



Republika ng Pilipinas
Lungsod Quezon
BIDS AND AWARDS COMMITTEE – GOODS & SERVICES
Second Floor, Civic Center Building F, Quezon City Hall Complex, Elliptical Road, Quezon City
8988-4242 local 8712 / 8710 / 8709
Procurement@quezoncity.gov.ph



APRIL 11, 2025

INVITATION TO BID

NO.	PROJECT NO.	OFFICE	PROJECT NAME	AMOUNT	SOURCE OF FUND	DELIVERY PERIOD
1.	ENGINEERING-25-HCS-0465	DEPARTMENT OF ENGINEERING	VARIOUS HARDWARE SUPPLIES	24,794,121.06	GENERAL FUND	7 MONTHS
2.	HEALTH-25-CCP-0586	QUEZON CITY HEALTH DEPARTMENT	DELTAMETHRIN	1,800,000.00	GENERAL FUND	30 CD
3.	HEALTH-25-OESC-0248	QUEZON CITY HEALTH DEPARTMENT	LINE 1: TONER, INK AND OTHERS	2,152,099.36	GENERAL FUND	30 CD
			LINE 2: INK AND MASTER FOR RISOGRAPH	146,512.60		
4.	OCM-25-GARMENTS-0576	OFFICE OF THE CITY MAYOR	T-SHIRT AND OTHERS	8,950,000.00	GENERAL FUND	7 MONTHS
5.	OCM-25-PCP1-0577	OFFICE OF THE CITY MAYOR	CUSTOMIZED PILLOW BLANKET	3,600,000.00	GENERAL FUND	30 CD
6.	OVM-25-CD-0547	OFFICE OF THE VICE MAYOR	LIQUID DETERGENT MAKING SET AND OTHERS	3,341,960.00	GENERAL FUND	30 CD
7.	QCDRRMO-25-DM-0504	QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE	VARIOUS DRUGS AND MEDICINES	9,088,568.00	GENERAL FUND	30 CD
8.	QCDRRMO-25-EM-0538	QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE	EVENTS MANAGEMENT AND PROJECT EXECUTION FOR 2025 DISASTER RESILIENCE FAIR	4,000,000.00	GENERAL FUND	2 MONTHS
9.	QCSBCDPO-25-HLMF-0410	QUEZON CITY SMALL BUSINESS AND COOPERATIVES DEVELOPMENT AND PROMOTION OFFICE	HOTEL ACCOMMODATION AND OTHERS	1,153,300.00	GENERAL FUND	6 MONTHS
10.	QCSBCDPO-25-PS2-0557	QUEZON CITY SMALL BUSINESS AND COOPERATIVES DEVELOPMENT AND PROMOTION OFFICE	PRINTING OF FLYERS, BROCHURE AND OTHERS	1,234,750.00	GENERAL FUND	40 CD
11.	QCTD-25-MI-0479	QUEZON CITY TOURISM DEPARTMENT	VARIOUS MUSICAL INSTRUMENTS	1,517,435.97	GENERAL FUND	180 CD
12.	QCTD-25-TA-0551	QUEZON CITY TOURISM DEPARTMENT	TOKENS	2,020,000.00	GENERAL FUND	60 CD
13.	QCU-25-SERVICES-0452	QUEZON CITY UNIVERSITY	QCU 2025 GRADUATION, RECOGNITION AND BACCALAUREATE MASS	2,734,050.00	TRUST FUND	2 MONTHS
14.	QCU-25-SERVICES-0600	QUEZON CITY UNIVERSITY	SUBSCRIPTION TO E-RESOURCES (ONLINE DATABASE) FOR QUEZON CITY UNIVERSITY LIBRARY	1,565,000.00	TRUST FUND	30 CD
15.	RMBGH-25-GRMS-0340	ROSARIO MACLANG BAUTISTA GENERAL HOSPITAL	PREVENTIVE MAINTENANCE SERVICES (PMS) OF FIRE DETECTION ALARM SYSTEM AND FIRE PROTECTION	1,000,000.00	GENERAL FUND	7 MONTHS
16.	RMBGH-25-GRMS-0341	ROSARIO MACLANG BAUTISTA GENERAL HOSPITAL	PREVENTIVE MAINTENANCE SERVICES (PMS) OF SEWAGE TREATMENT PLANT	1,520,000.00	GENERAL FUND	7 MONTHS
17.	SDO-25-OE-0440	SCHOOLS DIVISION OFFICE	DESKTOP COMPUTER AND LASER PRINTER	65,853,000.00	SPECIAL EDUCATION FUND	60 CD
18.	SDO-25-PP-0582	SCHOOLS DIVISION OFFICE	KIDDIE CHAIRS AND TABLES FOR CITY-OPERATED CHILD DEVELOPMENT CENTERS IN QUEZON CITY	2,768,742.10	SPECIAL EDUCATION FUND	30 CD
19.	SDO-25-TFLES-0618	SCHOOLS DIVISION OFFICE	TRANSPORTATION, HOTEL ACCOMMODATION, AND OTHERS	2,626,500.00	SPECIAL EDUCATION FUND	15 CD
20.	VET-25-MSLI-0543	QUEZON CITY VETERINARY DEPARTMENT	NEEDLE, SURGICAL BLADE AND OTHERS	3,638,549.70	GENERAL FUND	30 CD

