTHERS	136,150.00	TRUST FUND	45 CD
21.	QCU-25-CS1-0451B	QUEZON CITY UNIVERSITY	FOOD AND DRINKS	918,650.00	GENERAL FUND	7 MONTHS
22.	QCU-25-CS1-0537	QUEZON CITY UNIVERSITY	FOOD AND DRINKS	512,640.00	GENERAL FUND	7 MONTHS
23.	SSDD-25-CG-0445B	SOCIAL SERVICES DEVELOPMENT DEPARTMENT	TUMBLER	600,000.00	GENERAL FUND	1 MONTH
24.	SSDD-25-FOODSTUFF-0444	SOCIAL SERVICES DEVELOPMENT DEPARTMENT	RICE	459,108.00	GENERAL FUND	1 MONTH

1. The **QUEZON CITY LOCAL GOVERNMENT**, through the *General Fund and Trust Fund of various years* intends to apply the sums stated above being the ABC to payments under the contract for *the above stated projects of contract for each lot/item*. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **QUEZON CITY LOCAL GOVERNMENT** now invites bids for various **Projects**. Delivery of the Goods is required *as stated above*. Bidders should have completed, within **the last three (3) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
 - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from **QUEZON CITY GOVERNMENT Bids and Awards Committee (BAC) Secretariat** and inspect the Bidding Documents at the address given below during **weekdays from 8:00 a.m. – 5:00 p.m.**
5. A complete set of Bidding Documents may be acquired by interested Bidders on **Thursday, April 10, 2025** from the given address and website(s) below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB*. The Procuring Entity shall allow the bidder to present its proof of payment for the fees *in person*.

STANDARD RATES:

Approved Budget for the Contract	Maximum Cost of Bidding Documents (in Philippine Peso)
500,000 and below	500.00
More than 500,000 up to 1 million	1,000.00

The following are the requirements for purchase of Bidding Documents;

1. PhilGEPS Registration Certificate (Platinum – 3 pages)
2. Document Request List (DRL)
3. Authorization to Purchase Bidding Documents

3.1 Corporate Secretary Certificate for corporation (specific for the project)

3.2 Special Power of Attorney for single proprietorship (specific for the project)

4. Notarized Joint Venture Agreement (as applicable)

6. Bids must be duly received by the BAC Secretariat through manual submission at the 2nd Floor, Procurement Department, Finance Building, Quezon City Hall Compound on or before **10:00 A.M. of Tuesday, April 22, 2025**. Late bids shall not be accepted.

7. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 14**.

8. Bid opening shall be on **11:00 A.M. of Tuesday, April 22, 2025** at the given address below and/or via Zoom. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

Topic: BAC-GOODS & SERVICES BIDDING

Join Zoom Meeting

<https://us02web.zoom.us/j/85850855933?pwd=R2dZUUp4Z3lyU29iZGVlWmdKRjZCdz09>

Meeting ID: 858 5085 5933

Passcode: 118682

9. The ***Quezon City Local Government*** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

10. For further information, please refer to:

ATTY. DOMINIC B. GARCIA

OIC, Procurement Department

2nd Floor, Procurement Department,

Finance Building, Quezon City Hall Compound

Elliptical Road, Barangay Central Diliman, Quezon City.

Email Add: bacgoods.procurement@quezoncity.gov.ph

Tel. No. (02)8988-4242 loc. 8506/8710

Website: www.quezoncity.gov.ph

11. You may visit the following websites:

For downloading of Bidding Documents: www.quezoncity.gov.ph

By:


MS. MA. MARGARITA S. MEJIA, DPA
Chairperson, QC-BAC-Goods and Services