

Republika ng Pilipinas

Lungsod Quezon



BIDS AND AWARDS COMMITTEE – GOODS & SERVICES Second Floor, Civic Center Building F, Quezon City Hall Complex, Elliptical Road, Quezon City 8988-4242 local 8712 / 8710 / 8709

bacgoods.procurement@quezoncity.gov.ph

REQUEST FOR QUOTATION NEGOTIATED PROCUREMENT SECTION 35.1

APRIL 14, 2025

PROJECT NO. : CAD-25-SERVICES-0214

DATE :

Name of Company	:	
Address	:	
Contact No.	:	
Designet Title		LINE 1: CONDUCT OF GEOTECHNICAL INVESTIGATION FOR THE PROPOSED CONSTRUCTION OF THREE (3) STOREY MULTI-PURPOSE BUILDING (OFFICES) AT VILLA VERDE SUBDIVISION AT BARANGAY STA. MONICA
Project Title	•	AT VIELA VERDE SOBDIVISION AT DANANGAT OTA, MONICA
Approved Budget of the Contract	:	Php100,000.00
End-User / Implementing Office	:	

Please quote your best offer for the item/s described below, subject to the Terms and Conditions

provided. Submit your quotation duly signed by you or your duly authorized representative not later than _____

APRIL 22, 2025, 10:00 AM_ Philippine Standard Time, together with the following documents of your

company:

- 1 PhilGEPS certificate (not expired on the time of opening of quotations);
- 2 Business Registration (DTI/SEC)
- 3 Mayor's/Business Permit (2025);
- 4 Tax Clearance; and
- 5 Omnibus Sworn Statement prescribed by the QC BAC- Goods and Services
- 6 Income/Business Tax Return (for FY 2024) (For ABCs above P500,000.00)
- 7 If applicable, the JVA in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

in a SEALED LONG BROWN ENVELOPE issued by QC BAC- Goods and Services.

NOTE: Submission of a Document Request List (DRL) is required prior to the issuance of the Long Brown Envelope.

GARITA S. MEJIA, DPA airperson, BAC- Goods and Services

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TERMS AND CONDITIONS

- 1. Bidders shall provide correct and accurate information required in this form.
- 2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
- 3. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
- 4. Quotation exceeding the Approved Budget for the Contract (ABC) shall be rejected.
- 5. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.

6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of

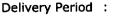
your duly authorized representative/s.

- 7. The City General Services Department (CGSD) shall have the right to inspect the goods.
- 8. Non-submission of eligibility documents shall mean disqualification of Quotation.
- 9. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CGSD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
- 10. Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s as follows:

ITEM NO.	ITEM & DESCRIPTION	UNIT OF ISSUE	QTY.	UNIT PRICE	ITEM TOTAL
1	Scope of Service	borehole	2		
	In hiring the services for the conduct of geotechnical investigations, the participating contractor, upon presentation of its credentials and experiences in the field and upon acceptance by the City, shall perform the scope of work as follows:				
	a. Drilling of boreholes at specified sites				
	b. Laboratory testing				
	Grain size analysis				
	Determination of moisture content				
	Attenberg limit test				
	Soil classification test				
	Unconfined compression test				
	Rock quality designation test				
	c. Evaluation of test result				
	Settlement				
	Liquefaction and Seismic design content				
	Shallow foundation				
	d. Recommendation for foundation design				
	e. Preparation and submission to the City of the Geotechnical Investigation Report				
	with attached Terms of Reference which will form an integral part of this Request for Quotation				
				TOTAL	

Amount in Words:



Twenty (20) Calendar Days

Warranty

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OTHER REQUIREMENT/S:

• List of Manpower Requirements with project number and project title

The Bidder is required to submit a copy of resume / curriculum vitae of their technical personnel / engineers highlighting relevant trainings/experiences to ensure proper and efficient implementation of the program. This submission should also include a copy of their PRC license and/or Certificate of Trainings related to geotechnical investigation.

Quantity	Position	Requirements				
1	Geotechnical Engineer	 Registered/Licensed Civit Engineer with specialization in the field of geotechnical engineering At least 5-year experience on geotechnical investigation 				
1	Drilling Rig Operator	• At least 5-year experience on geotechnical investigation				
1	Drilling Rig Crew	• At least 5-year experience on geotechnical investigation				

- List of Equipment with project number and project title.
- Organizational Chart with project number and project title.
- Notarized Affidavit of Exclusivity (with project number and project title) stating that the key personnel to be assigned and equipment to be used shall be exclusively used for the project.

Signature over printed name

Office Telephone No./Fax/Mobile No.

Date

Email Address



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