1. The **QUEZON CITY LOCAL GOVERNMENT**, through the *General Fund, Special Education Fund and Trust Fund of various years* intends to apply the sums stated above being the ABC to payments under the contract for the above stated projects of contract for each lot/item. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **QUEZON CITY LOCAL GOVERNMENT** now invites bids for various *Projects*. Delivery of the Goods is required *as stated above*. Bidders should have completed, within *the last three (3) years* from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
 - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from **QUEZON CITY GOVERNMENT Bids and Awards Committee (BAC) Secretariat** and inspect the Bidding Documents at the address given below during *weekdays from 8:00 a.m. – 5:00 p.m.*
5. A complete set of Bidding Documents may be acquired by interested Bidders on **Monday, April 14, 2025** from the given address and website(s) below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB*. The Procuring Entity shall allow the bidder to present its proof of payment for the fees *in person*.

STANDARD RATES:

Approved Budget for the Contract	Maximum Cost of Bidding Documents (in Philippine Peso)
500,000 and below	500.00
More than 500,000 up to 1 Million	1,000.00
More than 1 Million up to 5 Million	5,000.00
More than 5 Million up to 10 Million	10,000.00
More than 10 Million up to 50 Million	25,000.00
More than 50 Million up to 500 Million	50,000.00
More than 500 Million	75,000.00

The following are the requirements for purchase of Bidding Documents;

1. PhilGEPS Registration Certificate (Platinum – 3 pages)
2. Document Request List (DRL)
3. Authorization to Purchase Bidding Documents
 - 3.1 Corporate Secretary Certificate for corporation (specific for the project)
 - 3.2 Special Power of Attorney for single proprietorship (specific for the project)
4. Notarized Joint Venture Agreement (as applicable)
6. The **Quezon City Local Government** will hold a Pre-Bid Conference on **9:00 A.M. of Tuesday, April 22, 2025** at 2nd Floor, Procurement Department-Bidding Room, Finance Building, Quezon City Hall Compound, and/or through video conferencing *via Zoom* which shall be open to prospective bidders.

Topic: BAC-GOODS Pre-Bid Conference Meeting

Join Zoom Meeting

<https://us02web.zoom.us/j/84835002246?pwd=OVRuVE0weXZMNXYwZG5LaWdlcXk1OT09>

Meeting ID: 848 3500 2246

Passcode: 154733

7. Bids must be duly received by the BAC Secretariat through manual submission at the 2nd Floor, Procurement Department, Finance Building, Quezon City Hall Compound on or before **10:00 A.M. of Tuesday, May 06, 2025**. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.
9. Bid opening shall be on **11:00 A.M. of Tuesday, May 06, 2025** at the given address below and/or via Zoom. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

Topic: BAC-GOODS & SERVICES BIDDING

Join Zoom Meeting

<https://us02web.zoom.us/j/85850855933?pwd=R2dZUUp4Z3lyU29iZGVlWmdKRjZCdz09>

Meeting ID: 858 5085 5933

Passcode: 118682

10. The *Quezon City Local Government* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidder
11. For further information, please refer to:

ATTY. DOMINIC B. GARCIA
OIC, Procurement Department
2nd Floor, Procurement Department,
Finance Building, Quezon City Hall Compound
Elliptical Road, Barangay Central Diliman, Quezon City.
Email Add: bacgoods.procurement@quezoncity.gov.ph
Tel. No. (02)8988-4242 loc. 8506/8710
Website: www.quezoncity.gov.ph
12. You may visit the following websites:

For downloading of Bidding Documents: www.quezoncity.gov.ph

By:


MS. MA. MARGARITA S. MEJIA, DPA
Chairperson, QC-BAC-Goods and Services